



**Marinette County  
HIGHWAY DEPARTMENT**

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Raymond G. Palonen  
Highway Commissioner

**MINUTES  
Meeting of the Highway Committee  
Wednesday, November 6, 2013  
9:00 a.m.  
Peshtigo Highway Office**

**Members Present:** Chairperson Bousley, Supervisors Bauer, Policello and Kaufman

**Others Present:** Highway Commissioner Ray Palonen, Administrator Ellen Sorensen, Corporation Counsel Gale Mattison, Patrol Superintendent Joe Baranek, Herman Pottratz, Don Pazynski, Lori Davidson, Chuck Boyle, Jim Kollross, Ed Kowalski, Administrative Assistant Kellie Hartman and press

**1. Meeting Called to Order**

Meeting called to order by Chair Bousley at 9:00 a.m.

**2. Approve/amend Agenda**

**Motion** (Policello/Kaufman) to approve the agenda as presented. Motion carried.

**3. Approve/correction of minutes**

**Motion** (Sharpe/Bauer) to approve the minutes of October 23, 2013 as presented. Motion carried.

**4. Public Comment**

Herman Pottratz – agenda item #5 - jurisdictional transfer of CTH “BB”  
Lori Davidson – CTH “BB” construction project  
Jim Kollross – CTH “BB” construction project

**5. Highway Commissioner to propose a jurisdictional transfer of CTH “BB” between University Drive and CTH “B” to the Town of Peshtigo**

**Motion** (Policello/Sharpe) to authorize the Highway Commissioner to propose a jurisdictional transfer of CTH “BB” between University Drive and CTH “B” to the Town of Peshtigo to allow the portion between University Drive and Pond Road to be repaired to standards mutually acceptable to the Town of Peshtigo and Marinette County, contingent upon the Town of Peshtigo passing a resolution prior to December 31, 2013 accepting jurisdiction upon completion of the project. Motion carried. Bauer – no, Kaufman - no

**6. 2014 State Routine Maintenance Agreement**

**Motion** (Kaufman/Sharpe) to recommend County Board approve the 2014 state routine maintenance agreement between the Wisconsin Department of Transportation and Marinette County for a total of \$1,694,400.00. Motion carried.

**7. Discussion: mechanic service cab and chassis planned to replace unit #66 for the shop**

Discussion regarding the difficulty to replace cab and chassis for unit #66 and instead use remaining funding to purchase a used forklift truck. No action.

**8. Discussion: update on the CTH "T" jurisdictional transfer between STH "64" and USH 41**

Discussion regarding the Commissioner sending a letter of interest to WisDOT. No action.

**9. Correspondences**

Notice from WisDOT regarding purchase of right of way on USH "141" between the Town of Middle Inlet and the Town of Wausaukee.

Commissioner received six letters opposed to the CTH "BB" project.

**10. Commissioner's report**

The Commissioner reported Emergency Management would be removing their emergency vehicle from the Crivitz shop. The new tri-axle truck was delivered. Five out of the eight state patrol trucks have been equipped with AVL-GPS. A representative from Precise trained the Commissioner and foreman on the AVL-GPS system. The Commissioner will meet with Sheriff Jerry Sauve to coordinate this year's winter services.

**11. Report on activities by Highway Supervisors**

The crews are currently hauling gravel to CTH "I". All the equipment has been dressed with the winter equipment.

**12. Schedule of Vouchers**

**Motion** (Bauer/Sharpe) to approve the vouchers in the amount of \$187,612.43 as presented. Motion carried.

**13. Next Meeting Date**

The next meeting date will be on November 20<sup>th</sup> at the Peshtigo Highway Shop beginning at 9:00 a.m.; unless a meeting is not required then the alternate date will be December 4, 2013 beginning at 9:00 a.m.

**14. Adjournment**

**Motion** (Kaufman/Bauer) to adjourn the meeting at 9.36 a.m. Motion carried.

Kellie Hartman/Administrative Assistant  
Date approved/correct