



MINUTES

Personnel and Veterans Service

Friday, December 5, 2008
Jury Assembly Room
Lower Level, Courthouse Annex

MEMBERS PRESENT: Supervisors Connie Seefeldt, Ken Casper, Steve Dill, Ken Keller, and Jerry Martens

MEMBERS EXCUSED:

OTHERS PRESENT: Deputy County Clerk BobbieJean Boivin, Human Resources Director Jennifer Holtger, Corporation Counsel Gale Mattison, Supervisor Kathy Just, Lisa Witak, Kathy Olson, Tom Borque, Greg Cleerman, and Peshtigo Times

1. Call to order

Chair Seefeldt called the meeting to order at 9:00 a.m.

2. Agenda

Motion (Martens/Dill/) to approve the agenda. Motion carried.

3. Minutes

Motion (Casper/Keller) to approve the minutes of November 7, 2008 with the correction Dett Dill on Item #7. Motion carried.

4. County Board Supervisor Salary/per diem for 2010

Discussion only.

5. Grant – Aquatic Invasive Species Coordinator Position

Motion (Casper/Martens) to recommend to County Board creation of an Aquatic Invasive species Coordinator Position to exist until such time as grant funding expires. Motion carried.

6. Evaluation/Re-evaluation Results for the following HHSD Positions – Exhibit A

Motion (Dill/Martens) to recommend to the County Board approve establishing a pay grade of 15 for the HHSD Director position effective upon County Board approval of Administrator's appointment of a HHSD Director. Motion carried. Voting no Supervisor Casper

Motion (Casper/Keller) to recommend to the County Board approve establishing a pay grade of 13 for the HHSD Deputy Director position effective upon filling of the position. Motion carried.

Motion (Seefeldt/Dill) to recommend to the County Board approve establishing a pay grade of 11 for the HHSD Community Services Supervisor position effective immediately. Motion carried. Voting no Supervisor Casper.

Motion (Keller/Casper) to recommend to the County Board approve establishing a pay grade of 11 for the HHSD Community Support Program Supervisor position effective upon filling of the position. Motion carried.

Motion (Martens/Dill) to recommend to the County Board approve establishing a pay grade of 11 for the HHSD Financial Manager position effective upon filling of the position. Motion carried. Voting no Supervisor Casper.

7. Pay Plans and Re-evaluation Process

Discussion only.

8. Discontinuing Retirees' Health Insurance

Motion (Martens/Dill) to recommend to the County Board adoption of amendment #10 to the Policies and Procedures Manual relating to Section 1.29 discontinuing retirees' health insurance for non-represented employees hired by Marinette County after December 16, 2008. Motion carried. Exhibit B

9. 40-hour Workweek

Motion (Martens/Casper) to recommend to the County Board adoption of amendment #9 to the Policies and Procedures Manual relating to Section 1.26 on conditions of employment for a 40-hour workweek for non-represented employees hired by Marinette County after December 16, 2008. Motion carried. Voting no Supervisor Keller. Exhibit C

10. Procedure of Extending Employee Requested Leaves beyond FMLA

Discussion only.

11. Human Resources Director's Report

Exhibit D

12. Schedule of Vouchers

Motion (Casper/Dill) to approve payment of Schedule of Vouchers totaling \$3,182.01.
Motion carried.

13. Closed Session

Motion (Martens/Casper) to enter closed session at 11:15 a.m. per Wisconsin Statute 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; to-wit: All AFSCME union bargaining

Roll Call Vote - All supervisors present voting yes. Motion carried.

Present: Committee members, HR Director, Corporation Counsel, and County Administrator

14. Open Session

Motion (Dill/Martens) to enter open session at 11:52 a.m. per Wisconsin Statute 19.85 (2). Motion carried.

15. Adjournment

Motion (Keller/Casper) to adjourn at 11:52 a.m.

Next meeting date: January 16, 2009 at 9:00 a.m.

BobbieJean Boivin
Marinette Deputy County Clerk

Date approved/corrected: