



Marinette County HIGHWAY DEPARTMENT

Raymond G. Palonen
Highway Commissioner

MINUTES Meeting of the Highway Committee Wednesday, August 19, 2015 9:00 a.m. Peshtigo Highway Office

Members Present: Chairperson Bousley, Supervisors Policello, Bauer, Kaufman and Nichols

Others Present: Highway Commissioner Ray Palonen, Administrative Assistant Kellie Hartman and press

1. Meeting Called to Order

Meeting called to order by Chair Bousley at 9:00 a.m.

2. Approve/amend Agenda

Motion (Nichols/Kaufman) to approve the agenda as presented. Motion carried.

3. Approve/correction of minutes

Motion (Policello/Bauer) to approve the minutes of August 5, 2015 as presented. Motion carried.

4. Public Comment

None

5. Highway Department's user fees related to records and reports and small tools

Motion (Bauer/Kaufman) to approve the Highway Department's user fees related to records and reports and small tools. Motion carried.

6. Correspondences

None

7 & 8 Information: Commissioner's report & report on activities by Highway Supervisors

The Commissioner gave both reports of the Commissioner's and the Patrol Superintendents. He reported that the curb & gutter on the inter section of CTH "B" & CTH "W" has been installed. The bar property owner is very happy with the results. The curb & gutters controls the drainage and increases the safety of the motorists encouraging them to use the designated driveway. Since the business loss parking due to parking in the county right of way, additional blacktop was laid to add additional parking.

The Commissioner has a budget meeting with the County Administrator on August 27th and foresees little changes to the 2016 budget except for minor changes in the maintenance account.

The Crivitz Shop epoxy floor will receive its first coat today with expected completion next week.

CTH "B" paving has been completed along with the first round of shouldering.

CTH "V" first layer of asphalt has been completed with expected completion next week.

CTH "Q" the first round of shouldering has been completed west of CTH "CP".

CTH "X" the first round of shouldering has been completed with expected completion next week.

The crews have completed paving Timms Lake Rd for the Town of Pembine.

The crew began chip sealing today, weather permitting, CTH "L" and "K" and will finish the first week in September. They have chip sealing for the City of Peshtigo that they will try to get to this week, also weather permitting.

Future work, chip seal for the state on STH "180", rut filling on USH "8", patch bridge approaches on CTH "B" over USH "141" and patching on USH "141".

Screening sand in the Spike Horn pit will begin in October again by renting the Shawano plant. The crew will be hauling gravel for CTH "I". The commissioner has identified a potential gravel source north of Trout Lake Road that the Highway Department will examine to see if it will fit their needs.

Next week the crews will pave Perch Lake Rd for the Town of Athelstane, Eagle River Road for the Town of Silver Cliff and Harbor Road for the City of Peshtigo will be completed in September.

The Highway equipment will be delivered as follows: tri-axle trucks from Olson's with the 1st one in mid-September and the 2nd one in late September, the one-ton from Olson's in mid-September, the service truck in late September and the refurbished sign truck in October or November.

9. Schedule of Vouchers

Motion (Bauer/Policello) to approve the vouchers in the amount of \$1,183,112.77 as presented. Motion carried.

10. Next Meeting Date

The next meeting will be on September 2nd, 2015 beginning at 9:00 a.m. at the Peshtigo Highway Shop.

11. Adjournment

Motion (Nichols/Bauer) to adjourn the meeting at 9:25 a.m. Motion carried.

Administrative Assistant Kellie Hartman

Date approved/correct

Marinette County 2016 User Fees

HIGHWAY DEPARTMENT

<i>Fee Description</i>	<i>Fee Amount</i>	<i>Fee Determination</i>	<i>Projected Revenue</i>	<i>Collection Method</i>
Records and Reports	4.44% of all Services and Materials *Fees are estimated based on 2014 state approved rates	State Department of Transportation	\$ 421,948.00	Monthly Invoices
Small Tools	.500% of Labor or as determined by WisDOT *Fees are estimated based on 2014 state approved rates	State Dept. of Transp.	\$ 7,296.00	Monthly Invoices