Marinette County
HIGHWAY DEPARTMENT

Raymond G. Palonen
Highway Commissioner

MINUTES
Meeting of the Highway Committee
Wednesday, August 21, 2013
9:00 a.m.
Peshtigo Highway Office

Members Present: Chairperson Bousley, Supervisors Sharpe, Bauer, and Kaufman

Members Absent/Excused: Supervisor Policello

Others Present: Highway Commissioner Ray Palonen, Administrator Ellen Sorensen, Patrol Superintendent Joe Baranek, Scott Shield with Ayres Associates, Town of Peshtigo Herman Pottratz, Fran Boyle, Administrative Assistant Kellie Hartman and press

1. Meeting Called to Order

Meeting called to order by Chair Bousley at 9:00 a.m.

2. Approve/amend Agenda

Motion (Bauer/Kaufman) to approve the agenda as presented. Motion carried.

3. Approve/correction of minutes

Motion (Bauer/Kaufman) to approve the minutes of August 6, 2013 as presented. Motion carried.

4. Public Comment

None

5. Review Ingersol Rand's used roller mechanical inspection results

Motion (Sharpe/Shirley) to confirm the August 6th, 2013 motion to approve the purchase of (1) Used Ingersoll Rand SD105D 8ft Steel Drum roller Compactor from Aring Equipment for a total if $66,000.00. Motion carried.

6. Traffic Safety Committee's action regarding a request from the Iron Snowshoe Club for an ATV route on CTH "X" from Popp's Lane west to Parkway Road

Discussion. No action.

7. Discussion on traffic data collected on CTH "X" near Boat Landing 3 Road

Discussion only. Traffic Safety Committee recommended to take no action to proceed with a speed study or reduce speed limit on CTH "X" near Boat Landing 3 Road. No action.

8. Review recommendation from the Traffic Safety Committee on CTH "X" near Boat Landing 3 Road

No action.

9. Review proposals received for 2013/2014 truck and grader blades.

Motion (Bauer/Kaufman) to approve the purchase of grader blades from the lowest bidder provided all specifications in the Request for Proposal are met. Motion carried.

10. Discussion on parking 1-triaxle truck at the Forestry Facility in Amberg for winter maintenance activities

Discussion only. Winter plow routes are being reconfigured. Parking a triaxle truck at the Amberg Facility will expedite the response time and better service the public. No action.

11. Correspondences

None

12. Commissioner's report

The Commissioner reported with the bonding approved by the County Board for roadway improvements, the staffing levels would need to be evaluated to accommodate the increased workload. The Commissioner reported that he will begin working on aggregate crushing needs for the 2014 season and requested the committee's opinion related to screening sand to be used for sand/salt, no screening planned. The Commissioner received an addendum from Robert E. Lee & Associates in regards to preparing bidding documents & construction inspections and will provide to the committee at the next meeting for their review. He also reported the roof is leaking at the Crivitz Shop.

The Commissioner made a special announcement regarding the fantastic job the Highway Crews did during the chip sealing project on CTH "C". That project is now complete and under budget.

Administrator Sorensen reported that herself and the Commissioner attended a meeting with WisDOT at Heritage Hill in Green Bay.

13. Report on activities by Highway Supervisors

The crews are pulverizing on CTH "B" with the paving to begin on Monday, August 26. The crews finished chip sealing on CTH "C". They are spray patching in the towns and for the state.

14. Schedule of Vouchers

Motion (Sharpe/Bauer) to approve the vouchers in the amount of $118,095.58 as presented. Motion carried.

15. Next Meeting Date

The next meeting date will be on September 4, 2013 at the Peshtigo Highway Shop beginning at 9:00 a.m.

16. Adjournment

Motion (Kaufman/Bauer) to adjourn the meeting at 9:57 a.m. Motion carried.

Kellie Hartman/Administrative Assistant
Date approved/correct