



Marinette County
HEALTH AND HUMAN SERVICES
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**MARINETTE COUNTY COMMUNITY OPTIONS PROGRAM /
LONG TERM SUPPORT PLANNING COMMITTEE**

MINUTES

September 15, 2011
2500 Hall Avenue
Marinette, WI 54143
(Conference Room G – Lower Level)

Members present: Kathy Just, Pam Daye, Pam Mueller-Johnson, Mike Cassidy, Bonnie Haley, Marge Raab, Joanne Bryngelson, Ruth Roush and Mary Mursau.

Members Absent: Joan Radmanovich, Doreen Bender.

Others Present: Judy Drier, Stacy Strasler, and Wesley Allen.

1. Call meeting to order.

Meeting called to order by Chairperson Kathy Just at 10:03 a.m. A quorum was present.

2. Approve/amend Agenda.

MOTION (Cassidy/Raab) to approve the Agenda. Motion carried. No negative vote.

3. Public Comment. None at this time.

4. Approve/amend Minutes of June 16, 2011 meeting.

MOTION (Daye/Mueller-Johnson) to approve the minutes of the June 16, 2011 meeting. Motion carried. No negative vote.

5. COP Coordinator's Report for May, June, and July 2011. Action, if any.

The *COP Coordinators Report dated September 15, 2011* and the *Marinette County HHS Long Term Services Financial Report* were distributed. Judy stated the COP program and the CIP IB COP Match programs were slightly overspent at this time, however, they should balance out by the end of the year. Excess COP Waiver expenses can be switched to CIP II. The Nursing Home Diversion money will be used by the end of the year.

Wait List. There has been a decrease on the total of the Wait List but new people have been added. The Wait List won't ever be eliminated due to the availability of funds. The CMI (Chronically Mentally Ill) Program has no federal match money and the DD (Developmentally Disabled) Program amount that can be spent is capped.

Significant Proportions: As of the current report, the Elderly Target Group is very close to the required amount of clients served. The Physically Disabled, Developmentally Disabled and Chronically Mentally Ill are higher than what is required, at this time.

Assessments and Plans: Year to date: 8/25/11. There has been 75 Assessments and 14 Plans completed to date.

CBRF Costs: CBRF costs for COP/COP-W and for CIP II are within the agency established caps. COP/COP-W CBRF costs exceed the desired goal of 30% or less, but are still within the 50% cap. The majority of COP funds spent each month are for services to clients living in CBRF's.

MOTION (Cassidy/Mursau) to accept the *COP Coordinators Report dated September 15, 2011*. Motion carried. No negative vote.

6. **Discuss/consider request to fund CBRF services in a 55-bed CBRF. Action, if any.** A request by Northland Lutheran Services for the Elderly was discussed. There are 11 County funded clients that could be displaced from their current home at Augustana Manor (a 20 bed CBRF) with the proposed closure of that CBRF. Northland Lutheran also operates Luther Manor, a 55-bed CBRF in the same building. Currently, county policy does not allow for MA Waiver funding to be used in a facility larger than 20 beds. There aren't many options available for the relocation of current residents of Augustana Manor. Judy recommended that the State required person-specific variances be requested for Luther Manor residents. The committee discussed capping the number of residents that would be COP/ MA Waiver funded at Luther Manor. The committee wants to assure both client choice and "homelike" living arrangement for residents of Marinette County.

MOTION (Cassidy/Roush) to cap funding at 20 beds for the 55 bed facility and to come back with a policy for this at the next meeting. Motion carried. No negative vote.

7. **Discuss/consider applying for COP High Cost Funding for NH relocation client. Action, if any.** The client in this situation was not able to return home on the planned nursing home discharge date. The State may provide COP High Cost / Exceptional Expense funds to pay for the (\$12,675) modifications that were made at the client's home, if the client is unable to return home within 180 days.

MOTION (Mueller-Johnson/Haley) to request High Cost funds from the State for these modifications. Motion carried. No negative vote.

8. **Update regarding Aging and Disability Resource Center (ADRC) planning. Discussion only.** Judy stated that she has a lot of planning to do and will be getting input from others. The ADRC application has to be submitted in December 2011 and the projected date to be up and operating is March 1, 2012. The renovations may not be completed but services will be provided.

9. Set date for next meeting.

Next Regular Meeting (Tentative): November 3, 2011 at 10:00 a.m.

10. Adjourn meeting.

MOTION (Cassidy/Haley) to adjourn the meeting at 10:54 a.m.

Motion carried. No negative vote.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Damaschke".

Gail Damaschke
Recorder