



MINUTES

PARKS COMMITTEE

Friday, May 11, 2012

10:00 a.m.

Morgan Park

Morgan Park Lodge

19882 Timm's Lake Road

Niagara, WI 54151

Members Present: Supervisors Russ Bousley, Laurence Nichols, Allen Mans,
Ken Mattison

Members Excused: Supervisor William Walker

Members Absent: Supervisor William Walker

Others Present: County Forest and Parks Administrator John Scott, Assistant Parks
Administrator Erik Aleson, Charles Meyer, P.E. – Mountain Engineering,
Parks Foreman Kirk Witte, Clerk/Typist Kathy Coleman

1. Call to order

Vice Chair Mattison called the meeting to order at 10:03 a.m.

2. Approve/Amend agenda items

MOTION (Bousley/Mans) to approve the agenda. Motion Carried, No Negative Vote.

3. Approve/Amend minutes of April 5, 2012

MOTION (Nichols/Bousley) to approve the minutes of April 5, 2012. Motion Carried, No Negative Vote.

4. Public Comment – Limited to five minutes per person

No public comment.

5. Discuss/Consider change orders for Morgan Park Expansion Project, Action, If Any

MOTION (Mans/Nichols) to approve change orders (copy attached) totaling \$3,504.40 from J. H. Zawada Supply and Lumber for the Morgan Park Expansion Project. Motion Carried, No Negative Vote.

6. Discuss/Consider resolution for DNR Snowmobile/ATV Grants, Action, If Any

MOTION (Bousley/Nichols) to approve resolution for annual Outdoor Motorized Recreation Trail Aid Grants and forward to County Board for approval. Motion Carried, No Negative Vote.

7. Discuss/Consider approval of Administrative Assistant Position and Job Description, Action, If Any

MOTION (Bousley/Nichols) to approve Administrative Assistant Job Description. Motion Failed 2-2. (Supervisors Bousley and Nichols voting yes, Supervisors Mattison and Mans voting no)

MOTION (Bousley/Nichols) to approve Administrative Assistant Position. Motion Failed 2-2. (Supervisors Bousley and Nichols voting yes, Supervisors Mattison and Mans voting no)

8. Correspondence: Correspondence if not specifically listed will be for information only

An article on new laws for regulating utility terrain vehicles (UTV's) was presented by Erik Aleson.

9. Informational: Morgan Park Campground Expansion Project

The contractor, J. H. Zawada Supply and Lumber, for the Morgan Park Campground Expansion Project is currently on schedule. Supervisor Allen Mans suggested a dedication ceremony be held when it is completed.

10. Informational: Monthly Park Activity Report

Parks Activity Report (copy attached) presented and accepted.

11. Informational: Monthly Revenue Report

Revenue report (copy attached) presented and accepted.

12. Discuss/Consider Schedule of Invoices, Action, If Any

Committee reviewed April schedule of invoices totaling \$86,312.89.

13. Set date for next meeting

The next meeting date is scheduled for June 7, 2012.

14. Tour Morgan Park and Campground Expansion Project

Toured Morgan Park and Campground Expansion Project.

15. Adjourn

MOTION (Nichols/Mattison) to adjourn at 12:15 p.m. Motion Carried, No Negative Vote.



Kathy Coleman
Kathy Coleman
Clerk/Typist

J.H. ZAWADA SUPPLY & LUMBER CO. INC.
1009 MAIN STREET
NIAGARA, WI 54151

May 10, 2012

The following are items that were not included in the original bid.

