



**Marinette County
HEALTH AND HUMAN SERVICES DEPARTMENT**

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**MARINETTE COUNTY COMMUNITY OPTIONS PROGRAM/
LONG TERM SUPPORT PLANNING COMMITTEE**

MINUTES

February 4, 2010
2500 Hall Avenue
Marinette, WI 54143
(Conference Room G – Lower Level)

Members Present: Kathy Just, Marge Raab, Pam Daye, Pam Mueller-Johnson, Joanne Bryngelson, Bonnie Haley, Mary Mursau, and Doreen Bender
Members Absent: Ruth Roush, Joanne Radmanovich, and Carol Faucett
Others Present: Judy Drier and Robin Elsner

1. Call meeting to Order.

Meeting called to order by Chairperson Vice Chair, Kathy Just, at 10:37 a.m.

2. Approve/Amend Agenda items.

MOTION (Daye/Haley) to approve the Agenda, subject to moving Agenda Item #8 after Agenda Item #5. Motion carried. No negative vote.

3. Public Comment. None at this time.

4. Approve/Amend Minutes of November 5, 2009 Meeting.

MOTION (Daye/Bender) to approve the Minutes of the November 5, 2009 meeting. Motion carried. No negative vote.

5. COP Coordinator's Report for November and December 2009. Action, if any.

Copies of the *COP Coordinators Report* dated February 4, 2010, and the *Long Term Services Financial Report (Revised)* dated February 4, 2010 were distributed and reviewed. Judy stated spending is on target with all of the programs. There may be a small carry-over of COP funds. If so, the funds will be used for home modifications already in progress or ones that had been estimated and submitted for approval, but work had not yet been started in 2009. The CIP II program might be slightly under spent so some individuals will be taken off of COP Waiver and put on the CIP II program so that all of the funds are used.

There were 120 people on the wait list as of December 15, 2009. The developmentally disabled and chronically mentally ill population are waiting the longest because of program rules and funding restrictions. All assessments have been completed that were requested in December.

Adjustment will be made so that the Elderly target group is in compliance with significant proportions. There were as many assessments for 2009 as were done in 2008. A significant number of more plans were done in 2009 than were done in 2008. The CBRF Costs are in compliance.

The biggest project is to continue to use all funding and to ascertain how it will transition to Family Care in a few years.

MOTION (Mursau/Raab) to approve the *COP Coordinator's Report* dated February 4, 2010 and the *Long Term Services Financial Report (Revised)* dated February 4, 2010. Motion carried. No negative vote.

6. Discuss formation of Comprehensive Community Services (CCS) Committee. Discussion only.

Robin Elsner stated that Doreen Bender has been assigned to write guidelines for the proposed Comprehensive Community Services (CCS) Committee so that a request can be submitted to the State for up to \$40,000 in start-up funds. The CCS, which is a medical assistance program, has been in existence since 2004 and is governed by HFS Rule 36. The new program would assist and provide different levels of service to those persons with mental and/or substantial abuse disorders who do not require intensive treatment but who need more than outpatient services. The program is “rehab” and “recovery” orientated.

Since the existing COP Committee will eventually dissolve, Robin was requesting input as to whether the Committee would be interested in becoming the new “CCS Committee” once the COP Committee is dissolved. The CCS program requires a formal committee with one-third of the committee to be consumers, or connected to consumers, with mental health and/or substantial abuse issues. It may be necessary to add additional members to serve on the committee. The CCS Committee would be a policy-making committee that would approve internal policies of the agency and would provide input as to the array of services and obtain input of managers from the department.

Rather than make a decision at this meeting, Robin was asked to obtain the opinion of the Corporate Counsel as to whether or not this existing COP Committee could dissolve and eventually become the CCS Committee or whether it could be a dual committee. In addition, he was to ascertain whether or not the CCS Committee needs to stand as a separate committee. He will inquire and report back about the policy for creating new committees. The formation of a Comprehensive Community Services (CCS) Committee will be placed on the agenda for the next COP meeting for further discussion.

7. Discuss/consider 2010 COP Plan Update. Action, if any.

The proposed 2010 COP Plan Update was reviewed. Marinette County's care management/support and service coordination rate was increased from \$71.41 to \$74.56.

MOTION (Mueller-Johnson/Daye) to accept the 2010 COP Plan Update, as presented. Motion carried. No negative vote.

8. Update regarding Aging and Disability Resource Center (ADRC) and Long Term Care District (NEW Family Care) planning. Discussion only.

Pam Mueller-Johnson and Judy reported that Rolf Hanson from Minnesota has been hired as the new Planning Director for the Long Term Care District (NEW Family Care). The NEW Family Care leadership needs to prepare a budget and timeline for implementation. A realistic timeline for rolling out the program is likely March or April of 2012. If it hires existing county workers as case managers, the District must honor all terms of the various union contracts that are in place until each of the respective contracts expire.

Pam Mueller-Johnson, Robin Elsner, Glenn Sartorelli, and Judy Drier met on January 19, 2010 to discuss the framework of the proposed Aging and Resource Development Center (ADRC). The ADRC does not provide direct services but makes assessments and informs the consumer as to what services are available in the community to meet their needs. Judy showed a video prepared by the State of Wisconsin, which explained the concept and purpose of an ADRC. The State is encouraging the counties to partner to form regional ADRCs. However, due to its large size and after unsuccessful attempts at partnering, Marinette County is intending to prepare a letter of intent to become a single-entity ADRC with the possibility of partnering in the future. The ADRC must unfold two to six months prior to Family Care being implemented.

9. Set Date for Next Meeting

Next Meeting: Thursday, March 11, 2010, commencing at 10:30 a.m.

10. Adjourn

MOTION (Raab/Mursau) to adjourn the meeting at 11:45 a.m. Motion carried. No negative vote.

Respectfully submitted,



Sylvia S. Zane, Recorder