



MINUTES

FORESTRY & PARKS COMMITTEE

Thursday, March 12, 2015

9:00 a.m.

501 Pine Street

Peshtigo, WI 54157

Members Present: Chairperson Ken Mattison, Supervisors Russ Bousley, Al Mans, Gilbert Engel and Dave Zahn

Others Present: County Forest and Parks Administrator Pete Villas, Assistant Forest Administrator Marcus Issacson, Dan Mertz, Administrative Assistant Kellie Hartman and press

1. Call to Order

Chair Mattison called the meeting to order at 9:00 a.m.

2. Agenda

Motion (Mans/Zahn) to approve the agenda as presented. Motion carried.

3. Minutes

Motion (Zahn/Engel) to approve minutes of February 5, 2015 as presented. Motion carried.

4. Public Comment

None

5. Responses for propane RFP's for 2015-16 heating season

Motion (Bousley/Mans) to approve the proposal and to enter into an agreement with U.P. Propane for \$1.19 per gal. for the 2015-16 heating season. Motion carried.

6. Responses for garbage and recycling RFP's for 2015

Motion (Mans/Engel) to approve the proposal and to enter into an agreement with Advanced Disposal for the 2015 garbage and recycling pick up. Motion carried.

7. Responses for UTV RFP's

Jakes Sales and Service along with U.P. Cycle & Sport were eliminated from consideration due to not meeting bid specifications. **Motion** (Zahn/Mans) to award proposal to Cozzy's Polaris in the amount to \$12,540.00 Motion carried.

8. Timber sale contract extensions

Motion (Bousley/Engel) to approve the extension of contract #3671 following policy of a 5% increase for the first extension. Motion carried.

9. Contract addendum for contract #3769

Motion (Bousley/Zahn) to approve the contract addendum for contract #3769 to cut an additional 90 oak trees at original contract price. Motion carried.

10. Disposal of excess equipment for auction

Motion (Mans/Engel) to recommend to Buildings and Grounds to accept excess equipment list for auction. Motion carried.

11. Establishing a Nonmetallic Mine Reclamation Fund

Motion (Zahn/Mans) to recommend the Finance Committee approve the resolution for creating a Nonmetallic Mine Reclamation Fund with the resolution correction of \$400,000.00 being the fund limit. Motion carried.

12. DNR Forestry Liaison Officer Report on DNR activities on County Forest Land

The DNR's time standards are at 92%. Dan Mertz distributed a comparison of Oconto County and Marinette County's direct economic effects of the management and harvest of forest products.

13. Tax Deed Land sale date and set prices

Motion (Engel/Bousley) to set tax deed land sale for Friday, May 22nd, 2015 at 9:00 at the Courthouse in the County Board room on the third floor and to set the minimum prices as agreed upon to include the carry overs from 2014 at their original set minimum prices. Motion carried.

14. Set date for Annual Snowmobile Alliance Meeting

The meeting was set for Monday, April 13th, 2015 at 6:00 p.m. at the Village of Wausaukee Town Hall.

15. Appropriation entries

None

16. Report on Logging Access Permits

None

17. Correspondence

None

18. Information: Monthly Park Activity Report

The Park's Department February's 2015 Activity Report was presented and distributed.

19. Report on Forestry Division Activities field accomplishments of Forestry Crew & Foresters

Marcus Isaacson presented the Forestry Department February's 2015 Activity Report. Distributed report.

20. Discuss/Consider Schedule of Invoices

The Committee reviewed Forestry & Parks February's schedule of invoices totaling \$88,209.96
No action.

21. Distribute Monthly Forestry Revenue Report

Revenue for the month of February totaled \$289,472.11. Revenue is \$128,765.94 less than 2014 revenue at this time. Distributed report.

22. Distribute Monthly Parks Revenue Report

Parks Revenue Report for February presented and accepted.

23. Schedule next meeting date

The next meeting date is scheduled for April 9, 2015 at 9:00 a.m. at the Parks/Forestry office in Peshtigo.

24. Adjourn

Motion (Zahn/Engel) to adjourn at 11:50 am. Motion carried.

Kellie Hartman
Administrative Assistant Forestry

ATTACHMENT A
RFP#15-023-40 - PROPANE FUEL FOR THE 2015-2016 SEASON
TABULATION SHEET

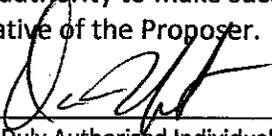
Propane Fuel

Price per Gallon for the 2015-2016 heating season \$ 1.19 / gallon
2015-2016 heating season runs from
May 1, 2015 – April 30, 2016

Additional Cost

Description	Dollar Amount
<u>None</u>	\$ _____
_____	\$ _____
_____	\$ _____

I have full authority to make such statements and to submit this quote as the duly recognized representative of the Proposer.

 3/11/15
Signature of Duly Authorized Individual Date

Printed Name: Dan Harrington
Title: Manager
Business Name: U.P. Propane
Address: N3940 U.S. 2, Iron Mountain, MI 49801
Phone Number: 906-774-5222
Email Address: dan@uppropane.com

ATTACHMENT A
RFP#15-023-40 - PROPANE FUEL FOR THE 2015-2016 SEASON
TABULATION SHEET

Propane Fuel

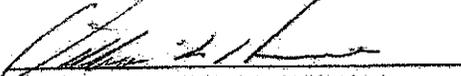
Price per Gallon for the 2015-2016 heating season:
2015-2016 heating season runs from
May 1, 2015 – April 30, 2016

\$ 1.21⁹ / gallon

Additional Cost

Description	Dollar Amount
_____	\$ _____
_____	\$ _____
_____	\$ _____

I have full authority to make such statements and to submit this quote as the duly recognized representative of the Proposer.


Signature of Duly Authorized Individual

3-3-2015
Date

Printed Name: William C. Hoeltke

Title: V.P. Energy/Retail

Business Name: Country Visions Cooperative

Address: P.O. Box 460 Rendeville, WI 54230-0460

Phone Number: (920) 754-4321

Email Address: bhoeltke@CVCOOP.com

ADVANCED DISPOSAL

ATTACHMENT A RFP#15-022-40 - GARBAGE & RECYCLING TABULATION SHEET

Camp Bird Youth Center

May - November

6 yd. garbage dumpster Rent/month \$ 100.00

Weekly Empties

December - April

6 yd. garbage dumpster Rent/month \$ 46.00

On Demand Empties

Twin Bridges Park

May - August

(2) 8 yd. garbage dumpster Rent/month \$ 220.00

Weekly Empties

(1) ~~X~~ 8 yd. Recycling Units Rent/month \$ 46.00

Monthly Empties

September - November

(2) 8 yd. garbage dumpster Rent/month \$ 140.00

Biweekly Empties

(1) ~~X~~ 8 yd. Recycling Units Rent/month \$ 46.00

Monthly Empties

December through April End Pickup

Morgan Park

May - August

(2) 8 yd. garbage dumpster Rent/month \$ 220.00

Weekly Empties

(1) ~~X~~ 8 yd. Recycling Units Rent/month \$ 46.00

Monthly Empties

September - November

(2) 8 yd. garbage dumpster Rent/month \$ 140.00

Biweekly Empties

(1) ~~X~~ 8 yd. Recycling Units Rent/month \$ 46.00

Monthly Empties

December through April End Pickup

Lake Noquebay Park

May - August

2 yd. garbage dumpster Rent/month \$ 70.00

Weekly Empties

September - November

2 yd. garbage dumpster Rent/month \$ 45.00

Biweekly Empties

Little River Boat Landing

September into October

2 yd. garbage dumpster Rent/month \$ 210.00

3 Empties/Week

Delivery/Removal \$ 75.00

Amberg Forestry Shop

~~May 2014 - April 2015~~

2 yd. garbage dumpster Rent/month \$ 160.00

Weekly Empties

2015 - 2016

WASTE MANAGEMENT

ATTACHMENT A RFP#15-022-40 - GARBAGE & RECYCLING TABULATION SHEET

Camp Bird Youth Center

May - November

6 yd. garbage dumpster

Rent/month \$ 150.-

Weekly Empties

December - April

6 yd. garbage dumpster

Rent/month \$ 60.-

On Demand Empties

Twin Bridges Park

May - August

(2) 8 yd. garbage dumpster

Rent/month \$ 235.-

Weekly Empties

(1) - (2) 8 yd. Recycling Units

Rent/month \$ 45.-

Monthly Empties

September - November

(2) 8 yd. garbage dumpster

Rent/month \$ 120.-

Biweekly Empties

(1) - (2) 8 yd. Recycling Units

Rent/month \$ 45.-

Monthly Empties

December through April End Pickup

Morgan Park

May - August

(2) 8 yd. garbage dumpster

Rent/month \$ 350.-

Weekly Empties

(1) - (2) 8 yd. Recycling Units

Rent/month \$ 45.-

Monthly Empties

September - November

(2) 8 yd. garbage dumpster

Rent/month \$ 187.-

Biweekly Empties

(1) (2) 8 yd. Recycling Units

Rent/month \$ 45.-

Monthly Empties

December through April End Pickup

Lake Noquebay Park

May - August

2 yd. garbage dumpster

Rent/month \$ 75.-

Weekly Empties

September - November

2 yd. garbage dumpster

Rent/month \$ 37.50

Biweekly Empties

Little River Boat Landing

September into October

2 yd. garbage dumpster

Rent/month \$ 197.50

3 Empties/Week

Delivery/Removal \$ 65.-

Amberg Forestry Shop

~~May 2014 - April 2015~~

2 yd. garbage dumpster

Rent/month \$ 107.75

Weekly Empties

2015 - 2016

ATTACHMENT A
 RFQ#15-024-40 - 2015 UTILITY TERRAIN VEHICLE
 TABULATION SHEET

Dealer Name: COZZYS POLARIS

Complies Minimum Specifications	YES	NO	Type/Size/Comments
Year: 2015	✓		POLARIS RAMBLER E/V = GREY
Engine:			
Single 48-Volt, High Efficiency			
AC-Induction Motor	✓		
Transmission: Direct Drive w/Low Noise Gears	✓		
Drive System: 2WD/4WD	✓		ALSO HAS TURF MODE
Ground Clearance: Minimum 10 inches	✓		
Bed Box Dimensions: 32 x 42 x 11.5"	✓		
Payload Capacity: 900lbs minimum	✓		1000 LBS
Hitch/type: Standard/2" Receiver	✓		
Lighting Required	✓		
Instrumentation:			
Digital Hour Meter	✓		
Mode Indicator	✓		
DC Outlet	✓		
Hi-Temp Light	✓		
Charge Cycle Indicator	✓		
Battery Life Indicator	✓		

Total Cost

All-Terrain Utility Vehicle with Minimum Specifications listed above

LIST	SALE
\$ 11300	10,500
PT. 675	
11,975	

Optional Features

Below are optional features that may be considered.

Additional Cost	AVX BATTERY KIT NEEDED FOR WINDSH/ DUMP KIT	LIST	SALE, LABOR
Winch \$ 2878784 450 +	2880555 - 300	\$ 250	675 - 25
Roof \$ 2879952 300		\$ 300	270 - 0
Windshield 2830204 450 (HARD LIFT)		\$ 450	405 - 0
Electric dump box 2880057 600		\$ 600	540 - 75
			12,540

Total Cost

All-Terrain Utility Vehicle with Minimum and Optional Specifications

\$ 10,500	12,540
w/o	w/ACC PKG.

Year: 2015
 Make: POLARIS
 Model: EV GREY

ATTACHMENT A
RFQ#15-024-40 – 2015 UTILITY TERRAIN VEHICLE
TABULATION SHEET

Dealer Name: North Motorsports, Inc

Complies Minimum Specifications	Complies		Type/Size/Comments
	YES	NO	
Year: 2015	✓		
Engine:			
Single 48-Volt, High Efficiency			
AC-Induction Motor	✓		
Transmission: Direct Drive w/Low Noise Gears	✓		
Drive System: 2WD/4WD	✓		
Ground Clearance: Minimum 10 inches	✓		
Bed Box Dimensions: 32 x 42 x 11.5"	✓		
Payload Capacity: 900lbs minimum	✓		
Hitch/type: Standard/2" Receiver	✓		
Lighting Required	✓		
Instrumentation:			
Digital Hour Meter	✓		
Mode Indicator	✓		
DC Outlet	✓		
Hi-Temp Light	✓		
Charge Cycle Indicator	✓		
Battery Life Indicator	✓		

Total Cost

All-Terrain Utility Vehicle with Minimum Specifications listed above \$ 10,000

Optional Features

Below are optional features that may be considered.

Additional Cost	
Winch \$ <u>700</u>	
Roof \$ <u>300</u>	
Windshield	\$ <u>450</u>
Electric dump box	\$ <u>N/A</u>

Total Cost

All-Terrain Utility Vehicle with Minimum and Optional Specifications \$ 11,450

Year 2015
 Make Honda
 Model Pioneer 700-2

Potential list of excess items to sell

- Shopsmith
- 3 tree stands
- 10 New Windows
- 1 Residential entry door
- Guitar
- Kayak – Call Dennis to confirm
- Fish Tank
- 2 Explosives Cabinets measuring 56" W x 56" D x 74" High – Heavy
- Smoker/Grill
- Trail Vac? Talk to Parks to see if they still want it.
- Boat motor
- Scroll Saw – Talk to parks to see if it would be useful at one of the parks.
- Childrens bicycle
- Chalk Board
- Box of radios – Parks?
- Push Lawn Mower
- Motorized Edger
- Lawn Cart
- Moped/Scooter

**MONTHLY ACTIVITY REPORT
PARKS DEPARTMENT
February 2015**

PARKS ACTIVITIES

PIKE RIVER AND LAKE NOQUEBAY DISTRICTS

- Purchased various hand tools and power tools for shops
- Purchased batteries for smoke and carbon monoxide detectors at CB
- Distributed annual park and forest camping stickers to 18 vendors throughout the county
- Met with Fox 11 news reporter for segment on Dave's Falls Park in the winter
- Maintain restrooms at LNP
- Work on new toilet construction
- Prep for returning 9-month staff members
- Monitor MP shower building
- Check TFF Park logging project

CAMP BIRD

- Plow VMP, CB, TB, GP, McP
- Clear snow from buildings to prepare for projects when staff returns
- Cut hazard trees in various units and at end of entrance road
- Order various supplies, equipment, and parts for CB buildings and equipment
- New wall furnaces installed in cabins
- Start furnaces in Oak and Norway shower buildings, replace filters
- Cut hazard trees down at CB entrance

MARINETTE COUNTY FORESTRY

Timber Contract Revenue

Year 2014

Month	Revenue	Year-to-Date
January	\$ 199,060.88	\$ 199,060.88
February	\$ 137,777.01	\$ 336,837.89
March	\$ 73,223.49	\$ 410,061.38
April	\$ 168,809.31	\$ 578,870.69
May	\$ 181,439.33	\$ 760,310.02
June	\$ 375,247.75	\$ 1,135,557.77
July	\$ 540,160.79	\$ 1,675,718.56
August	\$ 581,212.00	\$ 2,256,930.56
September	\$ 393,805.39	\$ 2,650,735.95
October	\$ 430,874.23	\$ 3,081,610.18
November	\$ 306,649.32	\$ 3,388,259.50
December	\$ 429,191.54	\$ 3,817,451.04

Current Status: \$ 128,765.94
more than last year

Year 2015

Month	Revenue	Year-to-Date
January	\$ 176,131.72	\$ 176,131.72
February	\$ 289,472.11	\$ 465,603.83
March		\$ 465,603.83
April		\$ 465,603.83
May		\$ 465,603.83
June		\$ 465,603.83
July		\$ 465,603.83
August		\$ 465,603.83
September		\$ 465,603.83
October		\$ 465,603.83
November		\$ 465,603.83
December		\$ 465,603.83

MARINETTE COUNTY PARKS

Camping Fees, Day Use, & Violation Revenue

Year 2015						
Month	46720 Camping Fees	46722 Day Use	45110 Violations	Total Revenue	Year-to-Date	
January	\$ 827.49	\$ 1,096.95	\$ -	\$ 1,924.44	\$ 1,924.44	
February	\$ 6,810.22	\$ 48.00	\$ -	\$ 6,858.22	\$ 8,782.66	
March				\$ -	\$ 8,782.66	
April				\$ -	\$ 8,782.66	
May				\$ -	\$ 8,782.66	
June				\$ -	\$ 8,782.66	
July				\$ -	\$ 8,782.66	
August				\$ -	\$ 8,782.66	
September				\$ -	\$ 8,782.66	
October				\$ -	\$ 8,782.66	
November				\$ -	\$ 8,782.66	
December				\$ -	\$ 8,782.66	
	<u>\$ 7,637.71</u>	<u>\$ 1,144.95</u>	<u>\$ -</u>			
<i>Trnsfr to Park's Dev Fund</i>						

Year 2014						
Month	46720 Camping Fees	46722 Day Use	45110 Violations	Total Revenue	Year-to-Date	
January	\$ 6,604.73	\$ 18.00	\$ -	\$ 6,622.73	\$ 6,622.73	
February	\$ 6,732.99	\$ 48.00	\$ -	\$ 6,780.99	\$ 13,403.72	
March	\$ 22,551.65	\$ 202.81	\$ 10.00	\$ 22,764.46	\$ 36,168.18	
April	\$ 7,327.02	\$ 2,794.14	\$ -	\$ 10,121.16	\$ 46,289.34	
May	\$ 5,995.26	\$ 1,141.10	\$ 90.00	\$ 7,226.36	\$ 53,515.70	
June	\$ 12,615.16	\$ 4,059.43	\$ 280.00	\$ 16,954.59	\$ 70,470.29	
July	\$ 21,767.43	\$ 19,850.60	\$ 860.00	\$ 42,478.03	\$ 112,948.32	
August	\$ 20,160.77	\$ 14,407.32	\$ 760.00	\$ 35,328.09	\$ 148,276.41	
September	\$ 11,180.86	\$ 7,550.98	\$ 316.00	\$ 19,047.84	\$ 167,324.25	
October	\$ 42,525.72	\$ 26,692.31	\$ 170.00	\$ 69,388.03	\$ 236,712.28	
November	\$ 1,132.88	\$ 2,933.36	\$ 20.00	\$ 4,086.24	\$ 240,798.52	
December	\$ 4,249.43	\$ 1,094.31	\$ 10.00	\$ 5,353.74	\$ 246,152.26	
	<u>\$ 162,843.90</u>	<u>\$ 80,792.36</u>	<u>\$ 2,516.00</u>			
<i>Trnsfr to Park's Dev Fund</i>						

Revenue status	
through Jan.	\$ (4,621.06) less than last year