Carriers Not Spec

6 Closet Carriers.....\$ 1,990.00

Material \$1540

Labor \$450

8 Lav. Carriers\$ 1,510.00

Material \$1210

Labor \$300

Outside Faucets

1 Upgrade to Woodford B65 from 65.....\$ 98.00

Water Maker

Aqua Plus 85 (Deduct \$600.00).....\$ (-600.00)

Anti Freeze Option.....\$ 520.00

20 Degree Freeze Protection

40 Burst Protection

Deduct (2) Drinking Fountains \$ 500.00 each.....\$ (-1,000.00)

Tornado Ceiling Cost Increase.....\$ ~~2,000.00~~

Material \$1,200

Labor \$800

600.00

Dryer Vent.....\$ 386.40

Material \$ 127.65

Labor \$258.75

RESOLUTION NO. _____

RESOLUTION FOR OUTDOOR MOTORIZED RECREATION TRAIL AIDS

WHEREAS, Marinette County is interested in maintaining, insuring or developing lands for public outdoor motorized trail use; and

WHEREAS, public motorized trails are eligible for funds under Wis. Stats. § 23.09(26) and § 23.33;

THEREFORE, BE IT RESOLVED, that Marinette County apply for funds under Wis. Stats. § 23.09(26) and § 23.33 for such eligible maintenance, insurance, rehabilitation and/or development costs and

BE IT FURTHER RESOLVED, Erik Aleson, Assistant Parks Administrator of the Parks and Forestry Department is authorized to act on behalf of Marinette County to:

- Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;
- Submit signed documents; and
- Take necessary action to undertake, direct and complete the approved project.

Hereby granted this 29th day of May 2012 by a majority of a quorum of the Marinette County Board of Supervisors.

Vilas Schroeder, Chairperson

Kathy Brandt, County Clerk

Recommended: Forestry, Parks and Outdoor Recreation Committee -- 5-11-12

Marinette County Finance Department
Fiscal Impact Statement

Number _____

Title of Proposed Legislation

RESOLUTION FOR OUTDOOR MOTORIZED RECREATION TRAIL AIDS

Ordinance

Resolution

Fiscal Impact Statement:

Recreational trail aids received by the County are 100% funded by the state from snowmobile and ATV registration fees. Any County administrative cost is funded by current budgeted salaries and other expenditures. Therefore, there is no additional fiscal impact to the County from this resolution.

Patrick Kass

4/4/2012

Patrick Kass
County Finance Director

Date

**MONTHLY ACTIVITY REPORT
PARKS DEPARTMENT**

April 2012

PARKS & CAMP BIRD ACTIVITIES

- Monthly Safety Training (Heat Stress Safety Training)
- Removed several dangerous trees from Goodman Park and Morgan Park Campgrounds
- Set out buoys at Lake Noquebay, Morgan, and Twin Bridge Parks
- Had restroom vaults pumped at Twin Bridge Park and Dave's Falls Park (septic vendor)
- Re-aligned concrete planks at the Twin Creek Boat Landing (ice had moved narrow planks 6 ft. down river)
- Assisted in annual fire extinguisher inspection for all parks and Camp Bird (Aladdin Fire Protection)
- Picked up branches, sticks, and blew/mulched leaves at various parks and Camp Bird
- Sanded and varnished the floors in the cabin at Goodman Park
- Painted the bedroom walls in the cabin at Goodman Park
- Repaired broken overhead wire between the cabin and the pump house at Goodman Park
- Insect control/eradication for the main lodge at Goodman Park
- Replaced valve cover gasket and cleaned debris (choked hydraulic valve spindles) on the '97 JCB loader
- Installed new solid front deck wheels on the '11 Gravely lawnmower at Twin Bridge Park
- Poured a 100' sidewalk for ADA access from parking lot to beach house at Lake Noquebay Park
- Poured 18' x 32' concrete slab for the beach shelter building at Lake Noquebay Park
- Replaced the 50' sidewalk in front of the bath house (north side facing the beach) at Lake Noquebay Park
- Picked up a sample fire ring and park grill (local fabricator) for campground expansion at Morgan Park
- Picked up two newly fabricated park fee pipes (local fabricator)
- Spring cleaning of Camp Bird buildings- both lodges, dishes, cabins, and the 3 shower/toilets (3 days)
- Removed old freezer, picked up and installed new one in canteen at Camp Bird
- Took apart mixing valve (cleaned, reassembled, adjusted) on Norway-Lakeview toilet at Camp Bird
- Repaired/serviced hot water heater for Norway-Lakeview shower/toilet building at Camp Bird
- Twin Bridge Heating repaired heaters in Oak and Norway cabins at Camp Bird
- Cut trees and added wood chips in the ropes course area at Camp Bird
- Varnished, painted, installed trim and foam on new kitchen windows of the Mess Hall lodge at Camp Bird
- Installed two new faucets in Staff Cabin at Camp Bird
- Johnston's Furnace repaired the heater in Oak Unit cabin #2 at Camp Bird
- Forestry crew rebuilt leading road up to the Sunset Unit at Camp Bird
- Repaired Oak Unit mercury outside yard light (installed new breaker) at Camp Bird
- Organized lakefront area (boats, canoes, new logs, boating supplies, and diving board) at Camp Bird
- Set up archery net area at Camp Bird
- Pressure washed three trucks, stages, and ping pong tables at Camp Bird
- Cleaned out the tank, floor, and walls in the well pump house at Camp Bird
- Switched to summer operation at Camp Bird- Charged water system (1,000 gallon tank), turned water on to main lodge, Oak toilet, Norway-Lakeveiw toilet, Cook's, Nurse's, and Staff cabins- light water heaters
- Staff participated in state-wide tornado drill on April 19th
- CPR & First Aid certification/training for Park Foreman and Camp Bird Caretaker on April 24th
- Opened 12-Foot Falls and Dave's Falls Parks along with Little River & Cox Boat Landings on April 15th
- Opened all the remaining parks on April 27th

