



MINUTES

PARKS COMMITTEE

Thursday, March 14, 2013

10:30 a.m.

Marinette County Courthouse

1926 Hall Ave., 3rd Floor, Room C314

Marinette, WI 54143

Members Present: Supervisors William Walker, Russ Bousley, Laurence Nichols, Ken Mattison and Al Mans

Others Present: Assistant Parks Administrator Erik Aleson, Administrator Ellen Sorensen, Jason Ducane & Kurt Langer with Crivitz Ski Cats, Nick Naser with Quality Water Specialist, Administrative Assistant Kellie Hartman and press

1. Reconvene

Chairman Walker reconvened the meeting at 10:30 a.m.

2. Approve/Amend agenda items

MOTION (Nichols/Bousley) to approve the agenda as presented. Motion Carried.

3. Approve/Amend minutes of February 7, 2013

MOTION (Nichols/Bousley) to approve the minutes of February 7, 2013. Motion Carried.

4. Public Comment – Limited to five minutes per person

Assistant Parks Administrator Erik Aleson thanked the Committee members for their support over the years and said it has been a pleasure working with them. The Committee members expressed their appreciation for Erik's diligence, hard work and dedication and wished him well.

5. Crivitz Ski Cats requests for 2013 season

Jason Ducane & Kurt Langer spoke of the Crivitz Ski Cats history, its continuous goal to remain a family organization and the developed relationship between the Club and Marinette County. A decision regarding the Clubs request for additional practice time will be postponed until the April 4, 2013 Parks Committee meeting to give the Marinette County Administrator and the Club time to explore other options. No action taken.

6. Water softening system for Morgan Park Shower Building

MOTION (Mattison/Nichols) to accept the option #1 bid from Quality Water Specialists, Inc. for a water softening system for Morgan Park Shower Building for \$4,622.00 with a \$950.00 pre-filter add on for a total of \$5,572.00 and to recommend the Finance Committee take the money out of the County Parks & Forestry Development Fund. Motion carried. Attachment (a)

7. 2013 ¾ ton extended cab pick-up truck with lift gate

MOTION (Bousley/Nichols) to recommend the County Board approve the contract and purchase of a 2013 ¾ ton extended cab pick-up truck with lift gate from Witt Ford for \$22,746.00 and to include payment upon delivery. Motion carried. Attachment (b)

8. Correspondence

None

9. Informational: Twin Bridge Shower Building Revenue

Attachment (c)

10. Informational: Monthly Park Activity Report

Attachment (d)

11. Informational: Monthly Revenue Report

Parks Revenue Report for February's presented and accepted. Attachment (e)

12. Discuss/Consider Schedule of Invoices

Committee reviewed February's schedule of invoices totaling \$30,211.59.

13. Set date for next meeting

The next meeting date is scheduled for April 4, 2013 at 10:00 a.m.

14. Adjourn

MOTION (Nicholas/Mattison) to adjourn at 12:15 p.m. Motion Carried

Kellie Hartman
Administrative Assistant Parks

Attachment (a)

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Inc.

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Marinette County Park's Department

1926 Hall Avenue

Marinette, WI 54143

Dear Mr. Aleson,

In request for a bid proposal for Morgan Lake Park, here is our recommendation.

Option #1

1 ½ inch Backflow preventer with ball valves and screen.

Optional prefilter. Empress One 1.5" prefilter tank with filter and by-pass valve assembly.

Hellenbrand H-151 60,000 grain capacity per unit, twin alternating water softener. This system only allows one softener tank to deliver soft water at a time. This system is 30% more efficient than option #2.

No brine reclaim option due to high iron content that would concentrate in the salt storage tank.

Post soft water storage tank for peak water demand for Sloan valves.

Res-Up feeder. It is a simple slow drip resin cleaning solution, setup within the salt storage tank **required** to maintain performance in the water softener by stripping iron off the resin and not allowing it to foul out. Includes 4 gallons of Res-Up.

Installed price \$4,622.00 Prefilter is a \$950.00 add on.

Option #2 Water softener for higher flow rates.

1 ½" Backflow preventer with ball valves and screen.

Optional prefilter. Empress One 1.5" filter tank and filter with by-pass valve assembly.

Hellenbrand H-151 60,000 grain capacity per unit, twin parallel water softener. This system can deliver higher flow rates by allowing both softener tanks to deliver treated water at the same time.

No brine reclaim option due to high iron content that would concentrate in the salt storage tank.

Res-Up feeder. It is a simple slow drip resin cleaner solution, setup within the salt storage tank **required** to maintain performance in the water softener by stripping iron off the resin. Includes 4 gallons of Res-Up.

Installed price \$4,769.00 Prefilter option is a \$950.00 add on.

Warranty on both units are;

Five years 100% parts

One year labor

10 years on the mineral tanks.

Respectfully yours,

Attachment (6)

**Parks Department
Truck Responses**

(1) New 2013 2WD Extended Cab 3/4 Ton Pickup Truck with Lift Gate			
Vendor	Model	Engine Size	Price
Riverside Auto Sales	DJ2L91 2500 Crew Cab 2WD	5.7 liter * requested 6.0	\$ 26,291.00
Witt Ford	Ford F250 Super Duty	6.2 liter	\$ 22,746.00
Ewald	Ford F250 Super Duty	6.2 liter	\$ 23,583.00
Badger Truck Center	Ford F250 Super Duty	6.2 liter	\$ 23,165.00

Attachment (c)

**Twin Bridges Shower Building Revenue/Expenses
2011, 2012**

Twin Bridges 2011 Showers	\$ 4,087.52
Twin Bridges 2011 Washers & Dryers	\$ 562.01
Twin Bridges 2011 Vending Machine	\$ 9.75
Twin Bridges 2011 Total Shower Building Revenue - Gross	\$ 4,659.28

Twin Bridges 2011 Gas & Electricity Expenses	\$ 1,167.62
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Total 2011 Revenue - Net	\$ 3,491.66
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Twin Bridges 2012 Showers	\$ 3,088.59
Twin Bridges 2012 Washers & Dryers	\$ 600.00
Twin Bridges 2012 Vending Machine	\$ 64.50
Twin Bridges 2012 Total Shower Building Revenue - Gross	\$ 3,753.09

Twin Bridges 2012 Gas & Electricity Expenses	\$ 667.27
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Total 2012 Revenue - Net	\$ 3,085.82
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MONTHLY ACTIVITY REPORT
PARKS DEPARTMENT

February 2013

PARKS ACTIVITIES

- Monthly Safety Training (Electrical Equipment Lockout/Tagout Procedures)
- Matched all day use, camping, firewood, dump station and shower building envelopes with log sheets and bank statements that were returned from the bank with Parks & Forestry Administrative Assistant
- Obtained estimates for 2013 budgeted parks projects: replacement of toilets (power-flush) and air pressure tanks at beach-house, & well-at-shop-at-Lake-Noquebay-Park (plumber-and-well-driller-contractors)
- Obtained estimates for installation of motion/sound sensors to turn on/off lights in the beach house at Lake Noquebay Park (electrical contractors)
- New Toilet Construction- annual winter project in shop at Lake Noquebay Park
- Obtained prices for expanded metal window covering on new toilet construction projects
- Installed pay phone in hallway and phone in the plumbing chase of shower building at Morgan Park
- Accessed damages (per Sheriff's Department) to the Little River Boat Landing entrance sign for county's insurance
- Formulated new delivery and pick-up log sheet for exchange of park/camping envelopes to Bank North
- Established work/project priorities for Camp Bird with Assistant Parks Administrator and Camp Bird caretaker
- Purchased trail signposts for the Goodman Park Swede John 3-Mile Loop Trail (grant project)
- Obtained estimates for new tires for Morgan Park truck & set-up appointment for the first Tuesday in March
- Rebuilt 72" flex-deck for 2000 Toro mower at Lake Noquebay Park
- Exchanged defective battery for 2000 Toro mower at Lake Noquebay Park
- Checked on logging project at Goodman Park
- Developed Request for Proposal (RFP) with the county's Purchasing Coordinator & obtained bids for new parks truck
- Developed RFP specs & obtained bids for water softening system for new shower building at Morgan Park
- Developed RFP specs for the replacement of the generator at Goodman Park

CAMP BIRD ACTIVITIES

- Plowed snow numerous times at Camp Bird along with Twin Bridges, Lake Noquebay, Thunder Mountain, Goodman, and Lake Noquebay Parks
- Shoveled in front & re-stocked toilet paper at bathrooms at Goodman and Veterans Memorial Parks
- Changed filters on gas and diesel pumps at camp
- Built and assembled partial fence to mark boundaries of Camp Caretaker's House yard (Forestry provided materials)
- Stained and lettered "No Admittance Signs" for camp
- Gave camp tour for a possible family reunion
- Washed the Dodge Dakota & 2x4 GMC truck (salt in the dump box)
- Serviced 4x4 GMC plow truck, JCB tractor, and large chain saw
- Installed new belt on Toro lawnmower/snow blower
- Got another load of sand from the Town of Stephenson
- Cut, removed, & cleaned up 7 oak trees and 1 pine tree by Lake View Unit cabins
- Contractor (Grove Electric) installed new electric service boxes in the 6 Oak Unit cabins

Erik Aleson
Assistant Parks Administrator

Attachment (e)

Parks Dept Cash & Credit Card Receipts 2013

Month	TBC	Tents	MPC	LNP	MPL	GPLL	MRP	GP Cabin	Goodman group site	Morgan group site	Bank North Day Use	Bank North Camping	Annual Sticker	Monthly Totals	Monthly Grand Total
January - cash			\$3,000.00	\$75.00	\$1,700.00									\$3,275.00	
February - cash			\$3,500.00	\$275.00	\$1,000.00									\$3,500.00	
credit card	\$90.00													\$90.00	\$3,895.00
March - cash			\$900.00	\$125.00	\$75.00									\$900.00	
credit card	\$2,820.00													\$2,820.00	\$3,805.00
April - cash														\$0.00	
credit card														\$0.00	\$0.00
May - cash														\$0.00	
credit card														\$0.00	\$0.00
June - cash														\$0.00	
credit card														\$0.00	\$0.00
July - cash														\$0.00	
credit card														\$0.00	\$0.00
August - cash														\$0.00	
credit card														\$0.00	\$0.00
September - cash														\$0.00	
credit card														\$0.00	\$0.00
October - cash														\$0.00	
credit card														\$0.00	\$0.00
November - cash														\$0.00	
credit card														\$0.00	\$0.00
December - cash														\$0.00	
credit card														\$0.00	\$0.00
Camping Total:	\$6,270.00	\$0.00	\$2,990.00	\$475.00	\$250.00	(\$10.00)	\$0.00	\$325.00	\$110.00	\$395.00	\$1,899.00	\$974.00	\$0.00	\$13,538.00	
(Total Bank Month)	\$10,134.00	\$0.00		\$715.00		\$325.00				\$1,899.00				\$13,538.00	

- TBC - Twin Bridges Camping
- MPC - Morgan Park Camping
- LNP - Lake Nokushay Park Lodge
- MPL - Morgan Park Lodge
- GPLL - Goodman Park Large Lodge
- MRP - Memominee River Park
- GP Cabin - Goodman Park Cabin

east/budget/receipts

Total to Date