



**MINUTES
LAW ENFORCEMENT COMMITTEE**

Monday, July 12, 2010

1:15 p.m.

2161 University Drive, Marinette, WI
Law Enforcement Center Conference Room

Members Present: Mike Behnke, Paul Gustafson, Ken Keller, Ken Mattison and Cheryl Wruk

Others Present: Sheriff James Kanikula, Chief Deputy Jerry Sauve, District Attorney Allen Brey, Communications Director Terry Zimmerman, Emergency Management Director Eric Burmeister, Jail Administrator Bob Majewski, Shirley Prudhomme-Peshtigo Times and Secretary Fae Olson

1. Call to order. Roll call.

Ken Keller called the meeting to order at 1:15 p.m. Roll call taken.

2. Approve/Amend Agenda Items.

MOTION (Behnke/Gustafson) to approve the Agenda as presented. Motion carried.
No negative vote.

3. Approve/Amend Minutes of June 14, 2010.

MOTION (Mattison/Gustafson) to approve the Minutes as written. Motion carried.
No negative vote.

4. Public Comment.

None at this time.

5. District Attorney Legal Secretary and Clerk Typist Positions.

MOTION (Behnke/Wruk) recommendation to Personnel Committee, Finance Committee and County Board to approve District Attorney request for office coverage by hiring current Clerk Typist as Legal Secretary on October 16, 2010 while still compensating the current Legal Secretary for vacation pay, total cost \$18,362.83, which extends the retirement date to November 17, 2010, and hire new Clerk Typist to begin October 16, 2010. Motion carried. No negative vote. (Attachment A)

6. Dispatch Update.

- 2009 vs. 2010 Dispatch calls comparison.
- Software Upgrade.

7. Jail Update.

- Population report.
- Air handler silencer being installed on July 12th.
- One Correctional Officer currently on FMLA.
- One Inmate on Electronic Monitoring.
- Fire Department training with jail staff.
- Software Upgrade.

8. Memorandum of Understanding with Catholic Charities.

MOTION (Behnke/Wruk) to accept Memorandum of Understanding with Catholic Charities for inmate financial literacy workshops effective for the length, plus any extensions, of Federal Corrections Enhancement Grant 2009-SD-B9-0224, at a cost of \$27.50 per workshop, services paid from grant funding with no county cost. Motion carried. No negative vote.

9. Updated/Revised Emergency Management Program Assistant Job Description.

MOTION (Wruk/Behnke) to approve updated/revised Emergency Management Program Assistant job description. Motion carried. No negative vote.

10. Emergency Management Update.

- June 23, 2010 Storm.
- Grant Updates.
- Program Assistant training in Maryland, August 1 – 6, 2010.
- Terrorism Liaison Officer training July 15, 2010 in Wausau.

11. Sheriff's Report.

- Overtime Report.
- K-9 Donations.

12. Transfer of Funds.

MOTION (Gustafson/Mattison) to recommend to Finance Committee \$18,362.83 District Attorney transfer from Contingency Funds to cover position training prior to retirement, and retiree payout benefits. Motion carried. No negative vote.

MOTION (Behnke/Wruk) to recommend to Finance Committee \$1,500.00 transfer to increase Canine Donations and increase Canine Outlay. Motion carried. No negative vote.

13. Schedule of Vouchers.

MOTION (Gustafson/Wruk) to recommend to the County Board payment of Schedule of Vouchers over \$5,000 totaling \$24,227.64. Motion carried. No negative vote.

MOTION (Behnke/Gustafson) to recommend payment of Schedule of Vouchers under \$5,000 totaling \$34,437.08. Motion carried. No negative vote.

14. Future Agenda Items.

None at this time.

15. Next Meeting Date.

Monday, August 9, 2010 at 1:15 p.m.

16. Adjourn.

MOTION (Mattison/Keller) to adjourn at 2:12 p.m. Motion carried. No negative vote.

Respectfully submitted,

Fae Olson, Secretary

Date approved/corrected: