



# Marinette County HIGHWAY DEPARTMENT

## MINUTES Meeting of the Highway Committee Wednesday May 17, 2017 9:00 a.m. Peshtigo Highway Office

**Members Present:** Chairperson Russ Bauer, Supervisors Shirley Kaufman, Bill Stankevich, Joe Policello and Glen Broderick

**Others Present:** Interim Commissioner/Construction Maintenance Supervisor Rick Rickaby, Interim Commissioner/Patrol Superintendent Joseph Baranek, County Administrator John Lefebvre, Candi Buchenauer, Rob Stein and Dennis Gorman with Olson Trailer & Body, Kellie Hartman and Peshtigo Times

### 1. Meeting Called to Order

Meeting called to order by Chairperson Bauer at 9:00 a.m.

### 2. Agenda

**Motion** (Kaufman/Stankevich) to approve agenda as presented. Motion carried.

### 3. Minutes of April 12, 2017

**Motion** (Policello/Kaufman) to approve the minutes of April 12, 2017 as presented. Motion carried.

### 4. Public Comment

None

### 5. Highway Capital Improvement Plan

Revised 5-Year Highway Capital Improvement Plan was distributed. No action.

### 6. Responses for RFP's: Pavement Router, 18" Rear Cross Conveyor Spreader, Tri-Axle Cab & Chassis, 2017 Tri-Axle Equipment Package, Liquid Asphalt Materials, Hot & Cold Mix Asphalt Materials

**Motion** (Bauer/Kaufman) to recommend County Board approve bid from Sherwin Industries, Inc. for a Crafcro Model 30 Pavement Router with dust control in the amount of \$16,450.00. Motion carried.

**Motion** (Bauer/Stankevich) to approve Monroe Truck Equipment's bid for an 18" Rear Cross Conveyor Spreader in the amount of \$7,174.00. Motion carried.

**Motion** (Policello/Stankevich) to recommend County Board approve bid from JX Peterbilt for a 2017 Tri-Axle Cab & Chassis in the amount of \$129,646.00 minus a trade in value of \$3,500.00. Motion carried.

**Motion** (Kaufman/Bauer) to recommend County Board approve bid from Monroe Truck Equipment for option (1) - stainless steel 2017 equipment package consisting of an underbody/lift axle/tailgate spreader/single wing/dump box including installation in the amount of \$115,531.00. Motion carried.

**Motion** (Stankevich/Kaufman) to recommend County Board approve bid from Henry G. Meigs, L.L.C. to furnish 20,000 gallons of liquid asphalt materials for a price of \$1.8000/gal material only and a price of \$1.8684/gal for delivered. Motion carried.

**Motion** (Broderick/Kaufman) to recommend County Board approve bid from Northeast Asphalt, Inc. to furnish the 2017 hot mix & cold mix asphalt materials at the prices listed. Motion carried.

#### **7. Village of Crivitz CTH W agreement**

**Motion** (Broderick/Kaufman) to recommend County Board approve the agreement with the Village of Crivitz to pave a part of CTH W at a cost of \$20,000.00 to the Village of Crivitz. Motion carried.

#### **8. CTH BB drainage improvement options**

**Motion** (Bauer/Kaufman) to authorize Interim Commissioners Rickaby and Baranek to work with the County Administrator Lefebvre and Mr. & Mrs. Buchenauer on obtaining an easement through Buchenauer's property to improve the drainage on CTH BB. Motion carried.

#### **9. ATV route requests on Marinette County Highways**

**Motion** (Stankevich/Kaufman) to approve ATV clubs requesting ATV routes on Marinette County Highways need to have a completed request form on file with the Highway Department before Highway can work with Forestry to determine if alternate routes are available. Policello – No. Motion carried.

#### **10. Paver patching deteriorating section of CTH G from CTH E to Loomis**

No action.

#### **11. Correspondence.**

None

**12. Informational: Commissioner's report**

Interim Commissioner Rickaby updated the Committee on expenses charged to the general maintenance fund. Report distributed.

Highway crews have finished un-dressing the trucks from winter. The crews replaced worn culverts on CTH B, two culverts on CTH Y and one culvert on CTH X. They began crack filling for state/county and have completed the shoulder work for state/county.

**13. Invoices**

Committee reviewed the invoices totaling \$26,941.37.

**14. Future Agenda Items**

None

**15. Next Meeting Date.**

The next meeting will be on June 21, 2017 beginning at 9:00 a.m. at the Peshtigo Highway Shop.

**16. Adjourn**

**Motion** (Kaufman/Stankevich) to adjourn the meeting at 10:04 a.m. Motion carried.

Kellie Hartman  
Administrative Assistant

\_\_\_\_\_  
Date approved/correct

2018 Capital Project 5-Year Outlook Summary

DRAFT

Key for Funding Source:

D = Debt Service G = Grants and Aids O = Operating Revenues F = Forestry Heavy Equip Fund P = Forestry & Parks Development Fund Q-H = Operating Revenues Highway T = Property Tax S = Sales Tax S or D = Sales Tax or Debt FB = Fund Balance PY CIP = Capital Improvements

2018 EXECUTIVE BONDING PROPOSAL AND CAPITAL IMPROVEMENTS PROGRAM (CIP)

DIVISION/ DEPARTMENT	Mileage	FUNDING SOURCE	PROJECT DESCRIPTION	2018	2019	2020	2021	2022	TOTAL
Highway									
	5.3	D	CTH W (Osmanski Road to Parkway Rd.) - Overlay	-	-	-	-	-	-
		D	CTH W (Pesh. River Bridge to West Crivitz Village Limits) - Overlay	-	-	-	-	-	-
	1.0	D	CTH "J" (CTH "M" - South Co. Line) - Recondition	-	-	-	-	-	-
	-	D	CTH "G" (CTH "E" to Spur Road)(State/Federal Funded) - Engineering	10,000	-	-	-	-	10,000
	5.0	D	CTH W (CTH M to STH "64") - Overlay	722,582	-	-	-	-	722,582
	2.0		CTH W (STH 64 to Pesh. Riv.)-Recondition, Drainage, 24' Wide	396,800	-	-	-	-	396,800
	3.8	D	CTH "G" (CTH "E" to Spur Road)(State/Federal Funded) - Rehabilitation	-	495,000	-	-	-	495,000
	2.2	D	CTH G (Spur Rd to Loomis Rd) - Recondition	-	417,000	-	-	-	417,000
	2.7	D	CTH "BB" (CTH "B" - Oxbow Creek) Recondition	-	-	526,655	-	-	526,655
	8.2	D	CTH "O" (USH "8" - CTH "OO") - Overlay	-	-	1,013,000	-	-	1,013,000
	8.2	D	CTH "O" (CTH "OO" - CTH "N") Overlay	-	-	-	1,025,000	-	1,025,000
	4.5	D	CTH S (STH 64 to CTH P) - Recondition	-	-	-	719,000	-	719,000
	6.4		CTH W (Pesh. Riv. To CTH G) Recondition, Drainage, 24' wide	-	-	-	-	1,312,000	1,312,000
				<b>1,129,382</b>	<b>912,000</b>	<b>1,539,655</b>	<b>1,744,000</b>	<b>1,312,000</b>	<b>6,637,037</b>
		O-H	Equipment Purchases	-	-	-	-	-	-
		O-H	Equipment Purchases	722,000	-	-	-	-	722,000
		O-H	Equipment Purchases	-	593,000	-	-	-	593,000
		O-H	Equipment Purchases	-	-	690,000	-	-	690,000
		O-H	Equipment Purchases	-	-	-	593,000	-	593,000
		O-H	Equipment Purchases	-	-	-	-	560,000	560,000
				<b>722,000</b>	<b>593,000</b>	<b>690,000</b>	<b>593,000</b>	<b>560,000</b>	<b>3,158,000</b>
			Highway Total	<b>1,851,382</b>	<b>1,505,000</b>	<b>2,229,655</b>	<b>2,337,000</b>	<b>1,872,000</b>	<b>9,795,037</b>

# PAVEMENT ROUTER WITH DUST CONTROL

Company Name	Crafco Model 30 or Proven Equivalent	Year	Warranty	Bid Bond	Price
Sherwin Industries, Inc.	Crafco Model 30	2017	1 yr.	Yes	\$ 16,450.00

**NEW 18" REAR CROSS CONVEYOR SPREADER**

<b>Company Name</b>	<b>Spreader</b>	<b>Installation on Chassis</b>	<b>Total Price</b>
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**Monroe Truck Equipment**

\$5,830.00

\$1,344.00

\$7,174.00

**Flink Company**

Bidder is disqualified. Incomplete RFQ

\$7,686.00

**2017 TRI-AXLE CAB & CHASSIS W/ TRADE IN OPTIONS**

Company Name	Make	Model	Year	Delivery Date	Addendum #1	Bid Bond	Price	
							Cab & Chassis	Trade in #118
<b>Packer City International</b>	International	HX515	2018	90 Days	Yes	Yes	\$121,500.00	\$3,500.00
<b>Packer City International</b>	International	Workstar	2018	90 Days	Yes	yes	\$115,000.00	\$3,500.00
<b>JX Peterbilt</b>	Peterbilt	367	2018	100-140 Days	yes	Yes	\$129,646.00	3,500.00

