

MINUTES

**TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408**

Personnel Committee, 8/29/2012 - 4:00 p.m.

MEMBERS PRESENT: James Furlong, Nick Lakari, James Pearson
MEMBERS EXCUSED: None
OTHERS PRESENT: Airport Manager Tony Krysiak, Airport Lineman Jeff LaFleur, Administrative Secretary Gina Teeple

1. Call to order

Chair Lakari called the meeting to order at 4:00 p.m.

2. Pledge of Allegiance

3. Roll call

Commissioner Pearson absent.

4. Approve/amend agenda

Motion (Furlong/Lakari) to approve the agenda. Vote – unanimous. Motion carried.

Commissioner Pearson arrived at 4:07 p.m.

5. Approve/amend minutes of July 31, 2012

Motion (Furlong/Pearson) to approve the minutes of July 31, 2012. Vote – unanimous. Motion carried.

6. Public comment – speakers will be limited to 5 minutes on agenda items only

None

7. Discuss/consider draft of appraisal document based on airport staff job descriptions, action if any

Airport Manager Tony Krysiak distributed a drafted appraisal document and asked committee members to clarify their expectations.

It was the consensus of the committee to have Commissioner Furlong work with Mr. Krysiak to develop an appraisal document.

8. Public comment

None

9. Future agenda items

Appraisal process

10. Schedule next meeting

The next meeting is scheduled for Wednesday, October 10th at 4:00 p.m.

11. Adjourn

Motion (Furlong/Pearson) to adjourn. Vote – unanimous. Motion carried.

Respectfully submitted,
Gina K. Teeple
Marinette County Administrative Secretary

Date approved/corrected: October 10, 2012