



**Marinette County
HIGHWAY DEPARTMENT**

**MINUTES
Meeting of the Highway Committee
Wednesday, September 5, 2012
9:00 a.m.
Peshtigo Highway Office**

Members Present: Chairperson Bousley, Supervisors Policello, Sharpe and Kaufman

Others Present: Administrator Ellen Sorensen, Commissioner Ray Palonen, WisDOT Will Dorsey, WisDOT Colleen Harris, WisDOT Al Rommal, WisDOT Brian Brock, WisDOT Kurt Wranovsky, Mead & Hunt Mike Exferd, Construction Supervisor Joe Baranek, Kellie Hartman and press

Absent/Excused: Supervisor Bauer

1. Meeting Called to Order

Meeting called to order by Chair Bousley at 9:00 a.m.

2. Approve/amend Agenda

To approve the agenda as presented. **Motion** (Kaufman/Policello) carried.

3. Approve/correction of minutes

Motion (Sharpe/Kaufman) to approve the August 15, 2012 minutes as presented. Motion carried.

4. Public Comment

Mike Exferd with Mead & Hunt addressed the Committee regarding the firm's available services and requested to be considered for future requests for proposals.

5. Presentation by representatives from WisDOT

WisDOT presented a multi-year highway improvement plan, running from 2012 – 2017. A spreadsheet of the proposed work was distributed by WisDOT. No action taken.

6. Transfer of construction funds to county road maintenance

Motion (Bousley/Bauer) to approve the transfer of \$50,000 out of construction project CTH X (CTH A to Quarry Rd), \$50,000 out of construction project CTH X (1.6 miles west to 141) and \$50,000 out of county winter maintenance for a total transfer of \$150,000 into county road maintenance. Motion carried.

7. Proposals for 2012-2013 grader/truck blades

One proposal was received from Mid-States Blade & Chain. Purchasing Supervisor Don Duddek will compare this year's proposal to last year's prices. No action taken.

8. Disposal of oil tank in Crivitz

Motion (Bousley/Policello) to approve the sale of the oil tank in Crivitz to NE Asphalt at the current scrap pricing. Motion carried.

9. Citizen's request to change the speed limit on CTH X and Boat Landing 3 Road

This request will be forwarded over to the Traffic Safety Committee. No action taken.

10. Correspondences

None

11. Commissioner's report on experience and qualifications

Commissioner Ray Palonen answered various questions from the Committee. No action taken.

12. Informational: Highway Department report on activities

A spreadsheet was distributed to explain the projects that the employees were working on along with how many hours spent on each effort. Projects include: wedging on CTH Q, CTH S & CTH N, patching on the State and County and shoulder maintenance for State and County. No action taken.

13. Informational: Reports on equipment/machinery and buildings/grounds by Highway Supervisors and Shop Foreman

Joe Baranek reported that the Crivitz office roof appeared to have stopped leaking since Markell Company of Wisconsin repaired the tear in the membrane liner. Markell suggested a yearly roof inspection for the Crivitz shop.

14. Schedule of Vouchers

Motion (Sharpe/Kaufman) to approve the vouchers in the amount of \$398,432.30 as presented. Motion carried.

15. Next Meeting Date

The next meeting date will be on September 19, 2012 at the Peshtigo Highway Shop beginning at 9:00 a.m.

16. Adjournment

Motion (Sharpe/Kaufman) to adjourn the meeting at 10:00 a.m. Motion carried.

Kellie Hartman/Administrative Assistant
Date approved/correct