## 2017 UNDERBODY/LIFT AXLE/TAILGATE SPREADER/SINGLE WING/ DUMP BOX INCLUDING INSTALLATION

Company Name	Make	Model	Year	Completion Date	Addendum #1	Bid Bond	Price	
							Option 1 Stainless Steel	Option 2 Hardened Steel
<b>Olson Trailer &amp; Body</b>	Olson Custom	MCH17TPT	2017	120 days to receive equip. 45 days to install	Yes	Yes	\$110,796.00	\$106,794.00
<b>Monroe Truck Equipment</b>	Monroe/Force	Single Wing	2017	120-180 days after receipt of chassis and equip.	Yes	Yes	\$115,531.00	\$113,054.00
<b>Casper's Truck Equipment</b>	Henderson	Mark E 201 SS	2017	90 days after receipt of chassis or 180 days from receipt of order, whichever is longer	Yes	Yes	\$114,234.00	113,280.00
<b>Truck Equipment</b>	Truck Equip.	Patrol Truck	2017	150-200 days	Yes	Yes	\$115,455.00	\$116,527.00

### 2017 LIQUID ASPHALT MATERIALS

Company Name	Type	Gallons	Price	
			Material Only	Delivered
Henry G. Meigs, L.L.C.	MS2	20,000	\$1.8000/gal	\$1.8684/gal

## 2017 HOT MIX & COLD MIX ASPHALT MATERIALS

Company Name	Asphalt Plant Location	Cold Mix Plant Location	TYPE						Mixing Aggregate Only
			19.0mm MT 58-34S	12.5mm MT 58-34S	9.5mm MT 58-34S	19.00mm LT 58-28S	12.5mm LT 58-28S	9.5MM LT 58-28S	
Northeast Asphalt, Inc.	STH 94 Pound	STH 64 Pound	\$45.60/ton	\$47.80/ton	\$49.70/ton	\$39.70/ton	\$41.90/ton	\$44.80/ton	\$21.35/ton

# MARINETTE COUNTY HIGHWAY DEPARTMENT

**COUNTY/MUNICIPAL AGREEMENT**  
COST SHARE FOR A PORTION OF  
A HIGHWAY IMPROVEMENT PROJECT

DATE:  
PROJECT: CTH W  
HIGHWAY: CTH W  
LIMITS: Peshtigo River Bridge to Cox St.  
MUNICIPALITY: Village of Crivitz

The signatory township, village or city, (Municipality), through its undersigned duly authorized officers or officials requests the County of Marinette, through its Highway Department, (County), to effect the construction of the highway or street improvement described as follows.

## Project Description:

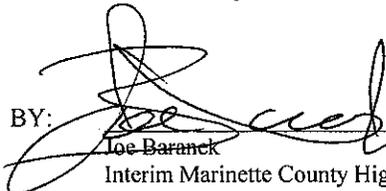
The Village of Crivitz will fund \$20,000.00 of the following costs associated with County W located within the Village limits: pulverizing, shaping, paving and incidental work associated with completion of the increased roadway dimensions. The Marinette County Highway Department will increase the existing dimensions of the paved roadway to 27 feet.

In addition the Village of Crivitz will fund 100% of the following costs: light excavation and restoration on parcels 121-01392.000 and 121-01392.001 to improve drainage, and cost of materials associated with a guard rail on the North side of CTH W around the lift station that is located approximately 300 feet west of the Peshtigo River. The Village of Crivitz shall be responsible for acquiring the necessary drainage easement(s) to improve drainage on the above referenced parcels.

## Terms and Conditions:

1. This is a joint agreement between the County and the Municipality. The Municipality will be kept informed on the project status and will have input regarding the project within the limits of their jurisdiction.
2. If the Municipality should withdraw from the project, it will pay to the County any cost that has been incurred by the County on behalf of the project.
3. Payment shall be made within 30 days of receipt of invoice after completion of work.
4. Any modification or amendment shall be upon the agreement of the parties in writing.

