



# Marinette County PUBLIC WORKS DEPARTMENT

## HIGHWAY DIVISION

**Mark A. Desotell**  
Director – Highway Commissioner

**Lynn Schingick**  
Office Manager

### MEETING OF THE HIGHWAY COMMITTEE WEDNESDAY, JANUARY 7, 2009 9:00 A.M. PESHTIGO HIGHWAY SHOP

**Members Present:** Chairman Bousley, Supervisors Dill, Greason and Bauer

**Members Absent/excused:** Vice Chairman Sharp

**Others Present:** Commissioner Desotell, Supervisor Michael Behnke, Kellie Hartman and press.

- 1. Call to order**  
Meeting called to order by Chairman Bousley at 9:05 a.m.
- 2. Approve Agenda**  
Approved agenda as presented. **Motion** (Greason/Bauer) carried. No negative vote.
- 3. Approve/Correction of Minutes**  
The December 17, 2008 minutes were approved as presented. **Motion** (Dill/Greason) carried. No negative vote.
- 4. Sale of 2007 Ford Explorer w/ 34,000 miles to County Motor Pool**  
Commissioner Desotell explained that one of the Public Works Department's objective is to consolidate equipment among the three divisions wherever possible. He recommends selling the 2007 Ford Explorer to the County Motor Pool. **Motion** (Greason/Bauer) to approve the sale of the 2007 Ford Explorer w/34,000 miles to the County Motor Pool for the cost of \$13,500.00. Forward to the Building and Property Committee. Motion carried. No negative vote.

**5. Winter maintenance salt application rates & use of sand/salt on County Roads for remainder of winter**

Commissioner Desotell reported that the Highway Division's salt inventory has been rapidly depleting due to the severe weather during December 2008. To conserve on the salt usage, the Commissioner recommends primarily going to a sand/salt mixture, with salt at a 5% ratio for the remaining winter season. The Commissioner also recommends that the local municipalities purchase mixed sand only. No action taken.

**6. Status of vacancies in Highway Organizational Flowchart**

Commissioner Desotell gave an overview of the current vacancies in the Highway Organizational Flowchart. At the beginning of 2008, the division had 33 bargaining unit employees. Since then, there have been 2 - retirements and 2 - leave of absences, ending 2008 with a total of 29 personnel for snow plowing including the 3 mechanics. The Highway Division currently has 35 snowplow routes. Job postings continue to be posted internally before outside applicants can be considered for employment. This process is time consuming. Highway also experienced the retirement of 2 supervisors at the end of 2008. Forestry & Parks Administrator John Scott and Facilities Director Shawn Baker offered their services to try to alleviate the workload on the two remaining supervisors. No action taken.

**7. Recognition for years of service for retiring Highway Employees**

**Motion** (Dill/Greaseon) to allow Commissioner Desotell to move forward with recognition plaques for the four 2008 Highway personnel retirements. Motion carried. No negative vote.

**8. Economic Stimulus Project Recommendations**

Commissioner Desotell presented the committee with a list of projects to be submitted in the economic stimulus package recommended by the newly elected Obama Administration. **Motion** (Bauer/Dill) to accept the list of projects submitted by the Commissioner as amended. Motion carried. No negative vote.

**9. Delivery of new tri-axle plow truck w/ plow, underbody & rear wings from Monroe Equipment & Packer City International**

Darren Tavonatti with Monroe Equipment joined the meeting at 10:35 a.m. The Committee, along with Darren and the Commissioner went into the shop to take a look at the new tri-axle. No action taken.

**10. Review Correspondences**

Commissioner Desotell reviewed the correspondences as listed in the agenda and informed the Committee that copies are available if any member would like to review them in detail. No action taken

**11. Highway Department report of activities**

The Commissioner reported the Highway Crews have been busy keeping up with the continual snow events by plowing, salting and sanding for the state, county, towns and villages. No action taken.

**12. Schedule of Vouchers**

Supervisor Dill departed the meeting at 11:45 a.m. Don Duddek joined the meeting at 11:50 a.m. **Motion** (Greason/Bauer) to approve the voucher as presented. Motion carried. No negative Vote.

**13. Next Meeting Date**

The next meeting date is scheduled for Tuesday, January 13, 2009 at 1:00 p.m. at the Peshtigo Highway Shop.

**14. Adjournment**

**Motion** (Bauer/Greason) to adjourn the meeting at 12:10 p.m. Motion carried No negative vote.

Kellie Hartman, Assistant Office Manager  
Date approved/corrected: