



MARINETTE COUNTY  
**LOCAL EMERGENCY PLANNING COMMITTEE**

Philip Everhart  
Chairperson

Brett Looze  
Vice-Chairperson

Minutes  
Marinette County  
**HAZARD MITIGATION PLANNING SUB-COMMITTEE**  
Monday, July 22, 2013 at 1:30 pm.

**Members Present:**

Eric Burmeister, Marinette County Emergency Mgt.  
Phil Everhart, Citizen/LEPC Chair  
Jay Heckel, Marinette FD/Hazmat Team  
Craig Kahoun, WI Public Service  
Mary Rosner, Marinette County Public Health  
Ted Sauve, Citizen  
Vilas Schroeder, Marinette County Board

**Members Excused:**

Bob Thull, Marinette FD/Hazmat Team

**Members Absent:**

Lisa Schram, Bay Area Medical Center

**Others Present:**

Angela Pierce, BayLake RPC  
Kathy Frank, LEPC Secretary  
Tim Oestreich, Marinette County GIS Coordinator

**1. Elect Temporary Chairperson**

Motion (Rosner/Burmeister) to nominate Vilas Schroeder as Temporary Chair in the absence of Phil Everhart. No other nominations. Motion carried.

**2. Call meeting to order.**

Chair Schroeder called the meeting to order at 1:34 pm.

**3. Approve/amend agenda items.**

Motion (Burmeister/Rosner) to approve the agenda as presented. Motion carried.

**4. Approve/correct minutes of March 25, 2013 meeting.**

Motion (Sauve/Schroeder) to approve the March 25, 2013 meeting minutes as presented. Motion carried.

**5. Review/discuss categorizing identified local shelters. Action if any.**

Discussion on the role of the American Red Cross in setting up shelters during an emergency/disaster versus municipalities. Change terminology from "shelter" to "temporary emergency gathering center" to differentiate municipal sites from contracted Red Cross sites.

- 6. Review/discuss Critical Facilities List. Action if any.**  
Not all the required municipalities have returned their lists yet. Angela Pierce will follow up with them. This item will be included on the next meeting agenda.
- 7. Review/discuss mitigation actions identified by municipalities. Action if any.**  
Not all the required municipalities have submitted an action. Angela Pierce will follow up with them. This item will be included on the next meeting agenda.
- 8. Review/discuss draft of updated plan. Action if any.**  
The entire plan was reviewed with administrative changes only. Eric Burmeister will contact WPS for potential for loss estimates for dam failure(s). It was noted that some of the maps were outdated as they didn't have the Peshtigo bypass of Highway 41.  
Phil Everhart arrived at 2:17 pm  
Craig Kahoun arrived at 2:35 pm
- 9. Schedule time and place for an open house for the public to review the draft hazard mitigation plan. Action if any.**  
The open house will be held on August 28, 2013 in the Marinette County Courthouse Jury Assembly Room, from 6:00 to 8:00 pm. A news release will be issued to all Marinette County media to advertise the event (Angela and Kathy). Eric Burmeister will check to see if the plan can be posted on the county website for the public to review and submit comments.
- 10. Set the next meeting date**  
To be determined.
- 11. Adjournment**  
Motion (Sauve/Rosner) to adjourn at 2:50pm. Motion carried.

Respectfully submitted,

Kathy Frank  
EM Program Assistant/LEPC Secretary