



Marinette County  
HIGHWAY DEPARTMENT

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Raymond G. Palonen  
Highway Commissioner

MINUTES  
Meeting of the Highway Committee  
Wednesday, August 17, 2016  
9:00 a.m.  
Peshtigo Highway Office

**Members Present:** Chairperson Russ Bauer, Supervisors Shirley Kaufman, Bill Stankevich, Joe Policello and Glen Broderick

**Others Present:** Commissioner Raymond Palonen, County Administrator Shawn Hennessee, Patrol Superintendent Joe Baranek, County Highway Manager Christina Kubash, Finance Hollie Viestenz and press Zach Rastall Peshtigo Times

**1. Meeting Called to Order**

Meeting called to order by Chairperson Bauer at 9:02 a.m.

**2. Approve/amend Agenda**

**Motion** (Kaufman/Broderick) to approve the agenda. Motion carried.

**3. Approve/amend minutes of July 20th, 2016**

**Motion** (Policello/Stankevich) to approve the minutes of July 20<sup>th</sup>, 2016 as presented. Motion carried.

**4. Approve/amend minutes of August 3rd, 2016**

**Motion** (Stankevich/Policello) to approve the minutes of August 3<sup>rd</sup>, 2016 as presented. Motion carried.

**5. Public Comment**

None

**6. Discuss/consider postpone/carry over CTH "B" (West Co. Line to USH "141") project until 2017.**

**Motion** (Kaufman/Broderick) to approve to postpone/carry over CTH "B" (West Co. Line to USH "141") project until 2017. Motion carried.

- 7. Discuss/consider add CTH “C” (CTH “A” to 2.9 miles west) to the 2016 Paving program funding with 2016 project savings.**

**Motion** (Bauer/Kaufman) to approve adding CTH “C” (CTH “A” to 2.9 miles west) to the 2016 paving program funding with the 2016 project savings. Motion carried.

- 8. Discuss/consider remove \$50.00 permit fee for any Miscellaneous Work in any Marinette County road right away.**

**Motion** (Kaufman/Bauer) to approve to remove \$50.00 permit fee from the Miscellaneous Work in the right of way permits. Motion carried.

- 9. Discuss/consider recommend County Board approve 2017 user fees.**

**Motion** (Kaufman/Stankevich) to approve upon removal of the \$50.00 permit fee for Miscellaneous Work in Marinette County road right of way permits. Motion carried.

- 10. Discuss/consider recommend County Board approve the revised Hwy Department Capital Improvement Plan dated 08/08/2016.**

**Motion** failed due to lack of 2nd motion.

- 11. Informational discuss September information town hall meeting planned by the WCA/WCHA regarding transportation funding.**

Meeting will be held 09/29/16 at 7:00 PM at the Village of Crivitz village hall. Attendees will view a video, receive an agenda and will be able to provide public input regarding state transportation funding.

- 12. Discuss/consider transfer funds (estimated \$10,000.00) from 2016 project savings to make drainage improvements at CTH “J” and CTH “M”.**

**Motion** (Bauer/Stankevich) to approve the transfer of funds (estimated \$10,000.00) from 2016 project savings to make drainage improvements at CTH “J” and CTH “M” intersection. Motion carried.

- 13. Correspondence.**

Received a letter from Jeff Kahl, Chairman of Northland with an appeal to postpone the jurisdictional transfer of CTH “L” to Dunbar and Beecher.

**14. Informational: Commissioner's report**

CTH "T" is now open. CTH "T" will need chipseal in a few years.

BB Bridge old deck and abutments have been removed. Piles have been driven, pouring & backfilling new abutments, and working on the retaining walls.

2009 One Ton Truck brought into dealer for service was noted by dealer the truck needs a new engine at a cost of approximately \$17,000.00, commissioner is looking into the cost of rebuilding the existing engine for a lower cost. Truck is no longer under warranty.

Paving completed on CTH "H", "N" & "R". Shouldering and restoration still needed on "N".

Working south with paving crew on Town projects. Pool parking lot will be delayed until 2017.

Chip sealing to begin September 5<sup>th</sup>, 2016. Two (2) weeks over 30 miles, two (2) WisDOT Projects, CTH "Z" & "P", City of Peshtigo and Town of Middle Inlet.

**15. Informational: Report on activities by the Highway Supervisor & Shop Foreman**

Paver patch completed on Benson Lake Rd. (Town of Athelstan) and Trout Haven Rd. (Town of Dunbar).

Crack filling completed on CTH "Z".

Vision mowing completed on CTH "141", "41" and "64".

**16. Review monthly invoices, no action.**

Committees reviewed and have no questions/concerns. No action required.

**17. Discuss/consider next meeting date**

The next meeting will be on September 14th, 2016 beginning at 9:00 a.m. at the Peshtigo Highway Shop.

**18. Adjourn**

**Motion** (Kaufman/Stankevich) to adjourn the meeting at 9:45 a.m. Motion carried.

Christina Kubash

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Date approved/correct