



MARINETTE COUNTY  
**LOCAL EMERGENCY PLANNING COMMITTEE**

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Philip Everhart  
Chairperson

Cindy Grbavcich  
Vice-Chairperson

**MEETING OF THE MARINETTE COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)  
Monday, January 28, 2008  
3:00 P.M.**

**LAW ENFORCEMENT CENTER, ROOM A106A**

**Members Present:**

Lt. Jim Albright, Marinette County Sheriff Dept.  
Steve Anderson, BPM, Inc.  
George Bousley, Marinette County Board  
Eric Burmeister, Marinette County Emergency Mgt.  
Mark Desotell, Marinette County Public Works Dept.  
Phil Everhart, Bay Area Medical Center  
Ron Gerbyshak, Farmer's Rep.  
Cindy Grbavcich, Kimberly-Clark Corp.  
Lt. Bryan Knapp, Marinette Police Dept.  
Wade Larsen, Marinette County Fire Association  
Dr. Leonard Moore, ENSAFE Consulting  
Mary Mursau, Marinette County Health & Human Svc.  
Jerry Plansky, Marinette FD/Hazmat Team  
Ted Sauve, Citizen Rep.  
Don Schmidt, AgVentures, LLC  
David Thibodeau, Peshtigo Times  
Wendy Williams, Marinette Marine Corp.

**Members Excused:**

Dave Bendtschneider, Area Assoc. of Rescue Squads (alt)  
Jim Brien, Area Assoc. of Rescue Squads  
Maritsa Goan, TYCO Safety Products/Ansul  
Debbie Haduch, American Red Cross  
Michael Kitt, WDNR  
Rep. Jeff Mursau, WI House of Representatives  
Rep. John Nygren, WI House of Representatives

**Members Absent:**

Aaron Gundrum, Karl Schmidt Unisia, Inc.

**Others Present:**

Kathy Frank, EM Program Asst.  
Michael Shaffer, Menominee County (MI) LEPC Chair  
Connie Seefeldt, Marinette County Board Vice-Chair

**1. Call meeting to order.**

Meeting was called to order by Chair Phil Everhart at 3:02 p.m.

**2. Approve/amend agenda items.**

**Motion** (Anderson/Bousley) to approve the agenda as printed. Motion carried. No opposition.

**3. Approve/correct minutes of October 22, 2007.**

**Motion** (Burmeister/Anderson) to approve the minutes of the October 22, 2007 LEPC meeting as printed. Motion carried. No opposition.

**4. Public comment period.**

George Bousley noted the presence of Marinette County Board Vice-Chair Connie Seefeldt. Chair Everhart noted the presence of Michael Shaffer, Menominee County (MI) LEPC Chair, as an invited guest.

**5. Emergency Management Report (presented by Eric Burmeister)**

a. HazMat Spill in Menominee, MI. Information only

On November 27, 2007 a semi trailer carrying sodium hypochlorite released approximately 600 gallons onto Highway 41. A \$7,122.20 bill was submitted to Hydrite Chemical.

b. HazMat Response in Wausaukee. Information only.

On December 24, 2007 the Wausaukee Fire Department requested HazMat Team assistance, but then called it off before the team arrived as they had located the source of noxious fumes. A bill is being submitted to the property owner in the amount of \$1,694.34.

c. Pre-Disaster Mitigation Plan Status. Information only.

The Pre-Disaster Mitigation Plan was adopted by the County Board on December 18, 2007. Letters have been sent to all incorporated municipalities informing them of the plan and the need for them to either adopt it or create their own plan in order to maintain eligibility for mitigation and disaster assistance funds.

**6. Eric Burmeister: Presentation of an off-site plan. Information only.**

The Marinette Civic Center off-site response plan was reviewed.

**7. Review/discuss LEPC Chair's letter to WEM Legal Counsel regarding Pine Tree Mall and Veriha Trucking HazMat response reimbursements. Action if any.**

**Motion** (Mursau/Larsen) to authorize the LEPC Chair and EM Director to send a follow-up letter to the Adjutant General if no response is received from WEM Legal Counsel by the end of January 2008. This letter would request clarification on when reimbursement can be expected, as per WEM email dated January 14, 2008. Motion carried. No opposition.

**8. Updates from Committee members regarding training, equipment, processes or membership, action if any.**

Wade Larsen remarked that he has gotten many positive phone calls about the LEPC brochure, Reducing The Risks.

**9. Identify future items to be placed on the agenda.**

- Pine Tree Mall and Veriha Trucking Hazmat response reimbursements
- Review of Standard Operating Procedures, Hazmat Billing Procedures and By-Laws

**10. Set time, date and place of next meeting.**

The next meeting will be on April 28, 2008 at 3:00 pm in the Law Enforcement Center.

**11. Adjournment**

**Motion** (Anderson/Albright) to adjourn at 4:40 pm. Motion carried. No opposition.

Respectfully submitted,

Kathy Frank  
Marinette County Emergency Management  
Program Assistant