



**Marinette County
HEALTH AND HUMAN SERVICES DEPARTMENT**

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**MARINETTE COUNTY COMMUNITY OPTIONS PROGRAM/
LONG TERM SUPPORT PLANNING COMMITTEE**

MINUTES

February 17, 2011
2500 Hall Avenue
Marinette, WI 54143
(Conference Room G – Lower Level)

Members Present: Kathy Just, Pam Daye, Pam Mueller-Johnson, Doreen Bender
Mike Cassidy, Bonnie Haley, Ruth Roush, and Mary Mursau
Members Absent: Marge Raab, Joanne Bryngelson, and Joan Radmanovich
Others Present: Judy Drier

1. Call meeting to Order.

Meeting called to order by Chairperson Kathy Just at 10:30 a.m. A quorum was present.

2. Approve/Amend Agenda items.

MOTION (Mueller-Johnson/Cassidy) to approve the Agenda. Motion carried. No negative vote.

3. Public Comment. None at this time.

4. Approve/Amend Minutes of the November 18, 2010 Meeting.

MOTION (Cassidy/Roush) to approve the Minutes of the November 18, 2010 meeting. Motion carried. No negative vote.

5. COP Coordinator's Report for November and December 2010.

The *Preliminary Year End 2010* report was distributed and reviewed. Judy stated that a few additional costs are being entered and that they are still in the process of reconciling the accounts. Judy expects to be slightly overspent but has a comprehensive contingency plan in place to make any necessary adjustments.

The *COP Coordinators Report* dated February 17, 2011, was distributed and reviewed. The Wait List was at 121 people as of December 31, 2010. (Once Family Care is in place, pursuant to a statutory requirement, all persons on the Wait List must be transitioned into Family Care and served within 36 months. No new consumers can be served until the Wait List is exhausted. If some on the Wait List decline service, it may take less than 36 months to serve everyone on the Wait List.)

Significant proportions: As of the current report, the Elderly Target Group is still under served. When transfers are made from COP Waiver to CIP II, some individuals will be switched so they can be counted toward Significant Proportions to make it compliant.

Assessments and Plans: The staff completed 123 assessments in 2010 compared with 103 assessments the previous year. However, there were 37 Plans completed in 2010, which are five less than the previous year so fewer people were able to be put on programs.

CBRF Costs – The cap the Committee established has been working well. Judy reported that there have been a lot of requests recently from older consumers, or their family members, requesting help with assisted living. Because of limited resources, they are trying to keep as many people out of nursing homes as possible. There are three CBRF facilities in Marinette County that meet the requirements allowing COP and MA Waiver funding to pay for services at those facilities.

MOTION (Daye/Haley) to accept the *COP Coordinators Report dated February 17, 2011*. Motion carried. No negative vote.

6. Discuss/consider 2011 COP Plan Update.

A draft of the *2011 COP Plan Update* was distributed and reviewed. The Plan proposes, in Part 2, to increase Marinette County's cost-based hourly rate for care management/support and service coordination to \$78.28 (up from \$74.56). In Part 3, Judy proposes (a) requesting the State's technical assistance or training in managing its programs; (b) input from the State as to what happens with COP once Family Care is in effect and about the need for continuation and role of the COP Committee, if any; and (c) State assistance related to education and training for a smooth transition into Family Care. Judy indicated, in Part 4, that there were no policy or procedural changes in 2010 but that she would advise the State if any occur in 2011. In Part 5, Judy recommended that the Client Cost Sharing Plan remain the same.

MOTION (Mueller-Johnson/Mursau) move to approve the proposed *2011 COP Plan Update*. Motion carried. No negative vote.

7. Update regarding Aging and Disability Resource Center (ADRC) and Long Term Care District (NEW Family Care Planning).

ADRC Planning Update – The Governor's proposed budget, which is scheduled for release next week, may affect funding for ADRCs. Robin Elsner submitted a "Letter of Intent" for Marinette County to be an independent ARDC and the request was accepted by the State. Some counties have received planning money for ADRCs but Marinette County has not yet heard anything about planning funds.

Judy recommended delaying the Committee's tour of the proposed primary ADRC site for at least one month until more detail may have been completed in order to visualize the concept. Robin and Shawn Baker may be available to accompany the group on a tour.

Restrooms will need to be ADA compliant and a handicapped entrance will need to be constructed.

There will be ARDC satellite offices throughout the County which will be connected with the primary site.

ADRC Governing Board Information – Robin is in the process of creating a Governing Board so the members can help develop the ADRC.

NE Wisconsin Family Care Planning – Family Care is in the processing of hiring a CEO who, in turn, will be responsible for hiring the other administrators. A Board meeting is scheduled next week at which time the Board members will receive the names of potential CEO candidates. Planning money may run out in the next few months. Because of the State's budget constraints, NEW Family Care is not sure if it will receive additional funding. The main Family Care Office will be located in Green Bay and there may be regional offices, but not in every county. Should the implementation of Family Care be postponed, Marinette County will continue to operate the same programs and at the same level until Family Care is implemented.

7. Set Date for Next Meeting

Tentative Meeting: March 24, 2011 at 10:30 a.m. (This meeting will be conducted if State Legislative information affecting the COP/ADRC/FC programs is available.)

Next Regular Meeting: April 21, 2011, commencing at 10:30 a.m.

Pam Mueller-Johnson thanked the Marinette County Board and, specifically, those County Board members present for the repairs made above the entrance to the Niagara Senior Center.

Mike Cassidy suggested having representatives from Health and Human Services appear before the County Board to present an in depth report regarding the services rendered by that Department in order to inform the Board Members of the excellent services being provided to Marinette County consumers.

8. Adjourn

MOTION (Mueller-Johnson/Bender) to adjourn the meeting at 11:28 a.m. Motion carried. No negative vote.

Respectfully submitted,



Sylvia S. Zane, Recorder