



Marinette County HIGHWAY DEPARTMENT

Ray G. Palonen
Highway Commissioner

MINUTES Meeting of the Highway Committee Wednesday, September 19, 2012 9:00 a.m. Peshtigo Highway Office

Members Present: Chairperson Bousley, Supervisors Policello, Sharpe, Bauer and Kaufman

Others Present: Administrator Ellen Sorensen, Commissioner Ray Palonen, Construction Supervisor Carl Meverden, Purchasing Manager Don Duddek, Town of Peshtigo Herman Pottratz, County Supervisor Don Pazynski, Chuck Boyle, Gordon Wicklund, Jim Kollross, Rosie Popkey, Bill Popkey, Jerry Szymik, Kellie Hartman and press

1. Meeting Called to Order

Meeting called to order by Chair Bousley at 9:00 a.m.

2. Approve/amend Agenda

To approve the agenda as presented. **Motion** (Policello/Sharpe) carried.

3. Approve/correction of minutes

Motion (Kaufman/Policello) to approve the August 28 & September 5, 2012 minutes as presented. Motion carried.

4. Proposal for 2012-2013 grader/truck blades

One proposal was received.

Motion (Policello/Bauer) to accept the proposal from Mid-States Blade and Chain. Motion carried. Attachment (a)

5. CTH BB construction project relating to costs and options

Commissioner Palonen explained that the CTH BB project is in a semi-urban area and will be required to meet State Statute SS 84.01, Complete Streets Law. He distributed a handout indentifying four options for the reconstruction of CTH BB. The Commissioner recommended Option four and suggested to reconstruct CTH BB to correct deficiencies and to accommodate bikes/pedestrians with 2-3 ft. paved shoulders with an engineering start date in 2013 and a 2014 construction year. Engineering would involve re-designing the ditches along the entire segment of roadway. **Motion** (Bousley/Bauer) to approve Option four to transfer funding to a project that does not require bicycle or pedestrian accommodations. Motion carried. Attachment (b)

6. Public Comment

Gordan Wicklund addressed the Committee regarding CTH BB. He stated he would like to see the road completed in 2013. He didn't recall the road ever flooding due to the lack of ditches.

Herman Pottratz also doesn't see a need for ditching. He said the public would be happy with a 3 ft shoulder and new paving in 2013. He said the Highway Committee represents the public well.

Jerry Szymik explained some of the driveways do not have culverts and that's where there is a flooding problem.

Don Pazynski also doesn't see a need for ditching. He said we need to repair the existing culverts. He would like to see the project completed in 2013. He said to help with the budgeting, the County could pave 6 miles in lieu of 7 miles. The majority of the traffic is in the first 6 miles.

Chuck Boyle said this project has been in the works for 5 years and suggested finding the designs from the previous Highway Commissioners who were both engineers. Chuck was informed that there aren't any drawn designs.

7. 2012/2013 bid salt pricing

Motion (Policello/Sharpe) to approve the 2012/2013 salt price of \$72.00 per ton, up \$1.25 per ton from last year's price of \$70.75. Motion carried.

8. Use of salt/sand mixtures on county roads for the 2012/2013 winter season

Commissioner Palonen explained to save on costs he would like to begin using a 25/75 percent salt/sand mixture on the rural county roads for the 2012/2013 winter season. He said the mixture has the melting characteristics of salt along with the abrasive characteristics of sand. No action taken.

9. 4-10 hour days for the Highway Commissioner to match crews seasonal schedule

Motion (Policello/Sharpe) to recommend County Board deviate from Policies and Procedures and allow the Highway Commissioner to work four days per week during the summer season. Motion carried. 4 – Yes 1 – No

10. Summary of the 2013 budget

Commissioner Palonen reviewed the 2013 budget estimate. Administrator Sorensen informed the Committee that she will have to find a way to possibly cut \$500,000 from Highway's budget. No action taken.

11. Design/construction for air handling unit at the Crivitz shop

Motion (Bauer/Kaufman) to draft and solicit a RFP for design and construction of a shelter over the air handling unit at the Crivitz shop. Motion carried.

12. Pricing for 2012 propane for the Pembine Shop

7 proposals were received.

Motion (Bousley/Sharpe) to approve the proposal from U.P. Propane for \$1.18 per gallon for the 2012/2013 heating season. Motion carried. Attachment (c)

13. Correspondences

The Commissioner received a letter from the Corp of Engineers regarding the CTH T/Cleveland Ave mitigation site. The evasive species Purple Lustrife and Phragmites were found and will need to be removed by hand. The County will provide a 5 year report detailing how the mitigation site meets performance requirements.

14. Informational: Highway Department report on activities

A spreadsheet was distributed to explain the projects that the employees were working on along with how many hours spent on each effort. Projects include: wedging on CTH Q, CTH S & CTH N, laid blacktop at Morgan Park, patching on the State and County and shoulder maintenance for State and County. No action taken.

15. Informational: Reports on equipment/machinery and buildings/grounds by Highway Supervisors and Shop Foreman

Don Duddek reported that truck #196 was brought to Accurate Alignment for repairs. Also truck #195 is at MI & WI Spring & Brake to have the walking beams repaired. The crew began dressing the trucks for the winter season. The new Cat excavator was delivered this week.

