



## MINUTES

### Personnel and Veterans Service

November 13, 2009  
Jury Assembly Room  
Lower Level, Courthouse Annex

MEMBERS PRESENT: Supervisors Ken Casper, Steve Dill, Ken Keller, and Connie Seefeldt  
MEMBERS EXCUSED: Supervisor Jerry Martens  
OTHERS PRESENT: County Clerk Kathy Brandt, County Administrator Steve Corbeille, Human Resources Director Jennifer Holtger, Corporation Counsel Gale Mattison, Peshtigo Times

#### 1. Call to order

Chair Seefeldt called the meeting to order at 9:00 a.m.

#### 2. Agenda

Motion (Casper/Keller) to approve the agenda. Motion carried.

#### 3. Public Comment

Dave Thibodeau – Thanking the County for placing “public comment” on all agendas.

#### 4. Minutes

Motion (Dill/Casper) to approve the minutes of October 9, 2009. Motion carried.

#### 5. Human Resources Director's Report

Exhibit A

The committee reviewed requirements for completion of the Civil Rights Compliance Plan and its components 1) Equal Opportunity Policy 2) Limited English Proficiency Policy and 3) Service Delivery or Employment Discrimination Complaint.

The HR Director informed the committee the County and Highway Union had agreed to a one-week extension of the Day Light Saving Hours schedule to complete projects and the County has asked for a position unit clarification regarding the Victim Witness Coordinator position.

**6. Transfer of \$2,505 from DAV Van non-lapsing account for new DAV Van**

Motion (Casper/Keller) to approve transfer of \$2505 from DAV Van non-lapsing account to assist with purchase of new van for the M&M DAV Van Transportation Program.  
Motion carried.

**7. Schedule of Vouchers**

Motion (Casper/Dill) to approve payment of Schedule of Vouchers totaling \$7,383.98.  
Motion carried.

**8. Veterans Service Officer Report**

- Federal VA and State WDVA Benefits
- Veterans Service Commission expenditures
- M&M DAV Van Transportation Program
- CVSO & Program Assistant Training
- 2010 budget and grant goals/objectives

**9. Closed Session**

Motion (Dill/Casper) to enter closed session at 9:50 a.m. per Wisconsin Statute 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; to-wit: Bargaining and tentative contract agreements with WPPA and Highway Unions

Roll Call Vote - All supervisors present voting yes. Motion carried.

Present: Committee members, County Administrator, Corporation Counsel and Human Resources Director

**10. Open Session**

Motion (Dill/Casper) to enter open session at 11:15 a.m. per Wisconsin Statute 19.85 (2). Motion carried.

**11. Adjournment**

Motion (Dill/Keller) to adjourn at 11:16 a.m.

Next meeting date: Friday, December 11, 2009 – 9:30 a.m.

Kathy Brandt  
Marinette County Clerk

Date approved/corrected: