



**MINUTES  
LAW ENFORCEMENT COMMITTEE**

Monday, September 16, 2009

1:15 p.m.

2161 University Drive, Marinette, WI  
Law Enforcement Center Conference Room

**Members Present:** Mike Behnke, Paul Gustafson, Ken Keller and Cheryl Wruk  
**Excused:** Ken Mattison  
**Others Present:** Sheriff James Kanikula, Chief Deputy Jerry Sauve, Lt. James Albright, District Attorney Allen Brey, Jail Administrator Bob Majewski, Emergency Management Director Eric Burmeister, Communications Director Terry Zimmerman, Kathy Cleven Business Manager, Shirley Prudhomme-Peshtigo Times and Secretary Fae Olson

**1. Call to order. Roll call.**

Ken Keller called the meeting to order at 1:15 p.m. Roll call taken.

**2. Approve/Amend Agenda Items.**

**MOTION (Behnke/Gustafson)** to approve the Agenda as presented. Motion carried.  
No negative vote.

**3. Approve/Amend Minutes of August 10, 2009.**

**MOTION (Behnke/Wruk)** to approve the Minutes as written. Motion carried.  
No negative vote.

**4. Public Comment.**

None at this time.

**5. District Attorney Allen Brey Presentation.**

DA Allen Brey presented various information regarding the District Attorney's office such as: Office workload, Budget, Personnel and Completed Cases. Brey commented there is excellent cooperation with all agencies. Victim Witness Coordinator position is currently vacant due to Connie Winchell's retirement. Brey complimented Assistant DA Kent Hoffmann, part-time Assistant DA DeShea Morrow, and his whole staff for their extra efforts.

**6. Richlen Excavating Lease Agreement.**

**MOTION (Wruk/Gustafson)** to approve two years Richlen Excavating Lease Agreement for space on Cedarville Tower, September 1, 2009 – August 31, 2011, \$250.00/month and refer to Building and Property Committee to explore options of selling property and/or tower.  
Motion carried. No negative vote.

**7. Dispatch Update.**

- 2008 vs. 2009 Dispatch calls comparison.
- Schedule change of 12 hour shifts to 8 hour shifts, more efficient for department.
- CAD Software update.
- Software upgrades to 911 System.

**7. Dispatch Update – Continued:**

- WI Department of Justice Technology Conference.
- WI Chapter Numbering Conference.
- Advanced TYME System Certification.

**8. Emergency Management Update.**

- Exercise Grant progress – Homeland Security Grant.
- Hazardous Materials Emergency Planning (HMEP) Grant progress.
- Critical Infrastructure/Key Resource Grant progress.
- Tactical Interoperable Communications Planning (TICP) Workshop on September 22 & 23, 2009. Marinette County is only 1 of 4 counties in Wisconsin to have workshop presented by the Federal Government.
- Texas Engineering Extension (TEEX) Senior Elected Officials Workshop (MGT-312) on October 26, 2009 at Law Enforcement Center.

**9. Emergency Support Function (ESF).**

**MOTION (Behnke/Gustafson)** to recommend to County Board the approval of Emergency Support Function (ESF) 1: Transportation and Evacuation of the Marinette County Emergency Operations Plan mandated by the State of Wisconsin. Motion carried. No negative vote. (Attachment A)

**10. Memorandum of Agreement for E-Sponder Service.**

**MOTION (Gustafson/Wruk)** to not approve signing Memorandum of Agreement with Wisconsin Emergency Management for E-Sponder Service and recommend Emergency Management Director Eric Burmeister to write letter of explanation for non-approval to State of Wisconsin Emergency Management Director. Motion carried. No negative vote.

**11. Jail Update.**

- Population report.
- New Teacher for Incarcerated Youth Education Program.
- Community roadside cleaning by inmates.
- One Part-time Correction Officer resigned.
- Meeting with Oconto County regarding Juvenile Facility.

**12. Sheriff's Report.**

- Citation/Incident/Accident Report.
- Overtime Report.
- Recent Sheriff Department ATV Crash/repairs covered by insurance.
- Good Government Award was presented to Sheriff's Department for Jail Inmate Education Program at a recent conference. Sheriff thanked Jail Administrator Robert Majewski, Stephanie Timblin, Tom Bourque and Kathy Cleven for their efforts towards program.
- Upcoming Bid Proposals.

**12. Sheriff's Report – Continued:**

**MOTION (Behnke/Gustafson)** to authorize Sheriff to send requests for bids for two (2) new snowmobiles and one (1) trailer, with trade ins, and new squad vehicles for 2010. Motion carried. No negative vote.

**13. Transfer of Funds.**

**MOTION (Behnke/Wruk)** to recommend to Finance Committee and County Board \$23,003.30 transfer from contingency funds for payout for current employee and LTE for Victim Witness Coordinator position. Motion carried. No negative vote.

**MOTION (Gustafson/Keller)** to recommend to Finance Committee \$1,000.00 transfer from Board of Prisoners Local Government to Courthouse Printing. Motion carried. No negative vote.

**MOTION (Behnke/Wruk)** to recommend to Finance Committee \$26,900.00 transfer from Patrol, Gas, Oil & Fluids to Patrol Outlay(\$9,150) and Snowmobile Outlay(\$17,750). Motion carried. No negative vote.

**14. Schedule of Vouchers.**

**MOTION (Behnke/Gustafson)** to recommend to the County Board payment of Schedule of Vouchers over \$5,000 totaling \$66,365.94. Motion carried. No negative vote.

**MOTION (Wruk/Behnke)** to recommend payment of Schedule of Vouchers under \$5,000 totaling \$50,779.57. Motion carried. No negative vote.

**15. Future Agenda Items.**

Discuss Deputy Position.

**16. Next Meeting Date.**

*Monday, October 5, 2009 at 1:00 p.m. (note change of date and time)*

**17. Adjourn.**

**MOTION (Behnke/Gustafson)** to adjourn at 3:30 p.m. Motion carried. No negative vote.

Respectfully submitted,  
Fae Olson, Secretary

Date approved/corrected: