



**Marinette County**  
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**MARINETTE COUNTY COMMUNITY OPTIONS PROGRAM /  
LONG TERM SUPPORT PLANNING COMMITTEE**

**MINUTES**

February 21, 2013

**10:00 a.m.**

Marinette County Health and Human Services Department  
2500 Hall Avenue, Marinette, WI 54143

***Conference Room G. (Basement -Take elevator to lower level)***

**Members Present:** Michael Cassidy, Ruth Roush, Kathy Just, Bonnie Haley, Joanne Bryngelson, Pam Mueller-Johnson, Marge Raab, Mary Rosner and Ellie Jarvie

**Members Absent:**

Staff Present: Glenn Sartorelli, Nicole Unti, Stephanie Phillips, Pam Daye and Bobbie Dolliver.

Glenn introduced new staff, Nicole Unti and Stephanie Phillips. Nicole started with the LTS Unit in July of 2012 and is focusing on children and adults of the Developmentally Disabled population. Stephanie started with the LTS Unit in January of 2013 and is focusing on Nursing Home Relocation.

1. **Call meeting to order.** Meeting called to order by Kathy Just at 10:12am.
2. **Approve/amend Agenda. MOTION (MUELLER-JOHNSON/CASSIDY)** to approve agenda. Motion carried. No negative vote.
3. **Public Comment – Speakers will be limited to 5 minutes.** None at this time.
4. **Approve/amend Minutes of June 21, 2012 meeting. MOTION (CASSIDY/HALEY)** to approve. Motion carried. No negative vote.
5. **COP Coordinator's Report.** Action, if any. The COP Coordinators Report dated February 21, 2013 and the Marinette County HHSD Long Term Services Preliminary Financial Report were distributed and overviewed by Glenn Sartorelli. As of 12/31/12, the Community Options Program expenditures were \$224,641.00; the COP-W expenditures were \$870,019.00; the CIP II expenditures were \$1,199,542.00 the CIP II Nursing Home Relocation expenditures were \$118,233.00; the CIP II Nursing Home Diversion expenditures were \$161,346.00; the CIP IB COP Match expenditures were \$763,188.00 and the CIP IB Comm. Aids Match expenditures were \$579,417.00.

**Wait List:** 112 People on the wait list as of 02/15/13.

**Significant Proportions:** Currently serving, elderly at 53.6%; Phys. Dis. at 5.5%; Dev. Dis. at 28.2% and Chron. Ment. ill at 12.7%.

**Assessments and Plans:** Year to date: 12/31/12. There have been 79 Assessments and 23 Plans completed to date. With the ADRC implementation, assessments and case plans are projected to continue to decrease in the future.

**CBRF Costs:** CBRF costs for COP/COP-W and for CIP II are within agency established caps. We will continue to try to work on capturing revenue from CIP II Nursing Home relocation and CIP II Nursing Home Diversion and covert to permanent CIP II funding.

**MOTION (ROSNER/ROUSH)** to accept the COP Coordinators Report dated February 21, 2013. Motion carried. No negative vote.

6. Discuss/approve 2013 COP Plan Update. Action if any. Glenn Sartorelli overviewed the plan. Glenn noted it is very similar to last year. Sheldon Kroning is the new contact person, Lindsay Arcand is the COP, CIP and CLTS contact with everyone else staying the same. Our county's care management/support and service coordination rate increased to \$78.22 from the 2012 rate of \$76.35. Glenn shared that in Part 3, we have requested training for new staff. **Motion to approve the 2013 COP Plan (CASSIDY/RAAB).** Motion carried. No negative vote.
7. Update regarding Aging and Disability Resource Center (ADRC) program. Discussion only. Pam Daye handed out an informational packet to the committee members to review. From June 11, 2012 thru December 31, 2012 there were 1735 contacts with the ADRC Unit. Total contacts per reporting period are as follows: Elderly (1001), Developmentally Disabled (78), Physically Disabled (412), Mental Health (158) and unknown (86). Pam noted that there was a spike in Mental Health calls in December compared to previous months. The ADRC Activity performed during the reporting period is as follows: Information & Assistance (1304), Follow-up (161), Financial Needs other than ES (139), Private Pay Options (125), Options Counseling (109), LTC – FS (57) and Other (114). The ADRC Topics discussed for period of 6-11-12 to 12-31-12 are as follows: In Home Services (197), Housing (161), Assistive Technology (122), Abuse & Neglect (38), Health (37) and Financial Assistance (35). The committee also expressed their concern regarding our local homeless and growing elderly population.
8. Set date for next meeting.

Next Regular Meeting (Tentative): April 11, 2013 at 10:00 a.m.

9. Adjourn meeting. A MOTION by **(CASSIDY/MUELLER-JOHNSON)** to adjourn at 11:08am

Respectfully submitted,

Bobbie Dolliver  
Recorder