

MARINETTE COUNTY CONSOLIDATED PUBLIC LIBRARY SERVICES

BOARD MEETING MINUTES

FEBRUARY 12, 2015

Board members present: Cheryl Maxwell, Paul Gustafson, Lois Outcelt, Pat Mans, Evie Dieck, Mary Lock, Lois Shane

Also present: Jennifer Thiele

1. Meeting called to order at 4:45pm.
2. Motion (Mans/Outcelt) to approve the amended agenda. Motion carried.
3. Motion (Mans/Gustafson) to approve the minutes of the December meeting with change to Item 10, i.e. that the budget was reviewed. Motion carried.
4. Public Comment: none.
5. Nicolet Federated Library System board member report given by Cheryl Maxwell. Update given on location of resource library and on the upcoming legislative day on February 17 in Madison.
6. Monthly Financial information: Paid invoices for the last 2 months reviewed by Jennifer, followed by budget review year-to-date.

Motion (Outcelt/Gustafson to approve the transfer of \$137 from 100-32-55110-225 to 100-32-55110-411. Motion carried.

7. Library service director's report given by Jennifer recapping her activities since the last board meeting, including out of office meetings with colleagues, attending friends groups meeting, tracking of test proctoring service requests, and the purchase of 2 Chromebooks for Coleman to bolster internet access for patrons, donations year-to-date.
8. The Stephenson branch report was reviewed, highlighting the offerings of children's services.
9. Marinette county library system bylaws: Motion (Mans/Outcelt) to approve the bylaws according to the amendment passed by the County Board re Section 2. Motion carried.
10. 2014 annual report as prepared by Jennifer reviewed. Motion Mans/Outcelt to approve report as presented. Motion carried.
11. 2015 subprogram forms: Motion (Gustafson/Lock) that Nicolet funds be used to purchase AV materials. Motion carried.
12. Custodial service at Stephenson Library branch discussed. Motion (Mans/Outcelt) to go to an RFP for routine maintenance with a separate estimate for cleaning of the carpeting. Motion carried.
13. Expelled/suspended youths at the Stephenson Library discussed. No action taken.
14. Election of officers: Motion (Mans/Gustafson) to nominate the current slate of officers to serve in 2015. Motion carried.
15. Next board meeting date will be Thursday, April 9 at 4:45pm.
16. Motion Gustafson/Lock to adjourn. Motion carried. Meeting adjourned at 6:18pm.

Meeting minutes taken and submitted by Evie Dieck

