

MARINETTE COUNTY CONSOLIDATED PUBLIC LIBRARY SERVICE

BOARD MEETING MINUTES

January 21, 2016

Board members present: Paul Gustafson, Lois Shane, Cheryl Maxwell, Mary Lock

Excused: Lois Outcalt, Pat Mans

Also present: Jennifer Thiele, Bill Clyma (Peshtigo Times)

- 1) Meeting called to order at 4:00 pm by President Cheryl Maxwell.
- 2) Motion (Gustafson/Shane) to approve the agenda as written. Motion carried.
- 3) Motion (Shane/Gustafson) to approve the minutes of the December 7, 2015 meeting as written. Motion carried.
- 4) Public comment: None.
- 5) Nicolet Federated Library System board meeting highlights were shared by Gustafson and Maxwell.
- 6) Monthly financials:
 - a. Schedule of invoices for December 2015 was reviewed.
 - b. Budget review of expenditures year to date presented by Jennifer.
 - c. Budget transfers: Motion (Lock/Gustafson) to transfer:
 1. \$475.00 from 100-32-43545 to 100-32-55110-496 to utilize Nicolet Federated Library System grant for Summer Reading Programming
 2. \$250 from 100-32-43545 to 100-32-55110-435 to utilize NEWIL grant funding for conference lodging
 3. \$790.00 from 100-32-43545 to 100-32-55110-439 (\$475) and 100-32-55110-424 (\$315.00) to utilize NEWIL grant funding for conference mileage and dues

4. \$2160.00 from 100-32-48601 to 100-32-55110-225 for E-rate telephone rebate

- 7) Library service director's report given by Jennifer.
- 8) Jennifer reported on the activities of the Coleman branch.
- 9) Motion (Gustafson/Shane) to accept the Nicolet Federated Library Service Grant for Audiovisual materials. Motion carried.
- 10) Motion (Lock/Maxwell) to approve the OWLSnet membership agreement. Motion carried.
- 11) No action
- 12) Postpone election of officers to February meeting.
- 13) Discussion of mission statement revision. Board members will look through materials and offer recommendations at the February board meeting.
- 14) Next Board meeting will be held February 18, 2016 at 4:00pm
- 15) Motion (Lock/Maxwell) to adjourn. Motion carried. Adjournment at 6:00pm