



**MINUTES  
LAW ENFORCEMENT COMMITTEE**

Monday, June 10, 2013

1:15 p.m.

2161 University Drive, Marinette, WI  
Law Enforcement Center Conference Room

**Members Present:** Mike Behnke, Paul Gustafson, Ken Keller, Ken Mattison and Cheryl Wruk

**Excused:**

**Others Present:** Sheriff Jerry Sauve, Chief Deputy James Hansen, County Administrator Ellen Sorensen, Finance Director Pat Kass, Jail Administrator Robert Majewski, Emergency Management Eric Burmeister, Assistant Communications Director Kirsten Bellisle, IS Director Larry Schultz, Tom Bourque, David Zahn-Peshtigo Times and Secretary Fae Olson

**1. Call to order. Roll call.**

Ken Keller called the meeting to order at 1:15 p.m. Roll call taken.

**2. Approve/Amend Agenda Items.**

**MOTION (Mattison/Gustafson)** to approve Agenda and move Item #15 after Item #6. Motion carried. No negative vote.

**3. Approve/Amend Minutes of May 13, 2013.**

**MOTION (Behnke/Wruk)** to approve the Minutes as written. Motion carried. No negative vote.

**4. Public Comment.**

None at this time.

**5. Finance Director Pat Kass.**

Finance Director Pat Kass presented information on transfers and write-off procedure. Discussion only.

**6. Financial Report.**

Committee reviewed May 2013 Schedule of Invoices totaling \$201,110.45.

**MOTION (Gustafson/Behnke)** approval to write-off uncollectible report fees in the amount of \$2.50. Motion carried. No negative vote.

**MOTION (Behnke/Gustafson)** approval to turn over to Finance System of Green Bay, Inc. \$15,560.00 inmate board accounts, \$154.00 Civil Process accounts and \$475.00 alarm accounts; Money received from collection agency \$12,513.43 inmate board accounts and \$52.50 alarm accounts. Motion carried. No negative vote.

**7. 911 Phone Sentinel 4.0 Upgrade.**

**MOTION (Mattison/Behnke)** recommendation to County Board to approve CenturyLink Sales Solutions, Inc. Agreement-911 phone Sentinel 4.0 upgrade, cost \$146,393.06, pending Corporation Counsel review. Motion carried. No negative vote. (Attachment A)

**8. Dispatch Update.**

- 2012 vs. 2013 Dispatch calls comparison.
- Kirsten Bellisle appointed Interim Communications Director and will be appointing an Assistant Communications Director.

**9. Department of Homeland Security-Port Security Grant.**

**MOTION (Behnke/Gustafson)** to approve Emergency Management's request to apply for, and accept if awarded, the FY 2013 Department of Homeland Security-Port Security Grant in the amount of \$24,623.00. Motion carried. No negative vote.

**10. Emergency Management Update.**

- Marinette County Natural Hazards Mitigation Plan update.
- Active shooter training.

**11. SI 3000 System Software Support Agreement**

**MOTION (Gustafson/Wruk)** to approve SI 3000 Mug Shot Maintenance Agreement, for period beginning June 30, 2013 to June 29, 2014, for a total of \$11,277.55, County share \$7,518.36 and City of Marinette share \$3,759.19, with Information Technology Solutions, Inc. Motion carried. No negative vote.

**12. Inmate telephone services provider.**

**MOTION (Mattison/Gustafson)** recommendation to County Board to approve Inmate Calling Solutions, LLC as provider for inmate telephone services, 5 year contract, pending Corporation Counsel review. Motion carried. No negative vote. (Attachment B)

**13. 2013 Marinette County Jail Annual Inspection.**

**MOTION (Behnke/Mattison)** to accept 2013 Marinette County Jail Annual Inspection completed by State of Wisconsin Department of Corrections. Motion carried. No negative vote. Committee asked for cover letter from inspection be sent to county board members. (Attachment C)

**14. Jail Update.**

- Population report.
- One Corrections Officer on FMLA.
- Inmates participating in community projects.

**15. Sheriff's Report.**

- Incident/Accident Report.
- Increasing calls for Entry Team.
- Drug Investigations increasing.

**16. Future Agenda Items.**

- Write off and uncollectible accounts procedure.

**17. Next Meeting Date.**  
*Monday, July 8, 2013 at 1:15 p.m.*

**18. Adjourn.**  
**MOTION (Behnke/Mattison)** to adjourn at 2:40 p.m. Motion carried. No negative vote.

Respectfully submitted,  
Fae Olson, Secretary

Date approved/corrected: