



MINUTES

FORESTRY & PARKS COMMITTEE

Friday, May 8, 2015
10:00 a.m.
Forestry Department
W7895 USH 141
Amberg, WI 54102

Members Present: Chairperson Ken Mattison, Supervisors Russ Bousley, Al Mans and Gilbert Engel

Members Absent/Excused: Supervisor Zahn

Others Present: County Forest and Parks Administrator Pete Villas, Assistant Forest Administrator Marcus Issacson, Dan Mertz DNR, Terri Spaanem, Joe Petham, Al Williams, Brian Roberts, Patty Roberts, Debbie Petham, Administrative Assistant Kellie Hartman and press

1. Call to Order

Chair Mattison called the meeting to order at 10:00 a.m.

2. Agenda

Motion (Mans/Bousley) to approve the agenda as presented. Motion carried.

3. Minutes

Motion (Bousley/Mans) to approve minutes of April 13, 2015 as presented. Motion carried.

4. Public Comment

Brian Roberts – Lake Noquebay property owner
Joe Petham – Lake Noquebay property owner
Patty Roberts – Lake Noquebay property owner
Terri Spaanem – Lake Noquebay Property owner
Al Williams – Lake Noquebay Property owner

5. Schedule next meeting date

The next meeting date is scheduled for Friday, June 5th, 2015 at 9:00 a.m. at Lake Noquebay in Crivitz.

6. Extend Masse Floor Coatings contract

Motion (Bousley/Mans) to grant the extension of Masse Floor Coatings contract to refinish the floor in the mess hall at Camp Bird until December 31, 2015. Motion carried.

7. 2016 5 – year Capital Improvement Plan

Motion (Engel/Mans) to recommend the Finance Committee approve the Forestry & Parks 2016 5-year Capital Improvement Plan. Motion carried.

8. Tom Kowalkowski & Sons Logging penalty payments

Motion (Bousley/Mans) to approve the dismissal of penalty payments for Tom Kowalkowski & Sons Logging in lieu of stumpage payment in the amount of \$45,064.49 by June 30th, 2015. Motion carried.

9. Amending Tax Deed Land List

Motion (Bousley/Engel) to approve amending the tax deed land list to include parcel #022-01668.001 for a minimum bid of \$50.00. Motion carried.

10. Appropriation entries

None

11. Report on Logging Access Permits

None

12. Correspondence

Update on the 2015 WCFA Summer Tour on July 8, 9 & 10.

13. Information: Monthly Park Activity Report

The Park's Department April's 2015 Activity Report was presented and distributed.

14. Report on Forestry Division Activities field accomplishments of Forestry Crew & Foresters

Marcus Isaacson presented the Forestry Department April's 2015 Activity Report. Distributed report.

15. DNR Forestry Liaison Officer Report on DNR activities on County Forest Land

The DNR's time standards are at 98%. Dan Mertz reported the DNR sold over 70,000 seedlings in the county and for private land. The DNR helped with the fires at the Menominee Indian Reservation that was believed to be started by arson.

16. Discuss/Consider Schedule of Invoices

The Committee reviewed Forestry & Parks April's schedule of invoices totaling \$43,504.37. No action.

17. Distribute Monthly Forestry Revenue Report

Revenue for the month of April totaled \$224,594.27. Revenue is \$383,612.01 more than 2014 revenue at this time. Distributed report.

18. Distribute Monthly Parks Revenue Report

Parks Revenue Report for April presented and accepted.

19. Adjourn

Motion (Bousley/Engel) to adjourn at 11:40 am. Motion carried.

20. Visit property for land donation in the Town of Pembine bordering Smith Lake

Supervisors Gilbert and Mans, along with Pete Villas and Kellie Hartman, visited the property bordering Smith Lake. No action taken.

Kellie Hartman
Administrative Assistant Forestry



OFFICE OF
COUNTY ADMINISTRATOR

To: Forestry and Parks Committee
From: Administration
Date: May 8, 2015
Re: Five Year Capital Improvement Plan

Marinette County annually prepares a Five Year Capital Improvement Plan (CIP). The purpose of the plan is to set a realistic schedule of capital improvements that can be implemented within the limits of the county's financial resources. The County Board has approved a six million debt issuance limit for 2016. Department heads have worked to put together a proposed project list over five years to give board members an idea of future needs. The Finance Director has reviewed the recommendations and has made few, if any, changes.

This document is presented to the committee for review and action. It is a working document meant for discussion. The items may be moved forward on the schedule or pushed out as the committee determines. If a particular item is objectionable, it may be removed.

The process for the CIP is as follows: committees of jurisdiction will review their CIP at their May meeting and, upon approval, will forward it to the June Finance Committee for review and approval. Once Finance has approved the document in its entirety, it will be forwarded to the full County Board for approval. The timeline is such that the full CIP should go to the board for approval at its June meeting.

2016 Capital Project 5-Year Outlook Summary

DRAFT

Key for Funding Source:

D = Debt Service G = Grants and Aids O = Operating Revenues F = Forestry Heavy Equip Fund P = Forestry & Parks Development Fund O-H = Operating Revenues Highway T = Property Tax S = Sales Tax S or D = Sales Tax or Debt FB = Fund Balance

2016 EXECUTIVE BONDING PROPOSAL AND CAPITAL IMPROVEMENTS PROGRAM (CIP)

DIVISION/ DEPARTMENT	FUNDING SOURCE	DEPT PRIORITY	PROJECT DESCRIPTION	2016	2017	2018	2019	2020	#	TOTAL
FORESTRY										
	F		Replace 1992 John Deere 444E Loader	160,000	-	-	-	-	-	160,000
	F		Replace four 2011 Chevy Colorado Crew Cab 4-WD Pickups	-	125,000	-	-	-	-	125,000
	F		Replace 1990 Trail King Lowboy Trailer	-	-	130,000	-	-	-	130,000
	F		Replace 2002 John Deere 450H Dozer	-	-	-	175,000	-	-	175,000
F* Heavy Equipment Fund (56120)										
			FORESTRY TOTAL	<u>160,000</u>	<u>125,000</u>	<u>130,000</u>	<u>175,000</u>	<u>0</u>	<u>#</u>	<u>590,000</u>
PARKS										
	P		Repair and restore Goodman Park Cabin and Lodges	50,000	-	-	-	-	-	50,000
	P		Replace Two Toro Lawnmowers	-	60,000	-	-	-	-	60,000
	P		Construct new bridge for Twin Bridges Campground	-	-	75,000	-	-	-	75,000
	P		Construct new camping loop at Twin Bridges Park	-	-	-	100,000	-	-	100,000
	P		Construct new flush toilet building at Twin Bridges Park	-	-	-	-	100,000	-	100,000
* Forestry & Parks Development Fund (55290)										
			PARKS TOTAL	<u>50,000</u>	<u>60,000</u>	<u>75,000</u>	<u>100,000</u>	<u>100,000</u>	<u>0</u>	<u>385,000</u>
			TOTAL FORESTRY/PARKS	<u>210,000</u>	<u>185,000</u>	<u>205,000</u>	<u>275,000</u>	<u>100,000</u>	<u>#</u>	<u>975,000</u>

MONTHLY ACTIVITY REPORT
PARKS DEPARTMENT
April 2015

PARKS ACTIVITIES

LAKE NOQUEBAY DISTRICT

- Clean and maintain restrooms at LNP
- Pick up litter/debris at boat landings
- Repair, repaint docks and put them in at boat landings
- Pumped out pit toilets at Cox Landing and LNP
- Repaired water pumps at LNP lodge and TMP
- Paint, stain, letter parks signs
- Stain, repair, replace campsite posts
- Remove shutters from LNP lodge
- Repair/replace restroom door at Twin Creek
- Cut, split and stack firewood
- Fold day use and camping envelopes (6000 day use, 1200 camping)
- Fill all fee pipes for parks opening
- Replace "Annual Vehicle Sticker Purchase Locations" signs
- Charge and install all batteries for equipment
- Blow leaves out of campsites and roads
- Clean up trash at all park grounds
- Service all equipment to prepare for use in parks
- Clean and dig out fire pits
- Turn on water and test all faucets, clean, sanitize and turn on hot water in shower building at TB
- Sanitize all restrooms at TB, VM, and TM
- Stain fence around shower building and bridge to ski beach at TB
- Brush out, widen and remove trees from trails at TM

PIKE RIVER DISTRICT

- Cut down dead trees in MP campground
- Cleaned and serviced pickup trucks at MP
- Thoroughly cleaned pit toilets at TFF, DF, and MP
- Helped clean dishes at CB
- Finished making signs for parks
- Blew out leaves/debris at TFF and DF
- Picked up garbage at MP, TFF, DF, SF, and LSF
- Cleaned and opened shower building at MP
- Re-caulked showers in shower building at MP
- Turned on water at MP
- Cleaned and organized shed at MP
- Installed hand pump at DF
- Measured roof on lodge at MP for future re-shingling
- Got computer up and running properly

CAMP BIRD

- Host Wausaukee school
- Repair and adjust temperature for mixing valve in NL shower building
- Service fishing poles for camp use
- Dig up water line, repair, cover hole, seed and mulch at Oak shower building
- Blow leaves/debris off service roads
- Blow out gutters on lodge Norway shower building
- Place new mulch throughout CB
- Hang and plumb new bubbler on Oak shower building, clean drains, adjust height on others
- Change oil, grease and service GMC truck
- Cut off 24 stumps throughout CB
- Sweep out rec hall
- Charge large water tank
- Turn on water to remaining buildings
- Clean lodge, dishes, appliances, walls, etc.
- Arrange dumpster switch
- Work on plugged drains in Cook and Staff cabins
- Roof on Caretaker's House replaced
- Clean Cook and Staff cabins
- Had fire extinguishers serviced
- Grade roads
- Blow leaves/debris from Nurse cabin and pump house roofs
- Received and distributed cleaning supplies for entire parks system
- Replace the exterior light on the lodge
- Service lawnmowers

MONTHLY ACTIVITY REPORT

FORESTRY DEPARTMENT

April 2015

FORESTRY CREW – AMBERG

FIELD WORK

Tax Deed Cleanup	(2-4 employees)	1.0 Days
Mow Brush on Forest Roads	(1 employee)	14 Days
Road Checks	(1-2 employees)	2.0 Days
Roadwork	(2-4 employees)	4.0 Days
Kirtlands Warbler Openings	(3-4 employees)	1.5 Days
Gravel to Camp Bird	(2 employees)	0.5 Days

SHOP WORK

Equipment Maintenance	(1-4 employees)	10.5 Days
Forestry Building	(2-4 employees)	1.0 Days
Office Work/Administration	(1 employee)	2.5 Days
Make Signs	(1-3 employees)	2.5 Days
Saw Lumber	(2-3 employees)	1.5 Days

FORESTERS/SCALER – WAUSAUKEE

Timber Sale Inspections	33 Routine
	2 Show
	<u>2</u> Finals
	37 Total

Recon Updating	1548 Acres
Timber Sales Set-up	0 Sales
Tract in Progress	6 Sales

Current Tracts on File	25 Sales
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Appraised Value for 2015 Tracts to Date	\$512,189.40
Acres Set up Year to Date 2015	878 Acres

SCALER

Scale Tickets	34
Total Cords	4,974.33
Total MBF	9.97

Marcus Isaacson
Assistant Forest Administrator

MARINETTE COUNTY FORESTRY

Timber Contract Revenue

Year 2014

Month	Revenue	Year-to-Date
January	\$ 199,060.88	\$ 199,060.88
February	\$ 137,777.01	\$ 336,837.89
March	\$ 73,223.49	\$ 410,061.38
April	\$ 168,809.31	\$ 578,870.69
May	\$ 181,439.33	\$ 760,310.02
June	\$ 375,247.75	\$ 1,135,557.77
July	\$ 540,160.79	\$ 1,675,718.56
August	\$ 581,212.00	\$ 2,256,930.56
September	\$ 393,805.39	\$ 2,650,735.95
October	\$ 430,874.23	\$ 3,081,610.18
November	\$ 306,649.32	\$ 3,388,259.50
December	\$ 429,191.54	\$ 3,817,451.04

Year 2015

Month	Revenue	Year-to-Date
January	\$ 176,131.72	\$ 176,131.72
February	\$ 289,472.11	\$ 465,603.83
March	\$ 272,284.60	\$ 737,888.43
April	\$ 224,594.27	\$ 962,482.70
May		\$ 962,482.70
June		\$ 962,482.70
July		\$ 962,482.70
August		\$ 962,482.70
September		\$ 962,482.70
October		\$ 962,482.70
November		\$ 962,482.70
December		\$ 962,482.70

Current Status: \$ 383,612.01
more than last year

MARINETTE COUNTY PARKS

Camping Fees, Day Use, & Violation Revenue

Year 2015						
Month	46720 Camping Fees	46722 Day Use	45110 Violations	Total Revenue	Year-to-Date	
January	\$ 827.49	\$ 1,096.95	\$ -	\$ 1,924.44	\$ 1,924.44	
February	\$ 12,568.51	\$ 48.00	\$ -	\$ 12,616.51	\$ 14,540.95	
March	\$ 27,758.16	\$ 311.59	\$ -	\$ 28,069.75	\$ 42,610.70	
April	\$ 515.97	\$ 1,061.25	\$ -	\$ 1,577.22	\$ 44,187.92	
May				\$ -	\$ 44,187.92	
June				\$ -	\$ 44,187.92	
July				\$ -	\$ 44,187.92	
August				\$ -	\$ 44,187.92	
September				\$ -	\$ 44,187.92	
October				\$ -	\$ 44,187.92	
November				\$ -	\$ 44,187.92	
December				\$ -	\$ 44,187.92	
	<u>\$ 41,670.13</u>	<u>\$ 2,517.79</u>	<u>\$ -</u>			
<i>Trnsfr to Park's Dev Fund</i>						

Year 2014						
Month	46720 Camping Fees	46722 Day Use	45110 Violations	Total Revenue	Year-to-Date	
January	\$ 6,604.73	\$ 18.00	\$ -	\$ 6,622.73	\$ 6,622.73	
February	\$ 6,732.99	\$ 48.00	\$ -	\$ 6,780.99	\$ 13,403.72	
March	\$ 22,551.65	\$ 202.81	\$ 10.00	\$ 22,764.46	\$ 36,168.18	
April	\$ 7,327.02	\$ 2,794.14	\$ -	\$ 10,121.16	\$ 46,289.34	
May	\$ 5,995.26	\$ 1,141.10	\$ 90.00	\$ 7,226.36	\$ 53,515.70	
June	\$ 12,615.16	\$ 4,059.43	\$ 280.00	\$ 16,954.59	\$ 70,470.29	
July	\$ 21,767.43	\$ 19,850.60	\$ 860.00	\$ 42,478.03	\$ 112,948.32	
August	\$ 20,160.77	\$ 14,407.32	\$ 760.00	\$ 35,328.09	\$ 148,276.41	
September	\$ 11,180.86	\$ 7,550.98	\$ 316.00	\$ 19,047.84	\$ 167,324.25	
October	\$ 42,525.72	\$ 26,692.31	\$ 170.00	\$ 69,388.03	\$ 236,712.28	
November	\$ 1,132.88	\$ 2,933.36	\$ 20.00	\$ 4,086.24	\$ 240,798.52	
December	\$ 4,249.43	\$ 6,514.02	\$ 10.00	\$ 10,773.45	\$ 251,571.97	
	<u>\$ 162,843.90</u>	<u>\$ 86,212.07</u>	<u>\$ 2,516.00</u>			
<i>Trnsfr to Park's Dev Fund</i>						
		<u>\$ 40,396.18</u>				

Revenue status
through Mar. \$ (2,101.42) less than last year