



Marinette County
HEALTH AND HUMAN SERVICES
2500 Hall Avenue - Suite B
Marinette, WI 54143-1604
Voice (715) 732-7700 FAX (715) 732-7766
Toll Free: 1-888-732-7549
Internet: www.marinettecounty.com

**MARINETTE COUNTY COMMUNITY OPTIONS PROGRAM /
LONG TERM SUPPORT PLANNING COMMITTEE**

MINUTES

March 20, 2014

10:00 a.m.

Marinette County Health and Human Services Department
2500 Hall Avenue, Marinette, WI 54143

Conference Room G. (Basement -Take elevator to lower level)

Members Present: Michael Cassidy, Ruth Roush, Kathy Just, Pam Mueller-Johnson, Joanne Bryngelson and Bonnie Haley.

Members Absent: Mary Rosner and Ellie Jarvie

Others Present: None

Staff Present: Lindsay Arcand and Bobbie Dolliver.

1. **Call meeting to order.** Meeting called to order by Kathy Just at 9:59am
2. **Approve/amend Agenda. MOTION (Mueller-Johnson/Rousch)** to approve/amended agenda. Motion carried. No negative vote.
3. **Public Comment – Speakers will be limited to 5 minutes.** None
4. **Approve/amend Minutes of November 21st, 2013 meeting. MOTION (Cassidy/Haley)** to approve. Motion carried. No negative vote.
5. Discuss/approve 2014 COP Plan Update. Action if any. Lindsay Arcand overviewed the plan. Very similar to last year, with the exception of selecting “No” for technical assistance. **Motion to approve the 2014 COP Plan (Roush/Cassidy).** Motion carried. No negative vote.
6. **COP Coordinator’s Report.** Action, if any. The COP Coordinators Report dated February 20th, 2014 and the Marinette County HHSD Long Term Services Preliminary Financial Report were distributed and overviewed by Lindsay Arcand. As of February 2014, the Community Options Program expenditures were \$222,402; the COP-W expenditures were \$646,367; the CIP II expenditures were \$1,194,588.00 the CIP II Nursing Home Relocation expenditures were \$188,843.00; the CIP II Nursing Home Diversion expenditures were \$106,809; the CIP IB COP Match expenditures were \$842,180.00 and the CIP IB Comm. Aids Match expenditures were \$644,615.00. Discussion/overview regarding placements for Developmentally Disabled population as well as crisis situations in 2013 and their impact on the budget.

Wait List: 99 People on the wait list as of 2/10/14

Significant Proportions: Currently serving, elderly at 48.5%; Phys. Dis. at 8.1%; Dev. Dis. at 30.3% and Chron. Ment. ill at 13.1%.

Assessments and Plans: Year End 2013. There have been 39 Assessments and 32 Plans completed to date. With the ADRC implementation in 2012, the number of assessments completed each year has gone down as there is no longer a specific employee completing this task. The number of assessments completed will now be more in line with number of case plans actually developed throughout the year.

CBRF Costs: CBRF costs for COP/COP-W and for CIP II are within agency established caps. We will continue to try to work on capturing revenue from CIP II Nursing Home relocation and CIP II Nursing Home Diversion and convert to permanent CIP II funding.

MOTION (Cassidy/Haley) to accept the COP Coordinators Report and Financial Report dated February 20, 2014. Motion carried. No negative vote.

7. Vacant Positions were discussed.

8. Set date for next meeting.

Next Regular Meeting (Tentative): June 5th @ 10:00am

9. Adjourn meeting. A MOTION by **(Cassidy/Roush)** to adjourn at 10:40 am.

Respectfully submitted by,

Bobbie Dolliver, recorder