



MARINETTE COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE

Philip Everhart
Chairperson

Cindy Grbavcich
Vice-Chairperson

**MEETING OF THE MARINETTE COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
MONDAY, OCTOBER 22, 2007
3:00 P.M.
LAW ENFORCEMENT CENTER, ROOM A106A**

- Members Present:** Steve Anderson, BPM, Inc.
George Bousley, Marinette County Board
Jim Brien, Area Assoc. of Rescue Squads
Eric Burmeister, Marinette County Emergency Mgt.
Phil Everhart, Bay Area Medical Center
Ron Gerbyshak, Farmer's Rep.
Cindy Grbavcich, Kimberly-Clark Corp.
Debbie Haduch, American Red Cross
Michael Kitt, WDNR
Lt. Bryan Knapp, Marinette Police Dept.
Wade Larsen, Marinette County Fire Association
Don Schmidt, AgVentures, LLC
David Thibodeau, Peshtigo Times
- Members Excused:** Lt. Jim Albright, Marinette County Sheriff Dept.
Chief Gary Guennette, Marinette FD/Hazmat Team
Dr. Leonard Moore, ENSAFE Consulting
Ted Sauve, Citizen Rep.
Rep. Jeff Mursau, WI House of Representatives
Rep. John Nygren, WI House of Representatives
- Members Absent:** Maritsa Goan, TYCO Safety Products/Ansul
Aaron Gundrum, Karl Schmidt Unisia, Inc.
Mary Mursau, Marinette County Health & Human Svc.
- Others Present:** Kathy Frank, EM Program Asst.
Jerry Plansky, Marinette FD/Hazmat Team
Chief Deputy Jerry Sauve, Marinette County Sheriff Dept.
Mark Desotell, Marinette County Public Works Dept.

- 1. Call meeting to order.**
Meeting was called to order by Chair Phil Everhart at 3:03 p.m.
- 2. Approve/amend agenda items.**
Eric Burmeister requested an additional item be placed under Item 5. Emergency Management Report.
Motion (Anderson/Brien) to approve the agenda with the addition of Item 5.f. ChemDesign Corporation Environmental Engineer. Information only. Motion carried. No opposition.

3. Approve/correct minutes of July 23, 2007.

Motion (Grbavcich/Gerbyshak) to approve the minutes of the July 23, 2007 LEPC meeting as printed. Motion carried. No opposition.

4. Public comment period.

Dave Thibodeau remarked on the presence of Marinette County Public Works Director, Mark Desotell.

5. Emergency Management Report**a. Wisconsin Public Service Tabletop Exercise. Information only**

Emergency Management participated in the WPS Dam Failure exercise on August 14, 2007. The Federal Energy Regulatory Commission (FERC) noted the exercise went well. WPS and FERC will meet with Emergency Management this week to discuss changes to the dam's emergency plans.

b. 2007 HMEP Planning Grant – LEPC “Reducing the Risks” brochure. Information only.

The brochures are complete and soon will be mailed out through the schools to households in the county.

c. Pre-Disaster Mitigation Plan Status. Information only.

The draft PDM Plan was completed and sent to WI Emergency Management for review and their input. A three to four month turn-around is expected. A copy of the draft is available for review in the Emergency Management office.

d. HazMat Billing Procedures and Fees. Information only.

Marinette County Corporation Counsel had advised Eric Burmeister that the fees charged for hazmat response required approval of the Marinette County Board of Supervisors. The Board approved the procedures and fees at their September meeting.

e. Reimbursement of hazmat responses at Pine Tree Mall and Veriha Trucking. Action if any.

Motion (Larsen/Kitt) to authorize the LEPC Chairman to send a letter to WEM Legal Counsel requesting a response within 30 days in regards to the request for reimbursement, and that the Adjutant General, WEM Administrator, Corporation Counsel, County Board Chair and County Administrator be copied. Motion carried. No opposition.

f. ChemDesign Corporation Environmental Engineer. Information only.

ChemDesign President/CEO, Dave Mielke, contacted Eric Burmeister to inform him they have hired a new environmental engineer and requested a meeting. He expressed interest in joining the LEPC also.

6. Discuss/consider procedures for new planning facilities. Action if any.

Eric Burmeister reported that there are at least four new planning facilities in the county which will need off-site plans written, in addition to the six existing plans to be reviewed in FFY2008. Discussion resulted in the Plan Review Committee being invited to attend planning facility site tours.

7. Discuss/consider the concept of twice annual joint meetings with Menominee County MI LEPC and Bay Area Medical Center. Action if any.

Motion (Bousley/Grbavcich) to agree to twice annual meetings with the Menominee County MI LEPC (South) and Bay Area Medical Center, to discuss joint operations in the event of common disasters/emergencies; also that Phil Everhart, Eric Burmeister, Kep Anderson, Marge Bramschrieber and Mike Shaffer should arrange scheduling and direction of these meetings. Motion carried. No opposition.

8. Updates from Committee members regarding training, equipment, processes or membership, action if any.

- a. **Motion** (Knapp/Haduch) to recommend appointment of Jerry Plansky as an alternate member of the LEPC, representing the Marinette Fire Department/Hazmat Team, to the County Administrator. Motion carried. No opposition.

- b. **Motion** (Burmeister/Anderson) to recommend appointment of Mark Desotell as a member of the LEPC, representing the Marinette County Public Works Department, to the County Administrator. Motion carried. No opposition.

9. Identify future items to be placed on the agenda.

- Presentation of an off-site plan

10. Set time, date and place of next meeting.

The next meeting will be on Jan 21, 2008 at 3:00 pm in the Law Enforcement Center.

11. Adjournment

Motion (Anderson/Burmeister) to adjourn at 4:12 pm. Motion carried. No opposition.

Kathy Frank
Marinette County Emergency Management
Program Assistant