



MINUTES

Personnel and Veterans Service

November 8, 2013
Jury Assembly Room
Lower Level, Courthouse Annex

MEMBERS PRESENT: Supervisors Ken Casper, Ken Keller, Nick Lakari, and Joe Policello
MEMBERS EXCUSED: Supervisor Connie Seefeldt
OTHERS PRESENT: County Clerk Kathy Brandt, Human Resources Director Jennifer Holtger, Corporation Counsel Gale Mattison, Veterans Service Director Bill Kowalski and Peshtigo Times

1. Call to order

Vice Chair Casper called the meeting to order at 9:30 a.m.

2. Agenda

Motion (Lakari/Policello) to approve agenda as amended by removing items #5 and #6 regarding Health and Human Services Department positions. Motion carried.

3. Public Comment

None

4. Minutes

Motion (Policello/Lakari) to approve minutes of October 29, 2013. Motion carried.

5. Leave of Absence for Two Employees

Motion (Keller/Lakari) to approve extended leave for courthouse employee subject to update by HR and Corporation Counsel and further review. Motion carried.

Motion (Policello/Keller) to approve extension of leave from December 15th to December 31st, 2013 for highway employee. Motion carried.

6. County Board Supervisor Per Diem and Salary for April 2014 – April 2016

Motion (Lakari/Policello) to recommend to the County Board approval of an ordinance amendment increasing the County Board committee meeting per diem from \$25 to \$30 per meeting, and increasing the County Board meeting per diem from \$50 to \$55 per meeting, effective April 15, 2014. Motion carried. Voting No – Supervisor Keller

7. Human Resources Director's Report

Director's Report - Exhibit A

8. Schedule of Invoices

Committee reviewed October Schedule of Invoices totaling \$7,459.50.

9. Veterans Service Officer Report

Review of 2012 program statistics and 2013 program updates, training, presentations and meetings, etc.

10. Future Agenda Items

None

11. Adjournment

Motion (Policello/Lakari) to adjourn at 10:50 a.m. Motion carried.

Next meeting date: December 13, 2013 at 9:30 a.m.

Kathy Brandt
Marinette County Clerk

Date approved/corrected:



MARINETTE COUNTY
HUMAN RESOURCES DEPARTMENT
Personnel Agenda Report

Personnel Committee Date: November 8, 2013

WORKER'S COMPENSATION

Table with 2 columns: Description of Injury, Report Type. Rows include Pulled left bicep, Pull/Lump right forearm, Left eye infection.

Total Number of Claims this Month: 3 0 - Medical, 3 - Report Only, 0 - Lost Time
YTD Lost Time: 9 Days -
Pending YTD Lost Time: Two 2013 Claims
Updates/Additional Comments:

DEPARTMENT OF SAFETY & PROFESSIONAL SERVICES

Monthly Trainings

November Tuberculosis Training

EXITING EMPLOYMENT

Resignations ---
Retirements 2 - Duddek's office 11/08; Agatone (Financial Account Clerk HHS) for 01/01/2014
Layoffs ---
Dismissals ---

NEW HIRES

Table with 3 columns: Date of Hire, Job Title, Department. Rows include Library Assistant, Receptionist, Microcomputer Specialist, Children Services Librarian.

POSTINGS

Table with 3 columns: Date Closed, Job Title, Department. Rows include Mental Health Therapist, Maintenance Technician.

JOB DESCRIPTIONS

WIPFLi