



Marinette County
PUBLIC WORKS DEPARTMENT

HIGHWAY DIVISION

Mark A. Desotell
Director – Highway Commissioner

Lynn Schingick
Office Manager

MINUTES
Meeting of the Highway Committee
Wednesday, December 21, 2011
9:00 a.m.
Peshtigo Highway Office

Members Present: Chair Bousley, Vice Chair Policello, Supervisors Bauer and Kaufman

Members Absent/Excused: Supervisor Sharpe

Others Present: DPW Director Desotell, Administrator Ellen Sorensen, Olson Trailer & Body Rob Stein, Fahrner Asphalt Mike Buss, Mead & Hunt Mike Exferd, Coleman Engineering Todd Mulvey, Construction Supervisors Joe Baranek, Purchasing Supervisor/Shop Foreman Don Duddek, Kellie Hartman and press

1. Meeting Called to Order

Meeting called to order by Chair Bousley at 9:00 a.m.

2. Approve/amend Agenda

To approve the agenda as presented. **Motion** (Bauer/Policello) carried.

3. Approve/correction of minutes

Motion (Policello/Bauer) to approve the December 7, 2011 minutes as presented. Motion carried.

4. Public Comment

Mike Exferd with Mead & Hunt addressed the Committee regarding the firm's available services and requested to be considered for future requests for proposals.

Todd Mulvey with Coleman Engineering addressed the Committee regarding the firm's available services and requested to be considered for future requests for proposals.

Rob Stein reported that truck #195 is the last truck needing to be retrofitted. The snow plowing wings were reinstalled on the rear of the truck. It is 90% complete and will be delivered to the Peshtigo Shop within the next two weeks. The new tandem truck will be delivered in 30 days. Rob reported the delivery delay is due to changing the multi-purpose spreader dump body into a standard dump body.

5. Presentation by representatives of Fahrner Asphalt

Mike Buss reported on different types of maintenance products. He explained that chip sealing works best if applied after the first 5 years and the second application after 10 years. Slurry seal is a maintenance application to fill minor cracks, restore a uniform texture and restore friction loss. Micro surfacing provides resurfacing from 3/8" to 3/4" thick and will fill in up to 1/2" ruts. Mike said slag seal is not readily available but is an alternative to aggregates in chip seal applications and retains its black color through the life of the seal which accelerates melting of snow and ice. No action taken.

6. Draft excavator specifications

Motion (Policello/Kaufman) to solicit excavator bids as soon as possible with a bid opening at the February 1st Highway Committee meeting. Motion carried.

7. Draft wheel loader specifications

Motion (Policello/Kaufman) to solicit excavator bids as soon as possible with a bid opening at the February 1st Highway Committee meeting. Motion carried.

8. Future overload permit requests

Motion (Policello/Kaufman) to deny all over weight permits necessary to bypass the 45 ton load posted structure on USH 141 at Wausaukee until further notice. Motion carried.

9. Draft agreement for snow removal on CTH C within the Village of Wausaukee

The Commissioner distributed a draft County/Municipal project agreement for snow removal on CTH C within the Village of Wausaukee. The Commissioner will send a copy of the agreement to the Village of Wausaukee for their review and to request the Village notify us with their decision to either maintain the 0.97 mile section with their own forces or to sign the agreement with Marinette County. No action taken.

10. Requesting quotes for fuel tank monitoring system at all three shops

Motion (Policello/Bauer) to solicit quotes for fuel tank monitoring system at all three shops. Motion carried.

11. Correspondences

The Commissioner read the correspondences he received from PAEDC regarding the placement of the "Old Peshtigo Road" sign. The Commissioner will contact the City of Peshtigo regarding this matter. No action taken.

12. Highway Department report on activities

A spreadsheet was distributed to explain the projects that the employees were working on, along with how many hours spent on each effort. Projects worked on were snow removal after storm events, illegal sign removal, patching, sign repairs, brush cutting and general maintenance. No action taken.

13. Informational: Reports on equipment/machinery and buildings/grounds by Highway Supervisors and Shop Foreman

Don Duddek reported on the truss cable stays in Crivitz salt/sand shed. The roofing work not being started on the Crivitz Shop was also discussed.

14. Schedule of Vouchers

Motion (Policello/Bousley) to approve the vouchers in the amount of \$80,351.86 as presented. Motion carried.

15. Next Meeting Date

The next meeting date will be on January 4, 2012 at the Peshtigo Highway Shop beginning at 9:00 a.m.

16. Adjournment

Motion (Policello/Bauer) to adjourn the meeting at 11:45 a.m. Motion carried.

Kellie Hartman/Administrative Assistant
Date approved/correct