



## MINUTES

### FORESTRY & PARKS COMMITTEE

Thursday, August 4, 2016  
9:00 a.m.  
Forestry/Parks Department  
501 Pine Street  
Peshtigo, WI 54157

**Members Present:** Chair Al Mans, Supervisors Gilbert Engel, Dave Zahn, Al Sauld and Joe Banaszak

**Others Present:** County Forest and Parks Administrator Pete Villas, Assistant Forestry Administrator Marcus Isaacson, Dan Mertz & Cole Couvillion with DNR, Assistant Kellie Hartman and Peshtigo Times

#### 1. Call to Order

Chairman Mans called the meeting to order at 9:00 a.m.

#### 2. Agenda

**Motion** (Zahn/Engel) to approve agenda as presented. Motion carried.

#### 3. Minutes

**Motion** (Banaszak/Sauld) to approve the minutes of July 7, 2016 as presented. Motion carried.

#### 4. Public Comment

Al Mans – State recognizes off road motorcycles as a group

#### 5. Transfer parcel #111-01209.003, 138 E. Main St. to the Village of Coleman

**Motion** (Zahn/Sauld) to recommend the County Board approve the transfer of parcel #111-01209.003, 138 E. Main Street in Coleman to the Village of Coleman with the Village to pay recording fee. Motion carried.

#### 6. Amberg Fire Department request dry hydrant along Pike River Rd

No action.

**7. 2017 Forestry & Parks User Fees**

**Motion** (Banaszak/Sauld) to recommend the Finance Committee approve the two changes to the 2017 Parks User Fees to include half price annual sticker cost for active or retired military and for Marinette County employees. Motion carried.

**8. Appropriation entries**

None

**9. Report on Logging Access Permits**

None

**10. Correspondence**

None

**11. Information: Monthly Park Activity Report**

Parks' activity report for July 2016 was presented and distributed.

**12. Report on Forestry Division Activities field accomplishments of Forestry Crew & Foresters**

Forestry Department's activity report for July's 2016 was presented and distributed.

**13. DNR Forestry Liaison Officer Report on DNR activities on County Forest Land**

Dan Mertz reported the time standards are at 7%. He also reported the herbicide spraying scheduled for this summer has been postponed. The DNR along with the county tried roller chopping on 10 acres of county land to reduce Ironwood growth and encourage Sugar Maple and Red Oak regeneration. Dan gave a brief overview of the July 1, 2015 – June 30, 2016 WDNR Activity Report.

**14. Discuss/Consider Schedule of Invoices**

The Committee reviewed Forestry & Parks July's schedule of invoices totaling \$74,106.31. No action.

**15. Distribute Monthly Forestry Revenue Report**

Revenue for the month of July totaled \$237,147.87. Revenue is \$1,030,204.96 less than 2015 revenue at this time. Distributed report.

**16. Distribute Monthly Parks Revenue Report**

The Parks revenue report was distributed.

**17. Schedule next meeting date**

The next meeting will be held on September 8<sup>th</sup>, at 9:00 a.m. at the Forestry Department in Peshtigo.

**18. Adjourn**

**Motion** (Sauld/Zahn) to adjourn at 10:27 a.m. Motion carried.

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Kellie Hartman  
Administrative Assistant Forestry/Parks

# Village of Coleman

202 EAST MAIN STREET • P.O. BOX 52 • COLEMAN, WI 54112-0052  
PHONE: 920-897-2234 FAX: 920-897-4244 E-MAIL: clerk@villageofcoleman.com

July 19<sup>th</sup>, 2016

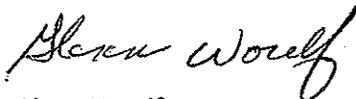
Pete Villas, Forest & Park Administrator  
501 Pine St  
Peshtigo, WI 54157

Dear Mr. Villas,

It has come to our attention that the property 138 E Main St in Coleman (parcel #111-01209.003) is owned by Marinette County due to delinquent taxes. Currently with the Village of Coleman, there is a small outstanding balance on the water and sewer utilities as well as \$100.00 in charges for grass cutting. The Village has been performing some maintenance on this property such as grass cutting and garbage pick-up.

We are writing to you at this time to express our interest in taking over this parcel of property. Please let us know what your thoughts are concerning this matter.

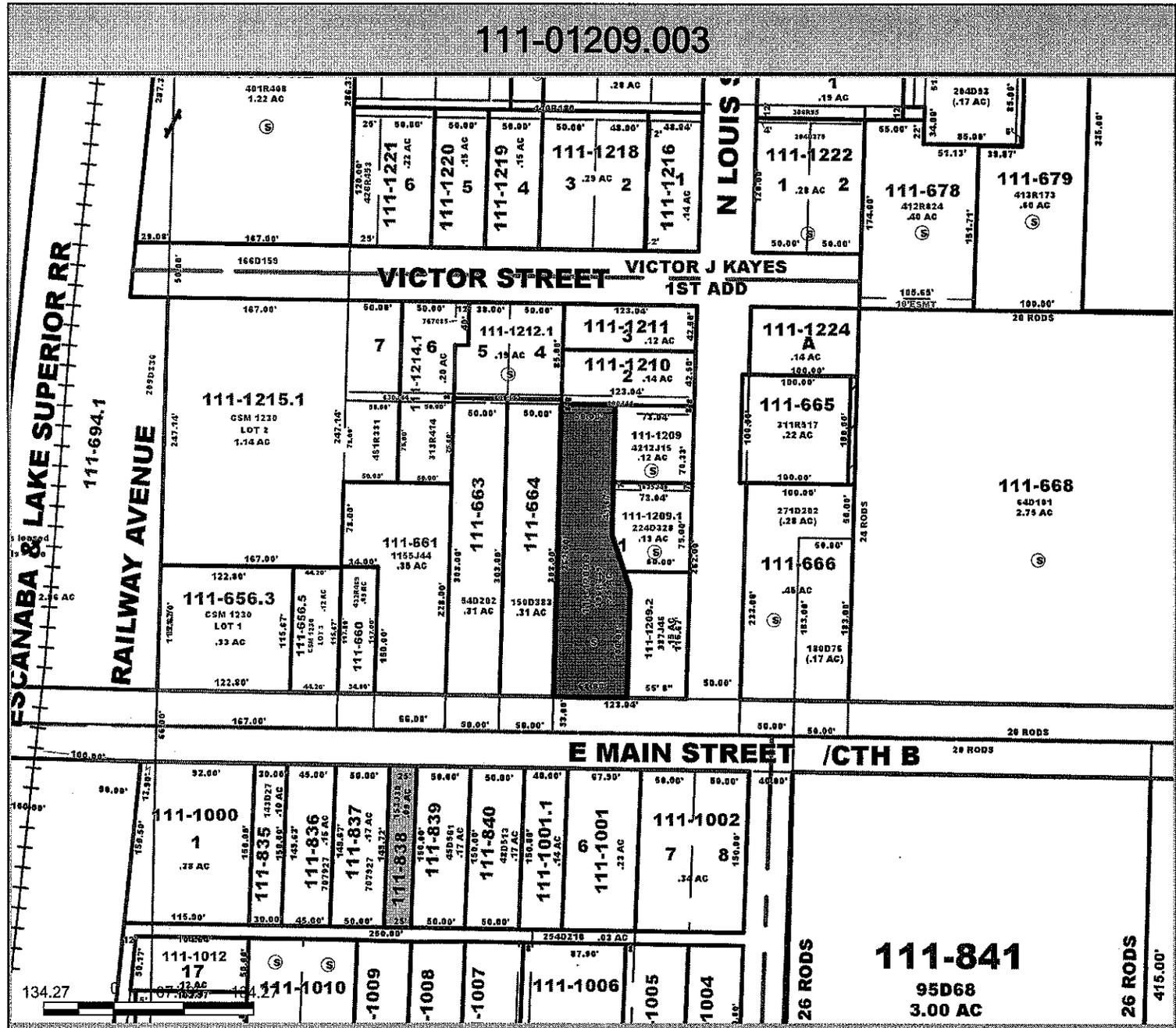
Sincerely,



Glenn Woulf  
Village President  
Village of Coleman



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## Marinette County 2017 User Fees

### PARKS DEPARTMENT

<i>Fee Description</i>	<i>Fee Amount</i>	<i>Fee Determination</i>	<i>Total Revenue</i>	<i>Collection Method</i>
Day Use Entrance Fees*	\$3.00 per Vehicle*	County Board	\$ 88,000.00	Time of Service
Annual Vehicle Sticker*	\$12.00 per Vehicle*	County Board	\$ 12,000.00	Time of Service
Active & Retired Military Sticker*	\$6.00 per Vehicle*	County Board	\$600.00	Time of Service
Marinette County Employees	\$6.00 per Vehicle*	County Board	\$1,200.00	Time of Service
Senior Annual Vehicle Sticker*	\$6.00 per Vehicle*		\$3,000.00	Time of Service
Day Use Violations	\$10.00 per Vehicle	County Board	\$ 1,500.00	Time of Violation
Electric Campsites*		County Board	\$ 122,880.00	Time of Service
Twin Bridges Park	\$20.00 per Night*			
Morgan Park				
Morgan Park w/showerbuilding	\$20.00 per Night*			
Non-Electric Campsites*	\$10.00 per Night*	County Board	\$ 10,000.00	Time of Service
Group Campsites*				
Goodman	2012 - Goodman \$50/Nt			
Morgan Parks	6-50 per Night = \$60.00*	County Board	\$ 5,000.00	Time of Service
	6-50 per Night = \$75.00*			
Changing a Campsite and/or Reservation	\$10.00	County Board	\$ 200.00	Time of Service
Twin Bridge Park Shower Fee*	\$.50 per 2 minutes*	County Board	\$ 5,250.00	Time of Service
Twin Bridge Park & Morgan Park Laundry Fees	Washer-\$1.25 per Load* Dryer-\$1.00 per Load*	County Board	\$ 750.00	Time of Service

# MONTHLY ACTIVITY REPORT

## PARKS DEPARTMENT

JULY 2016

### LAKE NOQUEBAY

Stain three sides of lodge with second coat

Paint trim on lodge

Made sign for CARVIOU Boat landing

Remove Phragmites at Little River

General park and vehicle maintenance

### TWIN BRIDGE

Replace campground faucet and post

Replace shower control cartridge in shower building

Repair faucet in women's bathroom

Assist at Goodman Park with installing memorial bench

Brush roads and trails

Dig out fire pits

Replace hoses on dump station and potable water stand towers

Work on water drainage for hand pump at Veterans Memorial Park

General park and vehicle maintenance

### GOODMAN

Install skylight in men's restroom

Install memorial bench

Remove bushes in front of signs at Goodman and McClintock

Spread topsoil and seed in front of signs at McClintock

Expand campsite 13 at Goodman

General park and vehicle maintenance

## CAMPBIRD

Order parts and repair can opener

Repair irrigation line on hill

Stain gate, planter, stop sign, speed limit sign, well cover, and many posts

Install new ballast in Arts and Crafts building

Grade roads with two loads of gravel

Brush trails down to bridge and main roads

Assist with memorial bench at Goodman Park

Split and stack firewood

Set up new AED at nurse station

## MORGAN

Install hardware on pit toilet at Twelve Foot Falls

Repair yard lights

Cleaned up down trees at site 35

Brushed roads and parking lots at Dave's Falls

Assist with memorial bench at Goodman Park

Repairs on lawn mower

General park and vehicle maintenance

**MONTHLY ACTIVITY REPORT  
FORESTRY DEPARTMENT**

July 2016

**FORESTRY CREW – AMBERG**

**FIELD WORK**

Brush County Forest Roads	(1 employee)	9.0 Days
Grading	(1 employee)	6.5 Days
Firewood to Amberg Shop	(2 employees)	0.5 Days
Clear Top of Holmes Cr. Gravel Pit	(3 employees)	2.0 Days
Gravel Pit Reclamation	(1 employee)	1.0 Days
Road Work, Screen and Haul Gravel	(1-4 employees)	12.5 Days

**SHOP WORK**

Equipment Maintenance	(1-4 employees)	3.0 Days
Office Work/Administration	(1 employee)	2.0 Days
General Amberg Building Maintenance	(4 employees)	0.5 Days

**FORESTERS/SCALER – WAUSAUKEE**

Timber Sale Inspections	39 Routine
	10 Shows
	<u>4</u> Finals
	53 Total

Recon Updating	580 Acres
Timber Sales Set-up	4 Sales
Tract in Progress	10 Sales

Current Tracts on File	14 Sales
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Appraised Value for 2016 Tracts to Date	\$1,845,539.10
2016 acres set up	2,423 Acres

