



**Marinette County
HEALTH AND HUMAN SERVICES**

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**MARINETTE COUNTY COMMUNITY OPTIONS PROGRAM /
LONG TERM SUPPORT PLANNING COMMITTEE**

MINUTES

Date April 19, 2012
2500 Hall Avenue
Marinette, WI 54143
(Conference Room B – Main Level)

Members present: Kathy Just, Pam Daye, Mike Cassidy, Bonnie Haley, Joanne Bryngelson, Ruth Roush, Mary Rosner.

Members absent: Pam Mueller-Johnson, Janice Vander Bloemen, Marge Raab

Others Present: Judy Drier and Ellie Jarvie.

1. Call meeting to order.

Meeting called to order by Chairperson Kathy Just at 10:03 a.m. A quorum was present.

2. Approve/amend Agenda.

MOTION (CASSIDY/ROUSH) to approve the Agenda. Motion carried. No negative vote.

3. Public Comment. None at this time.

4. Approve/amend Minutes of February 16, 2012 meeting.

MOTION (CASSIDY/ROSNER) to approve the minutes of the February 16, 2012 meeting. Motion carried. No negative vote.

5. Introduce new committee members. Discussion only.

Mary Rosner, Public Health Officer, MCHHSD was introduced by Judy Drier. New committee member Janice Vander Bloemen was not able to be present for the meeting.

6. COP Coordinator's Report for 2011 and January and February 2012. Action, if any. The *COP Coordinators Report for Year End 2011 and January and February 2012* and the *Marinette County HHS Long Term Services Financial Report* were distributed.

Judy reported that COP spent more than allocated due to unplanned expenses. More money was used for mental health clients because that money will continue if Family Care does come to Marinette County. COP money won't be given to counties if Family

Care comes in. CIP 1B monies remained the same. All current clients were served, however.

The programs are in good financial shape. CIP II is still underspent, but clients are continuing to be taken off the wait list. CIP 1B had an emergency situation and had to use some tax levy dollars to help cover those expenses. Sometimes, overspending is necessary, to prevent worse things from happening.

Year end should be completed soon.

COP Coordinators Report dated 4/19/12 is preliminary at this time, due to some costs not being reported yet for January and February.

Wait List: The Year End Wait List had 99 people. The Elderly wait list was at 50, the Physically Disabled was at 20, Developmentally Disabled at 18 and the Chronically Mentally Ill was at 11. The Wait List dated 4/19/12 increased some. The agency is receiving more and more referrals daily. The unit is going through the Wait List as best as it can.

Significant Proportions: As of the current report, most target groups are in compliance. The Physically Disabled is out of compliance at this time but this is due to trying to keep clients out of institutions.

Assessments and Plans: Year to date: 12/31/11. There have been 146 Assessments and 44 Plans completed to date.

CBRF Costs: For the Year to date: 12/31/11 CBRF costs for COP/COP-W and for CIP II are within the agency established caps. COP/COP-W CBRF costs exceed the desired goal of 30% or less, currently at 36.3%, but are still within the 50% cap. The majority of COP funds spent each month are for services to clients living in CBRF's.

The CIP II cap is set at 60% for this year due to consumers being relocated from Nursing Homes. Nursing Home Relocation or Diversion monies are used for those who are either coming out of nursing homes or to prevent them from going into one. These clients tend to need a lot of services.

MOTION (CASSIDY/BRYNGLESON) to accept the *COP Coordinators Reports dated Year end 2011 and 4/19/2012* . Motion carried. No negative vote.

7. Election of Committee Chairperson. Action, if any.

MOTION (DAYE/HALEY) to accept nomination of Kathy Just as Chairperson. Motion carried. No negative vote. Chairperson is Kathy Just.

8. Election of Committee Vice-Chairperson. Action, if any.

MOTION (JUST/BRYNGELSON) to accept nomination of Michael Cassidy as Vice-Chairperson. Motion carried. No negative vote. Vice chairperson is Michael Cassidy.

**9. Update regarding Aging and Disability Resource Center (ADRC) planning.
Discussion only.**

The work is continuing on in the ADRC. The items that need to be finished yet are the outside and inside doors, the workstations, and the outside parking/sidewalk area. May 31 is the date of completion. Interviewing for the ADRC Supervisor and the Specialists will be done by Judy, Robin, Glenn and another manager the week of 4/23/2012. The ADRC contract was received from the State on 4/18/2012. A State person will be here on Tuesday, 4/24/2012 to do some training.

Even though the State does not require a secure entrance, Marinette County does and the ADRC will have such.

The Committee would like to tour the ADRC during the June 21, 2012 meeting. The ADRC Open House may be the same day.

10. Set date for next meeting.

Next regular meeting: June 21, 2012.

11. Adjourn meeting.

MOTION (CASSIDY/BRYNGELSON) to adjourn meeting at 10:45 a.m. Motion carried.
No negative vote.

Respectfully submitted,



Gail Damaschke
Recorder