



Marinette County HIGHWAY DEPARTMENT

Raymond G. Palonen
Highway Commissioner

MINUTES Meeting of the Highway Committee Wednesday, February 4, 2015 9:00 a.m. Peshtigo Highway Office

Members Present: Chairperson Bousley, Supervisors Policello, Bauer, Kaufman and Nichols

Others Present: Highway Commissioner Ray Palonen, Patrol Superintendent Joe Baranek; Steve Miller with Collins Engineering, Administrative Assistant Kellie Hartman and press

1. Meeting Called to Order

Meeting called to order by Chair Bousley at 9:00 a.m.

2. Approve/amend Agenda

Motion (Nichols/Kaufman) to approve the agenda as presented. Motion carried.

3. Approve/correction of minutes

Motion (Policello/Bauer) to approve the minutes of January 7, 2015 as presented. Motion carried.

4. Public Comment

Steve Miller – Collins Engineering

5. Town of Beaver bridge aid for Elmer Lane

Motion (Nichols/Bauer) to approve the bridge aid for the Town of Beaver on Elmer Lane due to an emergency replacement for a total of \$1,974.87. Motion carried.

6. Request for proposals for construction inspection services

Motion (Policello/Nichols) to authorize the Highway Commissioner to request proposals for construction inspection services on the 2015 CTH "V", CTH "Q" and CTH "X" projects. Motion carried.

7. Rent screening plant from Shawano County

Motion (Kaufman/Policello) to authorize the Highway Commissioner to rent the Shawano County sand screening plant in lieu of hiring a private contractor provided it is more cost effective for the County. Motion carried.

8. Transfer sand/gravel pit responsibilities to the Forestry Department

Motion (Policello/Kaufman) to approve the transfer of sand/gravel pit responsibilities and permitting to the Forestry Department from the Highway Department. Motion carried.

9. Epoxy floor treatment at the Crivitz Shop

Motion (Kaufman/Bauer) to authorize the Highway Commissioner to issue an RFP to install an epoxy floor treatment in the shop area of the Crivitz Highway Facility. Motion carried.

10. 3 party design contract between WisDOT, Donohue & Associates, Inc. and Marinette County

Motion (Bauer/Kaufman) to recommend County Board approve a 3 party design contract between WisDOT, Donohue & Associates, Inc. and Marinette County to utilize HRRP (High Risk Rural Roads Program) funding to make safety improvements to CTH "U" from USH "8" to the north county line pending Corporation Counsel review. Motion carried.

11. Correspondences

Notice from the Commissioner of the Railroad for adequacy of signal on CTH "U"

12. Information: Commissioner's report

The Commissioner is working with the Human Resource Department regarding post-accident drug testing. To meet the state law requirements, reasonable drug testing will be performed on a Highway employee if any one of the following three requirements has been met: a fatality, a complaint of injury by either party regardless of a citation being issued or a disabled vehicle. The Commissioner still has not received a reasonable offer for the Henderson live bottom box after the second time being offered for auction on wisconsinsurplus.com. The Commissioner will look into other ways for disposal. The Commissioner has approved an approximant \$5,000 upgrade for a brush cutter to resolve the issue of the drive shaft snapping off during use.

13. Informational: Report on activities by Highway Supervisors

Joe Baranek reported the crew has been busy brush cutting and patching on state and county roadways. The crew is also busy crack sealing CTH "W", CTH "M" and will begin CTH "K".

14. Schedule of Vouchers

Motion (Bauer/Kaufman) to approve the 2014 vouchers in the amount of \$117,013.33 as presented.
Motion carried.

Motion (Policello/Bauer) to approve the 2015 vouchers in the amount of \$163,525.08 as presented.
Motion carried.

15. Next Meeting Date

The next meeting will be on February 18th, 2015 beginning at 9:00 a.m. at the Peshtigo Highway Shop.

16. Adjournment

Motion (Nichols/Kaufman) to adjourn the meeting at 9:42 a.m. Motion carried.

Kellie Hartman/Administrative Assistant
Date approved/correct