



MARINETTE COUNTY  
**LOCAL EMERGENCY PLANNING COMMITTEE**

Philip Everhart  
Chairperson

Brett Looze  
Vice-Chairperson

MINUTES  
Marinette County  
**LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**  
Monday, April 25, 2011 at 3:00 pm.

**Members Present:** Lt. Jim Albright, Marinette County Sheriff Dept.  
Steve Anderson, BPM, Inc.  
George Bousley, Marinette County Board  
Eric Burmeister, Marinette County Emergency Mgt.  
Rooney Freimund, Bay Area Medical Center  
Ron Gerbyshak, Farmer's Rep.  
Lt. Bryan Knapp, Marinette Police Dept.  
Jim Lawatsch, ThyssenKrupp Waupaca (alternate)  
Brett Looze, Karl Schmidt Unisia  
Mary Mursau, Marinette County Health & Human Services  
Ted Sauve, Citizen Rep.  
Don Schmidt, AgVentures, LLC  
Lisa Schram, Bay Area Medical Center (alternate)  
Karen Stacy, Kimberly-Clark Corp.  
Asst. Chief Bob Thull, Marinette FD/HazMat Team (alternate)

**Members Excused:** Jim Brien, Area Assoc. of Rescue Squads  
Mark Desotell, Marinette County Public Works Dept.  
Debbie Haduch, American Red Cross M&M  
Rep. Jeff Mursau, 36<sup>th</sup> Assembly Dist. (Assoc.)  
Rep. John Nygren, 89<sup>th</sup> Assembly Dist. (Assoc.)

**Members Absent:** Phil Everhart, Citizen  
Wade Fronsee, Marinette County Fire Association  
Maritsa Goan, TYCO Suppression Systems-Ansul  
Wendy Kabacinski, Marinette Marine Corp. (alternate)  
David Thibodeau, Peshtigo Times

**Others Present:** Kathy Frank, LEPC Secretary  
Craig Kahoun, WI Public Service  
David Oginski, WI DNR

1. Call meeting to order.  
Vice-Chair Knapp called the meeting to order at 3:03pm

2. Election of Chairperson.  
Election was carried out in accordance with Robert's Rules of Order.  
Eric Burmeister nominated Phil Everhart as Chairperson. No other nominations.  
Motion (Sauve/Gerbyshak) to close nominations and elect Phil Everhart as Chairperson of the LEPC; term expiring in October 2012. Motion carried.
3. Election of Vice-Chairperson.  
Election was carried out in accordance with Robert's Rules of Order.  
Eric Burmeister nominated Brett Looze as Vice-Chairperson. No other nominations.  
Motion (Burmeister/Bousley) to close nominations and elect Brett Looze as Vice-Chairperson of the LEPC; term expiring in October 2012. Motion carried.
4. Appointment of Committees  
Assistant Chief Bob Thull consented to be on the Ad Hoc Off-Site Plan review Committee to fill the vacancy left by Jerry Plansky.  
Vice-Chair Knapp inquired if any current committee members did not wish to retain their appointments. No objections voiced.  
Motion (Bousley/Mursau) to approve committee appointments. (Exhibit A)  
Motion carried.
5. Approve/amend agenda items.  
Motion (Anderson/Bousley) to approve the agenda as printed. Motion carried.
6. Approve/correct minutes of January 24, 2011.  
Motion (Burmeister/Stacy) to approve the minutes of January 24, 2011 as presented. Motion carried.
7. Public comment period. (Speakers will be limited to 5 minutes)  
None
8. Emergency Management Report
  - a. Annual HazMat Training. Information only.  
April 18-21, 2011 the Hazmat Team conducted training: Confined Space/Rope Rescue Refresher, Hazmat Technician Refresher (BAMC and coroner personnel also attended), and Advanced Air Monitoring and Metering utilizing their new equipment.
  - b. FFY2011 EPCRA Computer & HazMat Equipment Grant. Information only.  
Grant award notice in the amount of \$8,816.00 has been received, which is the full amount requested.
  - c. Bridge closures in Niagara and Peshtigo. Information only.  
The U.S. Highway 141 Bridge in Niagara is currently closed and is scheduled to re-open in November 2011. Detours are in place. Road work is also being done on U.S. Hwy 141 in the City of Niagara from CTH N to the north.  
The CTH B/U.S. 41 Business Bridge in Peshtigo will be closing for repair work in 2012.

- d. WI Hazmat Online Planning and Reporting System (WHOPRS) overview.  
Information only.  
The system came on-line in January 2011. Facilities were able to use WHOPRS or submit a hard copy of their Tier II submission. Next year it will be mandatory to be done on-line. Kathy Frank gave the committee a presentation of what Emergency Management will be able to do with the system.
9. Consider/recommend approval of LEPC Membership for Conservation Warden David Oginski, WI Department of Natural Resources, to replace Conservation Warden Mike Kitt. Action if any.  
Motion (Albright/Burmeister) to recommend approval to the County Administrator of LEPC membership for Conservation Warden David Oginski, WI Department of Natural Resources, to replace Conservation Warden Mike Kitt. Motion carried.
10. Consider/recommend approval of LEPC Membership for Craig Kahoun, WI Public Service. Action if any.  
Motion (Gerbyshak/Mursau) to recommend approval to the County Administrator of LEPC membership for Craig Kahoun, WI Public Service. Motion carried.
11. Consider/recommend approval of Alternate LEPC Membership for Steve VanCampenhout, WI Public Service. Action if any.  
Motion (Anderson/Freimund) to recommend to County Administrator of Alternate LEPC Membership for Steve VanCampenhout, WI Public Service. Motion carried.
12. Updates from Committee members regarding training, equipment, processes or membership, action if any.  
None.
13. Identify future items to be placed on the agenda.  
HazMat Billing Procedures review
14. Next meeting date is scheduled for July 25, 2011 at 3:00 pm.
15. Adjournment  
Motion (Bousley/Anderson) to adjourn at 3:51 pm. Motion carried.

Respectfully submitted,

Kathy Frank  
Marinette County Emergency Management  
LEPC Secretary

Approved/Corrected:



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**LEPC Sub-Committee Appointments**

April 25, 2011

**Ad Hoc Off-Site Plan Review Committee**

Debbie Haduch

Brett Looze

Bob Thull

**Exercise Planning Committee**

Ted Sauve

Jim Brien

Debbie Haduch

**Pre-Disaster Mitigation Plan Committee**

Mary Mursau

Phil Everhart

Ted Sauve

Eric Burmeister

Dave Thibodeau

George Bousley

Dave Bendtschneider

**Homeland Security Grant Planning Committee**

George Bousley

Jim Brien

Phil Everhart

Lt. Jim Albright