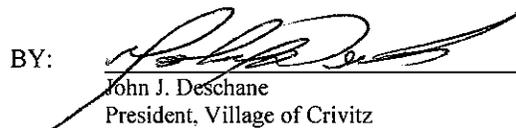
BY:

  
Joe Baranck  
Interim Marinette County Highway Commissioner

Date

4-12-17

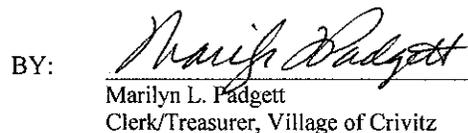
BY:

  
John J. Deschane  
President, Village of Crivitz

Date

4/11/2017

BY:

  
Marilyn L. Padgett  
Clerk/Treasurer, Village of Crivitz

Date

04/10/2017

## Request for ATV route on Marinette County Highway

**Requests will only be taken from an official ATV Club/Association**

\* Name of Club/Association \_\_\_\_\_

\* Contact person and phone number \_\_\_\_\_  
\_\_\_\_\_

\* County of requesting club \_\_\_\_\_

\* Road location request \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\* Specific reason for request \_\_\_\_\_  
\_\_\_\_\_

\* Approximate distance to travel on road way \_\_\_\_\_  
\_\_\_\_\_

\* Alternative Route Available \_\_\_\_\_ Yes \_\_\_\_\_ NO

\* What alternatives have been considered \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**County Highway General Maintenance**

	2016	2017	Average	Above/(Below) Average
<b>Budget:</b>	\$ 1,328,663.00	\$ 1,473,645.00		
<b>Expenditures:</b>				
January	\$ 69,374.08	\$ 36,989.99	\$ 53,182.04	\$ (16,192.05)
February	\$ 112,937.13	\$ 62,927.19	\$ 87,932.16	\$ (25,004.97)
March	\$ 126,142.52	\$ 56,389.30	\$ 91,265.91	\$ (34,876.61)
April	\$ 96,217.14	\$ 75,410.25	\$ 85,813.70	\$ (10,403.45)
May	\$ 55,303.12		\$ 55,303.12	\$ (55,303.12)
June	\$ 102,768.52		\$ 102,768.52	\$ (102,768.52)
July	\$ 100,007.22		\$ 100,007.22	\$ (100,007.22)
August	\$ 30,545.00		\$ 30,545.00	\$ (30,545.00)
September	\$ 194,185.72		\$ 194,185.72	\$ (194,185.72)
October	\$ 206,673.22		\$ 206,673.22	\$ (206,673.22)
November	\$ 56,105.16		\$ 56,105.16	\$ (56,105.16)
December	\$ 18,042.10		\$ 18,042.10	\$ (18,042.10)
<b>Total Expenditures</b>	<b>\$ 1,168,300.93</b>	<b>\$ 231,716.73</b>		
<b>% Used</b>		<b>15.72%</b>		
<b>Net Available</b>		\$ 1,241,928.27		
<b>Should be Available</b>	8.0	\$ 982,430.00		

**County Highway Winter Maintenance**

	2016	2017	Average	Above/(Below) Average
<b>Budget:</b>	\$ 993,338.00	\$ 1,055,917.00		
<b>Expenditures:</b>				
January	\$ 303,532.57	\$ 314,199.26	\$ 308,865.92	\$ 5,333.34
February	\$ 263,791.88	\$ 205,711.32	\$ 234,751.60	\$ (29,040.28)
March	\$ 104,161.31	\$ 142,117.19	\$ 123,139.25	\$ 18,977.94
April	\$ 59,814.41	\$ 9,881.90	\$ 34,848.16	\$ (24,966.26)
May	\$ 647.14		\$ 647.14	\$ (647.14)
June	\$ -		\$ -	\$ -
July	\$ -		\$ -	\$ -
August	\$ -		\$ -	\$ -
September	\$ -		\$ -	\$ -
October	\$ -		\$ -	\$ -
November	\$ 22,535.20		\$ 22,535.20	\$ (22,535.20)
December	\$ 275,834.67		\$ 275,834.67	\$ (275,834.67)
<b>Total Expenditures</b>	<b>\$ 1,030,317.18</b>	<b>\$ 671,909.67</b>		
<b>% Used</b>		<b>63.63%</b>		
<b>Net Available</b>		\$ 384,007.33		
<b>Should be Available</b>	8.0	\$ 703,944.67		

**County Highway Road Construction**

	2017
<b>Budget:</b>	\$ 1,562,000.00
<b>Labor &amp; Benefits</b>	\$ 3,205.14
<b>All Other Costs</b>	\$ 2,240.35
<b>Total Expenditures</b>	\$ 5,445.49
<b>Net Available</b>	\$ 1,556,554.51