



MINUTES

Personnel and Veterans Service

January 16, 2007

1:30 p.m.

Jury Assembly Room

Lower Level, Courthouse Annex

MEMBERS PRESENT: Supervisors Connie Seefeldt, Ken Casper, Ken Keller, and Gaylord King
MEMBERS EXCUSED: Elmer Risner
OTHERS PRESENT: Deputy County Clerk BobbieJean Boivin, County Administrator Steve Corbelle, Corporation Counsel Gale Mattison, and Peshtigo Times

1. Call to order

Chair Seefeldt called the meeting to order at 1:30 p.m.

2. Agenda

Motion (King/Casper) to approve the agenda. Motion carried.

3. Minutes

Motion (Casper/Seefeldt) to approve the minutes of December 19, 2006. Motion carried.

4. Human Resources Director's Report

Exhibit A.

5. Schedule of Vouchers

Motion (Casper/King) to approve payment of Schedule of Vouchers totaling \$3,894.19. Motion carried.

Motion (Casper/Keller) to recommend to the County Board payment of Schedule of Vouchers totaling \$10,015.00. Motion carried.

6. Replace Administrative Assistant positions

Motion (Keller/King) to recommend to the County Board to approve eliminating the four Administrative Assistant positions within the Sheriff's Department to replace with the creation of one Secretary position, two Financial Account Clerk positions and one Receptionist position and approve all correlating job descriptions. Motion carried.

Exhibit B

7. Adjournment

Motion (Casper/King) to adjourn at 2:06 p.m.

Next meeting date: February 20, 2007 – 1:30 p.m.

BobbieJean Boivin
Marinette Deputy County Clerk

Date approved/corrected: