



MINUTES

911 User Committee

Thursday, May 29, 2008 @ 3:30 p.m.
Marinette County Law Enforcement Center
2161 University Ave. Marinette, WI

MEMBERS PRESENT: Jeff Skorik, Gary Guenette, Jerry Sauve, Terry Zimmerman, Dave Bendtschneider, Wade Larsen, Ken Keller, Kep Anderson, & Mike Folgert

MEMBERS EXCUSED: None

MEMBERS ABSENT: None

OTHERS PRESENT: Assistant Fire Chief Plansky, Firefighter Shawn Timblin

1. **Call to Order**
Meeting called to order by Chairperson Jeff Skorik at 3:30 p.m.
2. **Roll Call**
Roll call taken by Jeffrey Skorik
3. **Approve Agenda**
Motion (Bendtschneider/Sauve) to approve agenda as presented. Motion carried.
4. **Approve/Amend Minutes**
Motion (Sauve/Bendtschneider) to approve the minutes of November 8, 2007 meeting as presented. Motion carried.
5. **Public Comment**—None
6. **Upgrade to AED Units** – This requires upgrades for new American Heart Association. Contact Mike Orlando through Crivitz Rescue Squad for information on this.
7. **Resource List Available in Dispatch and in PDF Format** – The list is not available on PDF format at this time. Wade Larsen suggested the current notebook copies should be loaded onto an electronic format. There should be an agreement that any agency may submit an equipment list to be added to their assets (i.e. jaws of life, 6-wheel vehicles, etc.) That list is then available to dispatchers when needed. Zimmerman suggested the availability of resources is more appropriately done via the alarm box system. Another option is to create an Excel spreadsheet to display the equipment available, its location and contact information.

8. **Procedure for Giving the Public the Opportunity to notify Dispatch of Special Needs for E11 System** – Public information could be made available at town meetings, voting locations, and via the newspapers. An application with entry information and a disclaimer could be periodically placed in the paper for easy access. A renewal process would need to be established to update/purge submissions to ensure they're current. Terry Zimmerman will check with Corp. Counsel Mattison on the legal issues and disclaimer. Further discussion on this will be continued at the next meeting.
9. **Future Agenda Items** – 1) Facilitate an annual Committee-Reorganizational Meeting 2) Continue Discussion on the Public Information to Dispatch Issue (Agenda Item #8)
9. **Next Meeting Date** – Scheduled for Thursday, August 21, 2008 at 3:30 p.m. at LE Center
9. **Adjournment**
Motion (Keller/Folgert) to adjourn at 4:45 pm. Motion carried.

Sandy Becker, Recorder
Date approved/corrected: