



**Marinette County
HEALTH AND HUMAN SERVICES DEPARTMENT**

2500 Hall Avenue, Suite B
Marinette, Wisconsin 54143-1604
Voice (715) 732-7700 Fax (715) 732-7766
Internet: www.marinettecounty.com

**MARINETTE COUNTY COMMUNITY OPTIONS PROGRAM/
LONG TERM SUPPORT PLANNING COMMITTEE**

MINUTES

November 18, 2010
2500 Hall Avenue
Marinette, WI 54143
(Conference Room G – Lower Level)

Members Present: Kathy Just, Pam Daye, Joanne Bryngelson, Joan Radmanovich,
Pam Mueller-Johnson, Doreen Bender and Marge Raab
Members Absent: Mike Cassidy, Bonnie Haley, Ruth Roush, and Mary Mursau
Others Present: Judy Drier

1. Call meeting to Order.

Meeting called to order by Chairperson Kathy Just at 10:33 a.m. A quorum was present.

2. Approve/Amend Agenda items.

MOTION (Daye/Raab) to approve the Agenda. Motion carried. No negative vote.

3. Public Comment. None at this time.

4. Approve/Amend Minutes of the September 16, 2010 Meeting.

MOTION (Daye/Raab) to approve the Minutes of the September 16, 2010 meeting. Motion carried. No negative vote.

5. COP Coordinator's Report for September and October 2010. Action, if any.

Copies of the *COP Coordinators Report* dated September 16, 2010, Revised COP Coordinators Report dated November 18, 2010 and the *Long Term Services Financial Report* dated November 18, 2010 were distributed and reviewed. According to Judy Drier, spending is on target with all programs, although they may be overspent with CIP1B COP Match. They will not be under spent in any program because they do not want to return funds. They may even need to request additional dollars from the Director. The Wait List, at 121, has grown slightly with three additional people on the list since mid-August. Letters will be sent to everyone on the Wait List by the end of the first week in December advising them when they could potentially expect to receive services. Transition into Family Care may affect the dates and services to be provided. It is expected with Family Care that services may be rendered sooner than anticipated.

Significant portions: CIP II clients do not count towards significant proportions.

Assessments: The staff already completed as many assessments this year as they did in all of 2009.

CBRF Costs – The costs on the initial report were not correct with the revised report having the corrected numbers provided by the State. COP/COP - Waiver, together, spend, about 25% of the CBRF costs. Currently, there is a cap at 30%. CIP II is at 16.9% of current total allocation and there is a 60% cap. The cap was raised so that when someone from an exempt category (relocation or nursing home diversion), after two years can be put into the regular CIP II category.

MOTION (Daye/Radmanovich) to accept the Coordinators Report dated November 28, 2010. Motion carried. No negative vote.

6. Discuss/consider CBRF spending caps for 2011. Action, if any.

MOTION (Mueller-Johnson/Raab) to increase the CBRF cap for COP/COP - Waiver from 30% to 50% of the total allocation, with a goal to attempt to still keep funds spent at or below 30%. Motion carried. No negative vote.

MOTION (Raab/Radmanovich) to keep the CIP II cap at the current level of 60% of the total allocation. Motion carried. No negative vote.

7. Update regarding Aging and Disability Resource Center (ADRC) and Long Term Care District (NEW Family Care Planning. Discussion only.

- ADRC Planning Update – Robin Elsner and Pam-Mueller Johnson of the Marinette County Elderly Services have collaborated on a Resolution regarding establishing an ADRC, including the site location and respective agency responsibilities. A copy of the Resolution was distributed and reviewed.
- ADRC Governing Board Information – Judy distributed a handout entitled “*Aging and Disability Resource Center – Basic Checklist and Americans with Disabilities Act Considerations.*” The document sets forth, among other things, suggestions on how an ADRC can become accessible and be a welcoming place where all people can come for information and assistance.
- NE Wisconsin Family Care Planning – An ADRC is not a provider of services but rather the entry point for Family Care. It will be administered by the Health and Human Services Department (HSSD) as a separate entity. The ADRC has a need for an Elderly Benefits Specialist and a Disability Benefits Specialist. Providers may have to re-negotiate contracts with the Family Care District. There is no planning money available from the State at this time. An ADRC needs to be in place at least two months, with six months being ideal, before Family Care is up and running.

A “Letter of Intent” has not yet been submitted to the State for Marinette County to operate as an independent ADRC. Money has been budgeted for engineering to prepare plans for remodeling space at the HHS building in which to house the ADRC. Judy offered to give the Committee a tour of the proposed ADRC site at the next meeting. Since a small amount of COP funding will be still be provided to the County, Judy indicated a decision will need to be made as to whether the current COP Committee will continue to exist to oversee those COP funds that will come into the County, which funds will be used for individuals not eligible for Family Care, i.e., those individuals with mental health diagnoses that don’t qualify for Family Care, or children under 18 on Children’s Waiver.

7. Set Date for Next Meeting

Next Meeting: January 20, 2011, commencing at 10:30 a.m.

8. Adjourn

MOTION (Daye/Radmanovich) to adjourn the meeting at 11:23 a.m. Motion carried. No negative vote.

Respectfully submitted,



Sylvia S. Zane, Recorder