**SCALER**

Scale Tickets	40
Total Cords	6,617.01
Total MBF	60.13

Marcus Isaacson  
Assistant Forest Administrator

## July 1, 2015-June 30, 2016 Activity Report WDNR Assistance on Marinette Co. Forest

- Timber Sale Establishment (Exclusively by WDNR)—9 sales for 826 acres, 713,000 board feet, 16,150 cords, and an appraised value of \$532,648.00.
- County Forest Time Standards
  - It was agreed upon that the DNR would provide Marinette County Forest with a minimum of 3330 hours for fiscal year 2016.
  - WDNR forestry personnel have committed 3468 hours to the Marinette County Forest. This is 104% of the agreed upon hours. The new time accounting system which the DNR adopted this fiscal year was not able to break down the hours by the various tasks, so until next fiscal year there is no break down. The various tasks are:
    - Timber sale establishment
    - Timber sale administration
    - Administration of county forest law
    - Forest land planning (Recon)
    - Forest Regeneration
- Timber Sale Administration—was carried out by DNR personnel on all sales established by DNR foresters.
- Sustainable Forestry Grants—two grants were used this fiscal year, although they were received the previous fiscal year. One grant was for \$2725.00 and paid for erecting deer enclosure fences, and the second grant was for \$7350.00 and paid for spraying herbicide on 70 acres of an oak shelterwood.
- Pine Plantation Survival Counts—DNR staff checked three 2013 planting sites (163 acres) for survival of the planted pines.
- Oak Wilt Treatment—The DNR Liaison and two county foresters treated 2 oak wilt pockets in a red oak stand to stop the spread of the disease.
- Red Oak Regeneration Treatment—The Liaison worked with the MCF Assistant Administrator and the Amberg Crew to spray herbicide on 11 acres of a red oak stand to kill the understory in preparation for an acorn crop which will hopefully regenerate the stand.
- SFI Certification Audit—The Liaison and the DNR Wildlife Biologist helped prepare for and participated in the 2015 audit.
- Spruce Budworm Management Plan—The Liaison organized an assignment system for checking threatened spruce plantations. The DNR Forest Health Specialist presented training about the insect for all foresters.
- Declining Aspen Issue—The Liaison investigated several hundred acres of dying aspen in the Pembine area and established a 65 acre biomass harvest to see if it can be harvested to regenerate the stand.
- Deer Management Assistance Program (DMAP)—The Liaison proposed an 1100 acre unit of the forest as an area where more antlerless deer could be

killed to help regenerate red oak trees. The Wildlife Biologist was also extensively involved in guiding this proposal.

- Northern Hardwood Shelterwood—The Liaison established a 90 acre northern hardwood shelterwood to try to regenerate the stand using this technique since these tree species are very difficult to regenerate.
- Spring Issues Meeting—The Liaison conducted a spring issues meeting for all DNR and MCF staff to discuss a wide variety of issues pertaining to management of the county forest.
- Athelstane Barrens Management—In spring 2016, 71 acres were burned to help maintain and create barrens conditions. On another 50 acres, as a barrens expansion effort, the recently harvested oak stumps were chemically treated to prevent sprouting. NWTF funds were used to pay a contractor to do the treatments. Additionally, DNR Wildlife staff treated the invasive plant spotted knapweed along the roads and firebreaks.
- Openings Maintenance—50 openings were maintained with herbicides. There are several hundred openings on the county forest and only about 1/5 are treated each year.
- Stick Nest Checks—DNR Wildlife Staff checked 5 Red Shouldered Hawk nests and 3 Northern Goshawk nests in the spring to see if they were active. Some of the areas they checked were the east end of Lake Noquebay, Lake Mary, Firelane Road in Beecher, Firelane Road in Athelstane, Marek Road, Brandywine Lake, Wolfe Lane, and Pike River Road.
- Kirtland's Warbler Management—Efforts are continuously underway to determine the number of birds using the area, and to improve the habitat. Some of the activities conducted by DNR Wildlife Staff are setting up speakers and call boxes, locating and monitoring individual birds and nests, banding birds, and doing vegetation surveys. The warblers seem to be increasing in number over a larger area. In 2016, 3 nests were found and the bird count is up to 6 males and 3 females.
- Northern Blue Butterfly/ Dwarf Bilberry/ Shrine Road Openings Management—Spotted Knapweed control was done along the ATV trail and within the openings. Butterfly surveys found no adults in 2016.

## MARINETTE COUNTY FORESTRY

### *Timber Contract Revenue*

#### Year 2015

Month	Revenue	Year-to-Date
January	\$ 176,131.72	\$ 176,131.72
February	\$ 289,472.11	\$ 465,603.83
March	\$ 272,284.60	\$ 737,888.43
April	\$ 224,594.27	\$ 962,482.70
May	\$ 430,773.12	\$ 1,393,255.82
June	\$ 593,293.59	\$ 1,986,549.41
July	\$ 488,377.51	\$ 2,474,926.92
August	\$ 355,394.40	\$ 2,830,321.32
September	\$ 361,231.01	\$ 3,191,552.33
October	\$ 365,718.30	\$ 3,557,270.63
November	\$ 274,845.29	\$ 3,832,115.92
December	\$ 520,712.70	\$ 4,352,828.62

#### Year 2016

Month	Revenue	Year-to-Date
January	\$ 97,645.12	\$ 97,645.12
February	\$ 350,656.43	\$ 448,301.55
March	\$ 194,542.28	\$ 642,843.83
April	\$ 50,337.71	\$ 693,181.54
May	\$ 158,988.41	\$ 852,169.95
June	\$ 355,404.14	\$ 1,207,574.09
July	\$ 237,147.87	\$ 1,444,721.96
August	\$ 11,469.28	\$ 1,456,191.24
September		\$ 1,456,191.24
October		\$ 1,456,191.24
November		\$ 1,456,191.24
December		\$ 1,456,191.24

Current Status:     \$ (1,030,204.96)  
As of 7-31-16       less than last year

# MARINETTE COUNTY PARKS

## Camping Fees, Day Use, & Violation Revenue

Year 2016						
Month	46720 Camping Fees	46722 Day Use	45110 Violations	Total Revenue	Year-to-Date	
January	\$ 31,104.30	\$ 130.85	\$ -	\$ 31,235.15	\$ 31,235.15	
February	\$ 8,355.45	\$ 108.11	\$ -	\$ 8,463.56	\$ 39,698.71	
March	\$ 9,213.27	\$ 586.06	\$ -	\$ 9,799.33	\$ 49,498.04	
April	\$ 6,767.77	\$ 938.84	\$ -	\$ 7,706.61	\$ 57,204.65	
May	\$ 7,801.05	\$ 3,169.16	\$ 100.00	\$ 11,070.21	\$ 68,274.86	
June	\$ 22,929.50	\$ 12,073.91	\$ 590.00	\$ 35,593.41	\$ 103,868.27	
July				\$ -	\$ 103,868.27	
August				\$ -	\$ 103,868.27	
September				\$ -	\$ 103,868.27	
October				\$ -	\$ 103,868.27	
November				\$ -	\$ 103,868.27	
December				\$ -	\$ 103,868.27	
	\$ 86,171.34	\$ 17,006.93	\$ 690.00			

Year 2015						
Month	46720 Camping Fees	46722 Day Use	45110 Violations	Total Revenue	Year-to-Date	
January	\$ 827.49	\$ 1,096.95	\$ -	\$ 1,924.44	\$ 1,924.44	
February	\$ 12,568.51	\$ 48.00	\$ -	\$ 12,616.51	\$ 14,540.95	
March	\$ 27,758.16	\$ 311.59	\$ -	\$ 28,069.75	\$ 42,610.70	
April	\$ 7,771.89	\$ 1,061.25	\$ -	\$ 8,833.14	\$ 51,443.84	
May	\$ 9,908.41	\$ 7,497.29	\$ 190.00	\$ 17,595.70	\$ 69,039.54	
June	\$ 24,244.84	\$ 14,034.20	\$ 290.00	\$ 38,569.04	\$ 107,608.58	
July	\$ 18,101.99	\$ 12,399.92	\$ 740.00	\$ 31,241.91	\$ 138,850.49	
August	\$ 27,941.90	\$ 20,690.31	\$ 710.00	\$ 49,342.21	\$ 188,192.70	
September	\$ 18,159.67	\$ 13,113.09	\$ 253.00	\$ 31,525.76	\$ 219,718.46	
October	\$ 18,670.66	\$ 15,092.09	\$ 270.00	\$ 34,032.75	\$ 253,751.21	
November	\$ 860.66	\$ 2,612.77	\$ 30.00	\$ 3,503.43	\$ 257,254.64	
December	\$ 3,949.51	\$ 2,378.02		\$ 6,327.53	\$ 263,582.17	
	\$ 170,763.69	\$ 90,335.48	\$ 2,483.00			

### Revenue status

through June \$ (3,740.31) less than last year