



Marinette County
HIGHWAY DEPARTMENT

Raymond G. Palonen
Highway Commissioner

MINUTES
Meeting of the Highway Committee
Wednesday, October 7th, 2015
9:00 a.m.
Peshtigo Highway Office

Members Present: Chairperson Bousley, Supervisors Bauer, Kaufman and Nichols

Members Absent: Supervisor Policello

Others Present: Highway Commissioner Ray Palonen, County Administrator Shawn Hennessee, Patrol Superintendent Joe Baranek, Accountant Hollie Viestenz, Mike Hanson, Amanda Dettmering, Administrative Assistant Kellie Hartman and press

1. Meeting Called to Order

Meeting called to order by Chair Bousley at 9:00 a.m.

2. Approve/amend Agenda

Motion (Bauer/Nichols) to approve the agenda as presented. Motion carried.

3. Approve/correction of minutes

Motion (Bauer/Kaufman) to approve the minutes of September 16, 2015 as presented. Motion carried.

4. Public Comment

None

5. Create a Highway Office Manager position

Motion (Nichols/Bauer) to recommend County Board approve creating a Highway Office Manager position, effective January 1, 2016. Motion carried.

6. Variance for driveway at N1450 Shore Drive

Motion (Bauer/Kaufman) to approve the variance for proposed driveway at N1450 Shore Drive noncompliance to county ordinance 22.01(2)(b) 100 foot minimum spacing. Motion carried.

7. Removal of concrete driveway

Motion (Nichols/Bousley) to approve the removal of concrete driveway apron to the control joint, installed without obtaining a permit violating county ordinance 22.03 at N1761 Shore Drive. Motion carried. No - Bauer

8. Bridge aid for Spur Lane in the Town of Lake

Motion (Bauer/Nichols) to approve bridge aid payment for Spur Lane at Gravely Brook in the Town of Lake for a total of \$3,797.95. Motion carried.

9. Discussion: 2016 Highway Department budget

No action.

10. Correspondences

None

11. Information: Commissioner's report

The Commissioner received committee approval to lay a thin overlay for .5 mile on CTH "G" towards the western end where CTH "G" meets new blacktop for an approximate cost of \$50,000 to be started within two weeks.

CTH "U" project on schedule along with CTH "BB" bridge.

LRIP applications for 2016 & 2017 are due to the commissioner by November 1st, 2015.

Sand screening is on schedule. The department is renting Shawano County's screening plant and set up in the Trading Post pit.

The Commissioner reported he wants to purchase future cold mix material from Oconto County

12. Informational: Report on activities by Highway Supervisors

One new tri-axle has been delivered. The Highway Department received additional funds for stripping & stripping removal for the state. The crews have been painting for Oconto County. The scale has been installed at the Crivitz shop.

13. Schedule of Vouchers

Motion (Bauer/Kaufman) to approve the vouchers in the amount of \$601,852.62 as presented. Motion carried.

14. Next Meeting Date

The next meeting will be on October 21st, 2015 beginning at 9:00 a.m. at the Peshtigo Highway Shop.

15. Adjournment

Motion (Nichols/Bauer) to adjourn the meeting at 10:04 a.m. Motion carried.

Administrative Assistant Kellie Hartman

Date approved/correct