16. Schedule of Vouchers

Motion (Kaufman/Bauer) to approve the vouchers in the amount of \$385,437.20 as presented. Motion carried.

17. Next Meeting Date

The next meeting date will be on October 3, 2012 at the Peshtigo Highway Shop beginning at 9:00 a.m.

18. Adjournment

Motion (Sharpe/Kaufman) to adjourn the meeting at 11:50 a.m. Motion carried.

Kellie Hartman/Administrative Assistant
Date approved/correct

SEP 04 2012

Quotation Form for Winter & General Maintenance Blades

<u>PART NUMBER</u>	<u>ALTERNATE NUMBER</u>	<u>DESCRIPTION</u>	<u>PRICE EACH</u>
1845-703	_____	¾ x 8 x 7' Flame Grader Blades	<u>135.11</u>
6644-40100	_____	¾ x 6 x 4' Carbide Blades	<u>185.39</u>
10344-40100	_____	¾ x 6 x 4' Carbide U/Body Blades	<u>188.39</u>
8644-900	_____	¾ x 8 x 9' FSE Wing Blades	<u>139.10</u>
8644-1000	_____	¾ x 8 x 10' FSE Wing Blades	<u>154.53</u>
6444-1200	_____	½ x 6 x 12' FSE Cover Blades	<u>89.06</u>
GB41180	_____	¾ x 8 x 7' Flame Grader Ice Blades	<u>125.85</u>
1545-30104-1	_____	¾ x 6 x 3' Carbide INS Grader Blades	<u>182.62</u>
1545-40104-1	_____	¾ x 6 x 4' Carbide INS Grader Blades	<u>243.47</u>

THE ABOVE QUOTE IS FOR A COMPLETE ORDER

THIS QUOTE IS GOOD TILL JAN. 25, 2013

DELIVERY WILL BE 30-45 DAY FROM ORDER CONFIRMATION.

PAYMENT IS NET 30 DAYS.

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This proposal is submitted by the undersigned in accordance with the specifications and provisions contained herein before.

The undersigned submitting this proposal hereby declares and agrees to furnish the material as listed herein in accordance with the terms, conditions and requirements of the within and foregoing proposal and specifications. Marinette County reserves the right to increase or decrease total quantities within 20% without contractor renegotiating price.

Attachment (b)

CTH "BB" (University Avenue - Johnson Road) Options and Estimated Costs

Cursory Review: Raymond Palonen - Highway Commissioner
Project Will Be Required To Meet State Statute 84.01 (Complete Streets Law)

Option 1: Re-Design Roadway, Purchase Right of Way, Reconstruct Roadway w/ 5ft Paved Shoulders

Estimated Costs (Rough)

Design	\$355,000 +/-	
Right of Way	\$1,104,000.00 +/-	
Grading	\$355,000.00 +/-	
Paving / Shouldering	\$1,760,000.00 +/-	
Contingencies	\$548,850.00	
CHI Funding	(\$167,734.00)	Sunset Date of June 30, 2013
<u>CHI-D Funding</u>	<u>(\$217,838.00)</u>	
Total	\$3,737,300.00 +/-	

Option 2: Re-Design Roadway, Purchase Right of Way, Reconstruct Roadway w/ Curb & Gutter On West Side, Construct 10ft Paved Trail On West Side. (Year Round Maintenance Required)

Estimated Costs (Rough)

Design	\$355,000 +/-	
Right of Way	\$320,000.00 +/-	
Storm Sewer	\$925,000.00 +/-	
Grading	\$355,000.00 +/-	
Paving / Shouldering	\$1,288,000.00 +/-	
Contingencies	\$499,200.00	
CHI Funding	(\$167,734.00)	Sunset Date of June 30, 2013
<u>CHI-D Funding</u>	<u>(\$217,838.00)</u>	
Total	\$3,524,362.00 +/-	

Option 3: Use Funding For Design Only - Future Construction 100% County Cost

Estimated Costs (Rough)

Design	\$355,000 +/-	
CHI Funding	(\$167,734.00)	Sunset Date of June 30, 2013
<u>CHI-D Funding</u>	<u>(\$217,838.00)</u>	
Total	(\$30,572.00) +/-	

Note: If funding is applied only to design, county must commit to a construction completion date!

Option 4: Transfer Funding To A Project That Does Not Require Bicycle or Pedestrian Accommodations.

Estimated Costs (Rough)

Paving	???????????	
CHI Funding	(\$167,734.00)	Sunset Date of June 30, 2013
<u>CHI-D Funding</u>	<u>(\$217,838.00)</u>	
Total	???????????	

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Attachment (c)

PROPANE BIDS 2012

<u>Company</u>	<u>Per Gallon</u>	<u># of Gallons</u>	<u>Dates</u>
U.P. Propane	1.18		2012-2013 heating season
Larsen Cooperative Co.	1.199	11,500	thru 5/01/2103
Naser Propane	1.22		2012-2013 heating season
Charter Fuels, Inc.	1.239	11,500	9/01/2012 - 5/1/2013
Customers Gas Service	not to exceed 1.34		2012-2013 heating season
Hotflame Gas	\$1.3689 owner tank	11,500	09/06/2012 - 6/30/2103
	\$1.489 leased tank	11,500	09/06/2012 - 6/30/2103
Ferrellgas	1.399		2012-2013 heating season