



MARINETTE COUNTY  
**LOCAL EMERGENCY PLANNING COMMITTEE**

Nathan Pennington  
Chairperson

Dan Nyman  
Vice-Chairperson

MINUTES  
Marinette County  
**LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**  
Monday, April 24, 2017 at 3:00 pm.

Members Present: Steve Anderson, BPM, Inc.  
Mark Anderson, Marinette County Board  
Eric Burmeister, Marinette County Emergency Mgt.  
Phil Everhart, Citizen  
Ron Gerbyshak, Farmer's Rep.  
Asst. Chief Jay Heckel, Marinette FD/Hazmat Team  
Jim Lawatsch, Waupaca Foundry (Alt)  
Officer Matt Lutze, Marinette PD (Alt)  
Dan Nyman, Waupaca Foundry  
Ted Sauve, Citizen Rep.  
Karen Stacy, Kimberly-Clark Corp (Alt)  
Scott Stacy, Tyco Fire Products  
Char Staffeldt, Bay Area Medical Center

Members Excused: Mike Kitt, Citizen  
Sgt. Joe Nault, Marinette PD  
Rep. John Nygren, 89th Assembly Dist. (Assoc.)  
Rep. Jeff Mursau, 36<sup>th</sup> Assembly Dist. (Assoc.)  
Nathan Pennington, Marinette County EMS Association  
Mary Rosner, Marinette County Health & Human Services  
Don Schmidt, United Cooperative

Members Absent: Darin Bellile, WI Public Service  
Robin Elsner, Marinette County HHSD  
Dennis Greil, KS Kolbenschmidt US, Inc. (Alt)  
Wendy Kabacinski, Marinette Marine Corp. (Alt)  
Jeff Lautenslager, WI DNR

Others Present: Kathy Frank, LEPC Secretary  
Lt. Jason Ducane, Marinette County Sheriff Office  
Rich Seils, Marinette County Fire Association

**1. Call meeting to order.**

Vice-Chair Nyman called the meeting to order at 3:00 pm. Quorum present.

2. **Approve/amend agenda items.**  
Motion (Sauve/Heckel) to approve the agenda with addendum as presented.  
Motion carried.
3. **Approve/amend minutes of January 23, 2017**  
Motion (S. Anderson/K. Stacy) to approve the minutes of January 23, 2017 as presented. Motion carried.
4. **Public comment period. (Speakers will be limited to 5 minutes)**  
None
5. **Emergency Management Report; information only**
  - Planning Facility Off-Site HazMat Response Plans: Tyco Fire Protection updated
  - Statewide EPCRA Advisory Committee
    - Creation of an LEPC Sub-Committee
    - Training for LEPC's: roles and responsibilities
  - 2017 Computer/Hazmat Equipment Grant application was released by WEM. EPCRA Advisory Committee is planning on revising the grant next year.
6. **Discuss/consider appointment of Lt. Jason Ducane as the Member representing Marinette County Sheriff's Office, replacing Lt. Jim Albright. (Att. A)** Action if any.  
Motion (S. Anderson/Heckel) to recommend approval to the County Administrator of LEPC membership for Lt. Jason Ducane as the Member representing Marinette County Sheriff's Office, replacing Lt. Jim Albright. Motion carried.
7. **Discuss/consider appointment of Rich Seils as the Member representing Marinette County Fire Association, replacing Wade Fronsee. (Att. B)** Action if any.  
Motion (Heckel/S. Anderson) to recommend approval to the County Administrator of LEPC membership for Rich Seils as the Member representing Marinette County Fire Association, replacing Wade Fronsee. Motion carried.
8. **Discuss/consider appointment of Kevin Solway as the Alternate Member representing Marinette County Emergency Medical Services Association, previously held by Char Staffeldt. (Att. C)** Action if any.  
Motion (Heckel/M. Anderson) to recommend approval to the County Administrator of LEPC membership for Kevin Solway as the Alternate Member representing Marinette County Emergency Medical Services Association. Motion carried.
9. **Discuss/consider appointment of Tom Willis as a Member representing ChemDesign. (Att. D)** Action if any.  
Motion (S. Stacy/Everhart) to recommend approval to the County Administrator of LEPC membership for Tom Willis as the Member representing ChemDesign Products, Inc. Motion carried.

10. **Discuss/consider creating a Membership Sub-Committee.** Action if any.  
Mark Anderson suggested the County Administrator be contacted if there is difficulty finding representation of a specific group.
11. **Updates from Committee members regarding training, equipment, processes or membership.** Action if any.
  - WHOPRS training for facilities after upgrade is released
  - Jim Lawatsch is retiring from Waupaca Foundry.
  - Discussion on the possible impact of the Aquila Back Forty Mine and what preparations or planning can be done.
12. **Identify future items to be placed on the agenda.**  
Alternate Membership for Waupaca Foundry  
Membership update  
Aquila Back Forty Mine
13. **Set next meeting date.**  
July 24, 2017 at 3:00 pm
14. **Adjournment**  
Motion (Everhart/K. Stacy) to adjourn at 3:44 pm. Motion carried.

Kathy Frank  
EM Program Assistant/LEPC Secretary

Date approve/corrected:



OFFICE OF  
**MARINETTE COUNTY SHERIFF**

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Jerome T. Sauve, Sheriff  
James M. Hansen, Chief Deputy

January 25, 2017

Local Emergency Planning Committee  
Marinette County Emergency Management  
2161 University Drive  
Marinette, WI 54143

Dear Eric Burmeister:

Please consider my request to appoint Lieutenant Jason Ducane as a member of the Marinette County Local Emergency Planning Committee. I make this recommendation due to the upcoming retirement of Lt. James Albright.

Sincerely,

Jerry Sauve, Sheriff  
Marinette County

Lieutenant Jason Ducane

I began my law enforcement career on January 1st 1998 as a patrolman with the Crivitz Police Department. I was then hired as a Deputy Sheriff for the Marinette County Sheriff's Office in February of 1999 where I served as a patrol deputy until being promoted to patrol Sergeant in the spring of 2003. I served 10 years as a night shift patrol Sergeant which included additional assignments as a firearms instructor, public safety diver, and team leader of the Sheriff's Special Response Team. After two years as a day shift patrol Sergeant I was promoted to the rank of Lieutenant where in addition to my management duties I have continued in my leadership roles on the Sheriff's Dive Team, and Special Response Team.

[jducane@marinettecounty.com](mailto:jducane@marinettecounty.com)

715-732-7602

# MARINETTE COUNTY FIRE ASSOCIATION

President  
Assistant Chief Richard Seils Jr.

Vice President  
Chief Rudi Jensen

February 5, 2017

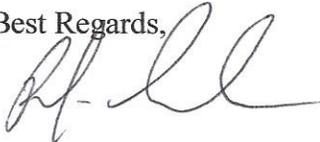
Marinette County Emergency Management  
Eric Burmeister - Director  
2161 University Drive  
Marinette, WI 54143-3889

Subject: Local Emergency Planning Committee (LEPC)

Mr.: Burmeister:

Please put me on the committee as the representative for the Marinette County Fire Association as I am now the president of the association replacing former president Wade Fronsee. If you have any questions, I can be reached at 715-587-2003

Best Regards,



Rich Seils  
President  
Marinette County Fire Association

N1868 County Rd BB  
Marinette WI 54143

Currently have been a member of the Town of Peshtigo FD joining in June of 1991 and holding several positions in the department including secretary / Treasurer, Lieutenant, Captain and currently hold the position of Assistant Chief since being appointed in April of 2010. I have been active with the Marinette County fire association for several years holding position of Secretary / Treasurer since September of 2007 when I was elected at that time. I currently am president of the association which I was elected in September of 2016

**From:** [Nathan Pennington](#)  
**To:** [Kathy Frank](#)  
**Subject:** MCEMSA nomination  
**Date:** Monday, April 10, 2017 8:23:20 AM

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To whom it may concern:

This letter is to nominate Kevin Solway as the back-up member for LEPC representing the Marinette County EMS Association. Kevin has an extensive background proving that he is more than qualified for this position.

Kevin is an active member of the Twin Bridge Rescue Squad, MCEMSA secretary, former paramedic and sheriffs deputy and is now the HIM manager for Marinette County.

Thank you again for considering Kevin.

Nathan Pennington, CCT-  
Paramedic  
[bayareamedic@msn.com](mailto:bayareamedic@msn.com)  
BAMC / ERS  
MCEMSA  
PRESIDENT  
Marinette County LEPC  
Chairman (920) 737-7470

I began my career in EMS service with the Marinette-Menominee Emergency Rescue Squad, Inc. in 1980 and have continued serving EMS in one aspect or another where I continue today as a member of Twin Bridge Rescue Squad, Inc. serving the Town of Stephenson. I have spent an additional 25 years in public safety service as a law enforcement officer for both the City of Marinette Police Department and the Marinette County Sheriff's Office. My public service continues as the current Director of Information Services for Marinette County, Wisconsin.

I also serve as a Town Supervisor for the Town of Stephenson, am a member of the Town of Stephenson Fire Department Water Rescue Unit, Marinette County Sheriff's Office Dive Team, Treasurer of both Twin Bridge Rescue Squad, Inc. and the Marinette County EMS Association and also at the MCEMSA representative to the 9-1-1 Operating Committee.

I believe my varied public safety experience combined with my dedication to public service make me a well-qualified candidate for this appointment and respectfully request your support.

Thank you,

Kevin Solway

April 20, 2017

Kathy Frank  
Marinette County Emergency Management  
Program Assistant/County Public Information Officer  
2161 University Drive  
Marinette WI 54143-3889  
Tel: 715.732.7666 FAX: 715.732.7326  
Email: [kfrank@marinettecounty.com](mailto:kfrank@marinettecounty.com)

Dear Kathy:

Please consider me for a member of the Local Emergency Planning Committee for Marinette County. I have been employed at ChemDesign Products, Inc. here in Marinette since February 2016, as their Manager of Health, Environmental and Safety.

I have been in the safety and environmental fields for over 27 years. I have a BS from Ferris State University in Environmental Health Management, and a MS from the University of Michigan in Industrial Hygiene. I hold certifications as a Certified Industrial Hygienist (CIH) by the American Board of Industrial Hygiene, and a Certified Safety Professional (CSP) by the Board of Certified Safety Professionals.

Prior to ChemDesign, I worked as a Corporate Industrial Hygienist for the Verso Corporation where I was based out of the Escanaba Mill. During that time, I served 16 years on the facilities Emergency Response Team, maintaining 40-hour certificates in Structural Fire Fighting and HazMat Technician Level. I am also a licensed Medical First Responder.

I am currently ChemDesign's coordinator for Emergency Preparedness and Response (EP&R). I hope you will have me on Marinette's LEPC.

Sincerely,



Tom Willis, MS, CIH, CSP  
Manager of HES

 **ChemDesign**

O (715)735-8263

M (906)280-8919

[twillis@chemdesign.com](mailto:twillis@chemdesign.com)