



## MINUTES

### PARKS COMMITTEE

Friday, October 7, 2011  
9:00 a.m.  
Marinette County Courthouse  
1926 Hall Ave., Third Floor, Room C314  
Marinette, WI 54143

**Members Present:** Supervisors William Walker, Russ Bousley, Laurence Nichols, Ken Mattison

**Members Excused:**

**Members Absent:** Allen Mans

**Others Present:** County Forest and Parks Administrator John Scott, Assistant Parks Administrator Erik Aleson, Mark A. Desotell, P.E.  
Director of Public Works – Highway Commissioner, Jamie Darge, Jeanne Harper, Charles Meyer, P.E. Mountain Engineering, Clerk/Typist Kathy Coleman, Peshtigo Times

#### 1. Call to order

Chair Walker called the meeting to order at 9:08 a.m.

#### 2. Approve/Amend agenda items

**MOTION** (Mattison/Nichols) to approve the agenda. Motion Carried, No Negative Vote.

#### 3. Approve/Amend minutes of September 8, 2011

**MOTION** (Nichols/Bousley) to approve the minutes of September 8, 2011. Motion Carried, No Negative Vote.

#### 4. Public Comment – Limited to five minutes per person

No public comment.

#### 5. Jamie Darge will be present. Discuss/Consider 2012 Tourism Guide, Action, If Any

Jamie Darge, Marinette County Tourism Director, was present. The 2012 Tourism Guide will feature 12' Falls Park on the park page ad.

**MOTION** (Nichols/Mattison) to approve two-page ad for 2012 at a cost of \$1,750.00. Motion Carried, No Negative Vote.

**6. Jeanne Harper will be present. Discuss/Consider dates and fee request from Vet's Journey Home Retreat for 2012 at Camp Bird, Action, If Any**

Jeanne Harper was present and requested May 17 – 20, 2012 for the dates for Vet's Journey Home Retreat at Camp Bird and also requested the same fees as in 2011.

**MOTION** (Nichols/Bousley) to approve minimum fee of \$750.00 plus actual usage for telephone toll charges, electric and gas charges, breakage or damage of dishes, equipment or camp property, up to the full amount of the bill for the 2012 retreat at Camp Bird on a one year basis to be reviewed next year. Motion Carried, No Negative Vote.

**7. Discuss/Consider budget transfer of \$1,000.00 from Acct #100-40-48513 (Donations) to Acct #100-40-55210-291 (Purchase of Service) for donation towards county maps, Action, If Any**

**MOTION** (Bousley/Nichols) to approve budget transfer and forward with recommendation for approval to the Finance Committee. Motion Carried, No Negative Vote.

**8. Discuss/Consider Assistant Parks Administrator attending the Wisconsin Park & Recreation Annual Conference in Green Bay, November 2 – 4, 2011, Action, If Any**

**MOTION** (Nichols/Mattison) to approve attendance of Assistant Parks Administrator at the Wisconsin Park & Recreation Annual Conference in Green Bay, November 2 – 4, 2011. Motion Carried, No Negative Vote.

**9. Correspondence: Correspondence if not specifically listed will be for information only**

No correspondence.

**10. Informational: Goodman Park Generator**

The generator at Goodman Park was purchased in 1999 and has needed approximately \$1,600.00 in repairs this year. Vendors are stating that the life span has been exceeded. Replacement will be necessary in the future.

**11. Discuss/Consider award of electric bids for Morgan Park Campground Expansion Project, Action, If Any**

This item was tabled. No action on bids received. More information is necessary from each contractor that submitted a bid to clarify and compare bids equally. The Committee directed the Assistant Parks Administrator to work with Mountain Engineering to have the bids resubmitted by 9:00 a.m. on October 14<sup>th</sup>, 2011 at the Peshtigo Highway Division Shop. Some committee members will attend the October 14<sup>th</sup>, 2011 bid review.

**12. Informational: Update on Morgan Park Expansion Project**

Plans are to have the electrical done in the month of November and the shower building to be re-bid by the end of the month. The shower building bids would be awarded at the December committee meeting and forwarded on to County Board for approval.

**13. Discuss/Consider resolution requesting the U.S. Forest Service manage the Chequamegon-Nicolet National Forest (CNNF) in accordance with the 2004 Forest Plan, Action, If Any**

**MOTION** (Nichols/Mattison) to approve resolution requesting the U.S. Forest Service manage the Chequamegon-Nicolet National Forest (CNNF) in accordance with the 2004 Forest Plan and forward to County Board for approval. Motion Carried, No Negative Vote.

**14. Informational: Monthly Park Activity Report**

Parks Activity Report (copy attached) presented and accepted.

**15. Informational: Monthly Revenue Report**

Revenue report (copy attached) presented and accepted.

Ken Mattison excused at 10:20 a.m.

**16. Discuss/Consider Schedule of Invoices, Action, If Any**

Committee reviewed September schedule of invoices totaling \$45,479.05.

**17. Set date for next meeting**

The next meeting date is scheduled for November 10<sup>th</sup> or 11<sup>th</sup>, 2011.

**18. Adjourn**

**MOTION** (Nichols/Bousley) to adjourn at 10:35 a.m. Motion Carried, No Negative Vote.