Parks Dept. Cash & Credit Card Receipts 2012

Month	TBC	Tents	MPC	LNP	MPL	GPLL	MRP	GP Cabin	Goodman group site	Morgan group site	Bank North Day Use	Bank North Camping	Annual Sticker	Monthly Totals	Monthly Grand Total
January - cash	\$150.00		\$390.00	\$485.00	\$75.00	\$175.00		\$390.00	\$470.00	\$430.00	\$66.00		\$103.00	\$681.00	\$10,125.00
February - cash	\$6,644.00	\$140.00	\$1,190.00	\$485.00	\$100.00	\$175.00		\$390.00	\$470.00	\$430.00	\$66.00		\$103.00	\$9,444.00	\$10,125.00
March - cash	\$180.00		\$605.00	\$125.00	\$175.00	\$75.00		\$130.00	\$110.00	\$110.00			\$450.00	\$3,506.00	\$3,749.00
April - cash	\$90.00		\$555.00	\$150.00	\$50.00	\$75.00		\$690.00	\$160.00	\$160.00			\$690.00	\$3,799.00	\$4,969.00
May - cash	\$3,030.00		\$355.00	\$10.00	\$50.00	\$25.00							\$690.00	\$630.00	\$4,300.00
June - cash														\$0.00	\$0.00
July - cash	\$140.00													\$0.00	\$0.00
August - cash														\$0.00	\$0.00
September - cash														\$0.00	\$0.00
October - cash														\$0.00	\$0.00
November - cash														\$0.00	\$0.00
December - cash														\$0.00	\$0.00
Total	\$14,694.00	\$0.00	\$3,095.00	\$770.00	\$450.00	\$300.00	\$25.00	\$1,330.00	\$0.00	\$1,170.00	\$66.00	\$0.00	\$1,243.00	\$23,143.00	\$23,143.00

Camping Total: (incl Bank North) **\$17,789.00**
 Tent Total: **\$0.00**
 Lodges Total: **\$1,545.00**
 GP Cabin Total: **\$1,330.00**
 Group Sites Total: **\$1,170.00**
 Annual Stickers & Day Use: **\$1,309.00**

- TBC - Twin Bridges Camping
- MPC - Morgan Park Camping
- LNP - Lake Noguebay Park Lodge
- MPL - Morgan Park Lodge
- GPLL - Goodman Park Large Lodge
- MRP - Menominee River Park
- GP Cabin - Goodman Park Cabin

