



Marinette County HIGHWAY DEPARTMENT

Raymond G. Palonen
Highway Commissioner

MINUTES Meeting of the Highway Committee Wednesday, January 9, 2013 9:00 a.m. Peshtigo Highway Office

Members Present: Chairperson Bousley, Supervisors Bauer and Kaufman

Absent/Excused: Supervisors Sharpe and Policello

Others Present: Commissioner Ray Palonen, Construction Supervisors Joe Baranek and Carl Meverden, Purchasing Manager Don Duddek, Administrative Assistant Kellie Hartman and press

1. Meeting Called to Order

Meeting called to order by Chair Bousley at 9:00 a.m.

2. Approve/amend Agenda

To approve the agenda as presented. **Motion** (Bauer/Kaufman) carried.

3. Approve/correction of minutes

Motion (Bauer/Bousley) to approve the December 19, 2012 minutes as presented.
Motion carried.

4. Public Comment

None

5. 2013 tri-axle truck chassis RFP

Motion (Bauer/Kaufman) to authorize the Highway Commissioner to send out RFP's for a 2013 tri-axle chassis which is due back at the Peshtigo Highway Shop no later than 3:00 p.m. on February 19, 2013.

6. 2013 dump body RFP's

Three RFP's were present to the Committee. The RFP's will be decided on at the next Highway Committee meeting. No action taken.

7. Correspondences

None

8. Informational: Commissioner's report

The Commissioner explained MCC Inc. is no longer interested in purchasing the asphalt oil tank in Crivitz and it will now be sold as scrap. The Town of Lake would like to purchase unit #70, a sign truck. At their next meeting, the Highway Committee will declare the truck excess equipment and will forward onto the Building & Property Committee to authorize selling. Survey crews from Robert E Lee & Associates have roughly finished surveying 65 – 70% of CTH BB. The Commissioner will begin doing a Cost Effectiveness Finding on CTH R which is required to allow County forces to perform the reconstructive work.

9. Informational: Reports on activities by Highway Supervisors and Shop Foreman

The Highway crews are brush cutting on STH 180, repairing guardrails damaged by accidents, painting at the Highway shops and plowing/sanding as needed.

10. Schedule of Vouchers

Motion (Bauer/Kaufman) to approve the 2012 vouchers in the amount of \$63,682.88 as presented. Motion carried.

Motion (Bauer/Kaufman) to approve the 2013 vouchers in the amount of \$3,866.40 as presented. Motion carried.

11. Next Meeting Date

The next meeting date will be on January 23, 2013 at the Peshtigo Highway Shop beginning at 9:00 a.m.

12. Adjournment

Motion (Kaufman/Bauer) to adjourn the meeting at 10:07 a.m. Motion carried.

Kellie Hartman/Administrative Assistant
Date approved/correct