



MINUTES

Building and Property

Tuesday, September 9, 2008
Marinette County Fairgrounds
Fair Office
Wausaukee, WI

MEMBERS PRESENT: Supervisors Mike Behnke, Russ Bousley, Carol Faucett, Vilas Schroeder, and Bill Walker

MEMBERS EXCUSED:

OTHERS PRESENT: County Administrator Steve Corbeille, Facilities Director Shawn Baker, Peshtigo Times, Fair Board Secretary Lisa Witak, Fair President Dave Gross, and Mike Gavigan – Marinette County Fair Association

1. Call to order

Chair Behnke called the meeting to order at 9:07 a.m.

2. Agenda

Motion (Walker/Faucett) to approve agenda. Motion carried.

3. Public Comment

None

4. Minutes

Motion (R. Bousley/Schroeder) to approve minutes of August 11, 2008. Motion carried.

5. Tour of Marinette County Fairgrounds

Tour Marinette County Fairgrounds at 9:09 a.m. to 10:12 a.m.

6. Marinette County Fair Association – Mike Gavigan

Motion (Walker/R. Bousley) to place correspondence received from Mike Gavigan, Wausaukee, WI on file and refer same to Corporation Counsel for review. Motion carried.

7. Budget Allocation Agreement

No action taken.

8. Maintenance Items needed at County Fairgrounds

Discussion only.

9. Stephenson Public Library Renovation Project

- a. Construction update – No action taken.
- b. Approval of vouchers for Stephenson Public Library renovation project, – No action taken.
- c. Allocating renovation money for the following:
 - Bulletin Boards in Stephenson Library – Discussion only.
 - Storage area in State Street Warehouse – No action taken.
 - Preparation for Library Open House – Discussion only.
 - Motion (Faucett/Schroeder) to issue specs and seek proposals for Masonry repairs to Stephenson Public Library. Motion carried.
 - Motion (Walker/Schroeder) to approve alarm-monitoring contract with A&A Fire & Security of Green Bay, WI. Motion carried.
- d. Discuss/consider accepting project and starting project closeout, – No action taken.

10. West Entry Renovation Project

- a. Construction update
- b. Motion (Faucett/Walker) to approve change order #1 totaling \$13,951 for West Entry Renovation. Motion carried. Exhibit A

11. County Board Room Renovations

Motion (R. Bousley/Faucett) to approve Facility Director's proposal to allow temporary bar placement for courtroom proceedings by utilizing pews as a "bar". Motion carried.

12. Parking Lot Repairs

Motion (R. Bousley/Schroeder) to approve proposal from American Pavement Solutions of Green Bay, WI, for parking lot repairs, sealing and striping at a cost of \$10,230.34. Motion carried.

13. Stone Work at Marinette County Courthouse

Motion (Schroeder/Walker) to approve request to prepare spec and request proposals to complete stone work at Marinette County Courthouse. Motion carried.

14. Dryvit Repair on Marinette County Courthouse Annex

Motion (R. Bousley/Faucett) to approve Erickson Plastering for exploratory review to determine extent of damage at a cost of \$3,275. Motion carried.

15. Facilities Director's Report

Exhibit B

16. Software Benefits and Costs

Discussion only.

17. Purchase of a 2003 Ford Expedition from Parks & Forestry for Motor Pool

Discussion only.

18. St. Vincent de Paul Use of Old Law Enforcement Center

Motion (Walker/Faucett) to approve allowing St. Vincent de Paul Society to utilize the old law enforcement center on Ella Court for a Christmas workshop from November 15, 2008 to January 15, 2009. Motion carried.

19. Auction Reserves on Motor Pool Vehicles

Motion (Walker/Schroeder) to authorize County Administrator and Facility's Director to set reserves by utilizing Blue Book data for auction on Motor Pool vehicles. Motion carried.

20. Adjournment

Motion (Schroeder/Walker) to adjourn at 12:02 p.m. Motion carried.

Next meeting date: October 16, 2008 at Stephenson Public Library at 3:15 p.m.

Steve Corbeille, County Administrator

Date approved/corrected: