



**Marinette County  
HIGHWAY DEPARTMENT**

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Raymond G. Palonen  
Highway Commissioner

**MINUTES  
Meeting of the Highway Committee  
Wednesday, April 16, 2014  
9:30 a.m.  
Peshtigo Highway Office**

**Members Present:** Chairperson Bousley, Supervisors Policello, Bauer, Kaufman and Nichols

**Others Present:** Highway Commissioner Ray Palonen, Patrol Superintendent Joe Baranek, Finance Administrator Pat Kass, Accountant Kristi Yates, Administrative Assistant Kellie Hartman, Peshtigo Times

**1. Meeting Called to Order**

Meeting called to order by Chair Bousley at 9:30 a.m.

**2. Approve/amend Agenda**

**Motion** (Kaufman/Policello) to approve agenda and addendum as presented. Motion carried.

**3. Approve/correction of minutes**

**Motion** (Bauer/Kaufman) to approve the minutes from April 2 as presented. Motion carried.

**4. Public Comment**

None

**5. Setback variance for David Shultz on USH "8"**

**Motion** (Policello/Bauer) to approve the variance of 110 feet Class "A" setback but outside of the 75 feet Class "B" setback for David Shultz on USH "8" in the Town of Dunbar for the purpose to construct a fueling station within the county setback. Motion carried.

**6. Discussion: Highway Department 2013 yearend financial statements with Finance Director**

Finance Director Pat Kass discussed the 2013 Financial Report of Highway Operations by summarizing the key components for the various revenue, expense, project, labor and equipment spreadsheets. No action.

Supervisor Nichols left at 10:09 a.m.

**7. Discussion: 2014 Northeast Regional Commissioners and Committee Member Meeting**

No action.

**8. Extending OTIE's contract with adjusted pricing for 2014-15 inspection cycle**

**Motion** (Policello/Kaufman) to approve extending OTIE's contract with adjusted pricing for 2014-15 bridge inspection cycle, subject to Corporation Counsel review. Motion carried.  
Attachment (a)

**9. Correspondences**

None

**10. Commissioner's report**

The Commissioner reported he has been receiving request for overweight permits. The Committee advised him to use his own discretion.

**11. Report on activities by Highway Supervisors**

The crews have been busy with litter pickup, thawing culverts, cleaning bridges and snow/ice removal.

**12. Schedule of Vouchers**

**Motion** (Kaufman/Bauer) to approve the vouchers in the amount of \$65,414.48 as presented. Motion carried.

**13. Next Meeting Date**

The next meeting date will be on May 7, 2014 beginning at 9:00 a.m.

**14. Adjournment**

**Motion** (Kaufman/Bauer) to adjourn the meeting at 10:47 a.m. Motion carried.

Kellie Hartman/Administrative Assistant  
Date approved/correct

# Attachment (a)

## PROFESSIONAL SERVICES AGREEMENT No. WI-091712-1 MODIFICATION NO. 01

**Oneida Total Integrated Enterprises ("OTIE") and Marinette County Highway Department ("CLIENT") entered into Professional Services Agreement No. WI-091712-1, made effective September 17, 2012. Except as amended herein, the terms and conditions of that Agreement are incorporated into this Modification by reference.**

**The Scope of Services Section is hereby replaced in full with the following:**

### **Scope of Services**

OTIE shall perform the professional services (collectively, the "SERVICES") as follows:

- **2012 BIENNIAL BRIDGE PROGRAM SERVICES:** provide routine bridge inspection and reporting for the 2012 Biennial Bridge Inspections Program in compliance with WisDOT and FHWA requirements for a total of 87 structures identified in the Request for Proposals dated July 18, 2012 in Marinette County, WI (excluding the 3 structures located in the City of Marinette that were identified in the RFP), which is Attachment A and incorporated into this Agreement. No fracture critical bridges were identified on the project list.
- **2014 BIENNIAL BRIDGE PROGRAM SERVICES:**
  - **INSPECTION SERVICES:** provide bridge inspection and reporting for the 2014 Biennial Bridge Program in compliance with new WisDOT requirements for 2014 routine inspection and FHWA requirements for a total of 87 structures identified in Attachment B, which is incorporated into this Agreement by reference. No fracture critical bridges were identified on the project list.
    - Load rating computations are not included in this Scope of Services, however may be added at a later time by amending this Agreement.
    - The 2015 Interim Inspections are not included in this Scope of Services, however may be added at a later time by amending this Agreement.
  - **CONSULTING SERVICES:** provide on-call consulting efforts for Local Program Bridge manager duties as requested by CLIENT.

**The Compensation Section is hereby replaced in full with the following:**

### **Compensation**

In consideration of the SERVICES to be performed by OTIE, CLIENT agrees to pay OTIE as follows:

- **2012 BIENNIAL BRIDGE PROGRAM SERVICES:** A lump sum of \$9,090.00 for routine inspection of 87 bridges.
- **2014 BIENNIAL BRIDGE PROGRAM SERVICES:**
  - **INSPECTION SERVICES:** A lump sum of \$18,825 for routine bridge inspection of the 87 bridges listed in Attachment B.
  - **CONSULTING SERVICES:** On a Time and Materials basis at the rate of \$88 per hour plus incurred mileage and expenses.

**The Period of Performance Section of the Agreement is hereby replaced in full with the following:**

**Period of Performance**

The time required to perform the SERVICES herein will commence on or about September 17, 2012 end on December 31, 2015.

All other terms, conditions and provisions of the Agreement remain unchanged.

ONEIDA TOTAL INTEGRATED ENTERPRISES

MARINETTE COUNTY HIGHWAY DEPARTMENT

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

Cynthia Shaw, J.D.  
\_\_\_\_\_  
Name

\_\_\_\_\_  
Name

Vice President, Contracts  
\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Attachment B

ITEM NO.	STRUCT. NO.	HIGHWAY	INSPECT. UNIT PRICE	ITEM NO.	STRUCT. NO.	HIGHWAY	INSPECT. UNIT PRICE
<b>Marinette County</b>				<b>Town of Beaver</b>			
1	B-38-0005	CTH P	\$175.00	1	B-38-0041	11th Road	\$175.00
2	B-38-0006	CTH BB	\$175.00	2	B-38-0075	3rd Road	\$375.00
3	B-38-0008	CTH B	\$175.00	3	B-38-0084	19th Road	\$175.00
4	B-38-0010	CTH D, Lake Ave	\$175.00	4	P-38-0094	15th Road	\$175.00
5	B-38-0017	CTH JJ	\$375.00	<b>TOTAL INSPECTION COST</b>			<b>\$900.00</b>
6	B-38-0019	CTH Z	\$375.00	<b>Town of Beecher</b>			
7	B-38-0022	CTH K	\$175.00	1	B-38-0023	Corner Lake Rd	\$375.00
8	B-38-0026	CTH W	\$175.00	2	B-38-0064	Sand Road	\$175.00
9	B-38-0028	CTH C	\$175.00	3	P-38-0057	Smeester School Road	\$175.00
10	B-38-0029	CTH B	\$175.00	4	P-38-0909	Marek Road	\$175.00
11	B-38-0031	CTH X	\$175.00	5	P-38-0928	Dam Road	\$175.00
12	B-38-0040	CTH V	\$175.00	<b>TOTAL INSPECTION COST</b>			<b>\$1075.00</b>
13	B-38-0046	CTH JJ	\$375.00	<b>Town of Dunbar</b>			
14	B-38-0049	CTH R	\$175.00	1	B-38-0018	Twin Lakes Rd	\$175.00
15	B-38-0050	CTH B	\$175.00	2	B-38-033	Old County A Rd	\$175.00
16	B-38-0057	CTH R	\$175.00	3	B-38-0062	Lily Lake Road	\$175.00
17	B-38-0058	CTH B	\$175.00	4	B-38-0081	CCC Camp Road	\$175.00
18	B-38-0065	CTH E	\$375.00	<b>TOTAL INSPECTION COST</b>			<b>\$700.00</b>
19	B-38-0074	CTH X	\$375.00	<b>Town of Goodman</b>			
20	B-38-0077	CTH W	\$375.00	1	B-38-0063	Pike River Drive	\$175.00
21	B-38-0080	CTH O	\$175.00	<b>TOTAL INSPECTION COST</b>			<b>\$175.00</b>
22	B-38-0087	CTH W, Main Ave	\$375.00	<b>Town of Grover</b>			
23	B-38-0098	CTH CP	\$175.00	1	B-38-0066	Radke Lane	\$175.00
24	B-38-0100	CTH R	\$175.00	2	P-38-0102	Little River Road	\$175.00
25	P-38-0913	CTH W	\$175.00	3	P-38-0103	Tower Hill Road	\$175.00
26	P-38-0051	CTH K West	\$375.00	4	P-38-0104	Town Line Road	\$175.00
27	P-38-0092	CTH P	\$375.00	<b>TOTAL INSPECTION COST</b>			<b>\$700.00</b>
28	P-38-0914	Forest Rd	\$175.00	<b>Town of Lake</b>			
29	P-38-0915	CTH C	\$175.00	1	B-38-0032	Noque Bay Road	\$175.00
30	P-38-0918	CTH C	\$175.00	2	B-38-0042	Ferndale Road	\$375.00
<b>TOTAL INSPECTION COST</b>			<b>\$7,050.00</b>	<b>TOTAL INSPECTION COST</b>			<b>\$550.00</b>
<b>Town of Amberg</b>				<b>Town of Middle Inlet</b>			
1	B-38-0038	Barker Road	\$175.00	1	P-38-0080	Maple Beach Rd	\$175.00
2	P-38-0916	Dow Dam Road	\$175.00	2	P-38-0913	Camp 5 Road	\$175.00
<b>TOTAL INSPECTION COST</b>			<b>\$350.00</b>	3	P-38-0921	Wayside Road	\$175.00
<b>Town of Athelstane</b>				4	P-38-0922	W. Sweetheart Crk.	\$175.00
1	B-38-0044	Mathis Road	\$175.00	<b>TOTAL INSPECTION COST</b>			<b>\$700.00</b>
2	B-38-0060	Benson Lake Road	\$175.00				
3	B-38-0061	Forbes Road	\$175.00				
<b>TOTAL INSPECTION COST</b>			<b>\$525.00</b>				

Attachment B

ITEM NO.	STRUCT. NO.	HIGHWAY	INSPECT. UNIT PRICE
<b>Town of Niagara</b>			
1	B-38-0024	Morgan Park Rd	\$175.00
<b>TOTAL INSPECTION COST</b>			<b>\$175.00</b>
<b>Town of Peshtigo</b>			
1	B-38-0076	Town Line Road	\$175.00
<b>TOTAL INSPECTION COST</b>			<b>\$175.00</b>
<b>Town of Pound</b>			
1	P-38-0100	North 5th Road	\$175.00
2	P-38-0101	North 1st Road	\$175.00
3	P-38-0105	North 23rd Rd	\$175.00
4	P-38-0106	South 27th Rd	\$175.00
5	B-38-0068	North 7th Road	\$175.00
<b>TOTAL INSPECTION COST</b>			<b>\$875.00</b>
<b>Town of Silver Cliff</b>			
1	B-38-0039	Harper Road	\$175.00
2	B-38-0047	Camp Five Road	\$375.00
3	B-38-0052	Swede John Rd	\$175.00
4	P-38-0075	Eagle River Rd	\$175.00
<b>TOTAL INSPECTION COST</b>			<b>\$900.00</b>
<b>Town of Stephenson</b>			
1	B-38-0009	Parkway Road	\$375.00
2	B-38-0027	High Falls Road	\$375.00
3	B-38-0043	Schaffer Road	\$375.00
4	B-38-0059	Caldron Falls Rd	\$175.00
5	B-38-0069	Smith Creek Rd	\$375.00
6	P-38-0086	St. Paul Road	\$175.00
7	C-38-0125	Parkway Road	\$175.00
8	P-38-0911	Eagle Road	\$175.00
<b>TOTAL INSPECTION COST</b>			<b>\$2200.00</b>
<b>Town of Wagner</b>			
1	P-38-0920	Cottage Lane	\$175.00
<b>TOTAL INSPECTION COST</b>			<b>\$175.00</b>
<b>Town of Wausaukee</b>			
1	B-38-0053	Jamros Road	\$175.00
2	B-38-0054	Pike River Road	\$175.00
3	B-38-0055	McMahon Road	\$175.00
4	P-38-0912	Beilak Road	\$175.00
5	P-38-0919	Glendale Road	\$175.00
<b>TOTAL INSPECTION COST</b>			<b>\$875.00</b>

ITEM NO.	STRUCT. NO.	HIGHWAY	INSPECT. UNIT PRICE
<b>Village of Wausaukee</b>			
1	P-38-0700	Cedar Street	\$175.00
<b>TOTAL INSPECTION COST</b>			<b>\$175.00</b>
<b>City of Peshtigo</b>			
1	B-38-0002	N. Emory Ave	\$175.00
2	B-38-0134	US 41 - French St	\$375.00
<b>TOTAL INSPECTION COST</b>			<b>\$550.00</b>