

MINUTES

**TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408**

Regular Session Meeting, 12/18/2012 – 4:30 p.m.

MEMBERS PRESENT: Jason Lauzer , James Furlong, Nick Lakari, Jim Pearson, Ted Sauve
MEMBERS EXCUSED:
OTHERS PRESENT: Airport Manager Tony Krysiak, Airport Lineman Jeff LaFleur, Nancy Douglas

1. Call to order

Chair Lauzer called the meeting to order at 4:30 p.m.

2. Pledge of Allegiance

3. Roll call

Commissioner Berman excused.

4. Approve/amend agenda

Motion (Pearson/Furlong) to approve the agenda. Vote – unanimous. Motion carried.

5. Approve/amend minutes of 11/27/2012

Motion (Lakari/Furlong) to approve the minutes of November 27, 2012. Vote – unanimous. Motion carried.

6. Public comment

None

7. Discuss/consider purchasing a replacement tug, action if any

Airport Manager Tony Krysiak distributed and discussed a sheet highlighting the refurbished tugs available for the Commission's consideration. He also attached information regarding the refurbishing process followed by each manufacturer.

Motion (Sauve/Pearson) to purchase the Clark tug from Skybus/Global for \$13,750. Vote – unanimous. Motion carried.

8. Discuss/consider amending the 2012-2013 Budget, action if any

Commissioner Lakari explained to the Commission that the budget was amended to reflect the Commission's decision at their September meeting to increase fuel sales by \$10,000 and to add \$10,000 to expenditures for the 2013 Open House.

Motion (Lakari/Pearson) to amend the budget to increase fuel sales by \$13,750, and adding a line item for the tug under capital expenditures in the amount of \$13,750. Vote – unanimous. Motion carried.

9. Discuss/consider recommendation from Personnel Committee to identify current hourly wage and schedule of benefits for the Maintenance/Lineman position for inclusion in the Work Rules, action if any

Commissioner Lakari reported that the Personnel Committee met and is recommending adoption of the wage scale and schedule of benefits for the Maintenance Lineman position.

Chair Lauzer explained that the documents were reviewed by Sherry DuPont of Menominee County, and she found once inconsistency related to the maximum payout for longevity pay.

Motion (Lakari/Furlong) to adopt the current wage and schedule of benefits as presented with the understanding that the longevity pay will be adjusted to reflect the current maximum payout of \$1,000. Vote – unanimous. Motion carried.

10. Discuss/consider amending the Enstrom Lease agreement, action if any

Chair Lauzer reported that Menominee Prosecuting Attorney Dan Hass drafted the amendment, which meets the legal requirement for review.

Motion (Furlong/Sauve) to adopt the amended lease agreement with Enstrom. Vote – unanimous. Motion carried.

11. Buildings and Grounds Committee Report, discussion only

Commissioner Sauve reported that he spoke with Marinette County Administrator Ellen Sorensen, and she advised against using LTEs at the airport due to potential conflicts.

The committee also reviewed the revised security plans, and authorized Mr. Krysiak to look into a new gas pump which would allow the empty underground storage tank to be used for diesel fuel.

12. Discuss/consider sponsor contract for MDOT contract no. 2013-005, Rehabilitate Taxiway Including Drainage Improvements and Design; Install Perimeter Fencing (Phase III), action if any

Motion (Pearson/Sauve) to approve Resolution 2012-002 authorizing the Twin County Airport Commission Chair to sign the MDOT contract. Vote – unanimous. Motion carried.

13. Executive/Finance Committee report

Chair Lauzer reported that the Executive Committee met, reviewed, and are recommending approval of the November Financial Reports.

Motion (Furlong/Pearson) to approve the November Financial Reports. Vote – unanimous. Motion carried.

14. Communications/correspondence

Mr. Krysiak distributed a letter received from the Department of Environmental Quality indicating that the underground tanks are in compliance and that both the Airport Manager and Maintenance Lineman are both certified.

Nancy Douglas reported that a meeting was held with Christian Perreault of Explorer Solutions. Mr. Perreault has completed the preliminary charter survey and the survey of maintenance services available in the surrounding area.

The next Task Force meeting will be held January 30, 2013.

15. Dialog between Airport Manager and the TCAC

Mr. Krysiak noted that the underground storage tank needs to be addressed in the early part of next year.

16. Dialog between airport users and the TCAC

None

17. Public comment – speakers will be limited to 5 minutes

Chair Lauzer expressed his gratitude to the Commission for their work and support throughout the past year, and recognized all that Commissioner Pearson accomplished while serving on the Commission.

Commissioner Sauve expressed his appreciation to Commissioner Pearson for all his hard work, and to Menominee County Administrator Brian Bousley for his help with all the committee meetings.

18. Future agenda items

Reorganization
Buildings and Grounds Recommendations

19. Schedule next meeting

The next meeting is scheduled for Tuesday, January 15 with a reorganization meeting at 4:00 p.m. and a regular session starting after the reorganization but no earlier than 4:15 p.m.

20. Adjourn

Meeting adjourned at 5:25 p.m.

Respectfully submitted,
Gina K. Teeple
Marinette County Administrative Secretary

Date approved/corrected: