



MINUTES

PARKS COMMITTEE

Friday, January 10, 2014

9:00 a.m.

Marinette County Parks Department

501 Pine Street

Peshtigo, WI 54157

Members Present: Supervisors William Walker, Laurence Nichols, Ken Mattison and Al Mans

Members Excused: Supervisor Russ Bousley

Others Present: Forestry & Parks Administrator Pete Villas, Assistant Administrator Dave Marquardt, Administrative Assistant Kellie Hartman and press

1. Call to order

Chairman Walker called the meeting at 9:04 a.m.

2. Approve/Amend agenda items

MOTION (Mattison/Mans) to approve the agenda. Motion Carried.

3. Approve/Amend minutes December 5, 2013

MOTION (Mans/Nichols) to approve the minutes. Motion Carried.

4. Public Comment – Limited to five minutes per person

Larry Nichols – gravel pit

5. Dun-Good Riders well project agreement

Motion (Mans/Mattison) to approve the well project agreement between Dun-Good Riders and Marinette County. Motion carried. Attachment (a)

6. Correspondence

None

7. Informational: Monthly Park Activity Report

Dave Marquardt presented the Park's Division Office December's 2013 Activity Report. Distributed Report. Attachment (b)

8. Informational: Monthly Revenue Report

Parks Revenue Report for December's presented and accepted. Attachment (c)

9. Discuss/Consider Schedule of Invoices

Committee reviewed December's schedule of invoices totaling \$ 47,753.58.

10. Set date for next meeting

The next meeting date is scheduled for February 7th, 2014 at 9:00 a.m. at the Park's office in Peshtigo.

11. Adjourn

MOTION (Nichols/Mans) to adjourn at 9:55 a.m. Motion Carried

Kellie Hartman
Administrative Assistant Parks

DUN-GOOD RIDERS, Inc.
WELL PROJECT AGREEMENT

The agreement is entered into by and between Marinette County, a Wisconsin municipality, 1926 Hall Avenue, Marinette, WI, and Dun-Good Riders, Inc., a Wisconsin corporation, W11515 Hwy 8, Dunbar, WI.

Dun-Good Riders, Inc. has applied for an ATV Trail Aids grant through the Wisconsin Department of Natural Resources for the purpose of establishing a well at a site owned by Dun-Good Riders, Inc. The project development cost in the amount of \$6,500.00 will be funded 50/50 by the DNR grant and Dun-Good Riders, Inc.

The well will be located Dun-Good Riders, Inc. property located at W11515 US Hwy 8, Dunbar, WI 54119. The grant application was submitted to the DNR offices in Madison on April 14, 2012 and upon approval will be awarded through Marinette County. Dun-Good Riders, Inc. will be responsible for coordinating all work performed on site by club approved contractors. Upon completion of the project all future maintenance and/or repair shall be the sole responsibility of Dun-Good Riders, Inc.

Marinette County's sole responsibility related to this project is to act as the fiscal agent related to payment of grant funds to Dun-Good Riders, Inc. upon approval and payment by Wisconsin Dept. of Natural Resources.

Marinette County

Dun-Good Riders, Inc

Kathy Brandt, County Clerk

Pat Mullarky, President

Date _____

Date _____

MONTHLY ACTIVITY REPORT
PARKS DEPARTMENT

December 2013

PARKS ACTIVITIES

Morgan Park

- Finalized winterization of shower/restroom building
- Closed up shop/work areas for the winter months
- Final collection of annual sticker, day use and camping fees for 2013 season
- Removal of all inserts from fee stations

Lake Noquebay

- Removal of inserts from fee stations
- Prepped for winter workshop items

Twin Bridge

- Built 2 dutch doors for woodshed
- Completed firewood supply for early 2014 camping season
- Burned big brush pile from 2013 season
- Final closing procedures for season which included removing fee station inserts

Goodman Park

- Winterized cabin after last rental of the season
- Placed 2 donated items inside cabin
- Met with Travis Mueller (Mueller Electric) for final install of battery bank system for generator
- Final winter closing procedures implemented (fee station inserts, etc)

Miscellaneous Activities

- Closed annual sticker and forest camping accounts with vendors throughout the county
- Vacation time used by Park Foreman, Camp Bird Caretaker and Assistant Parks Administrator

Camp Bird

- Blew out all debris from gutters and roofs on camp buildings
- Finish anti freezing of lodge
- Refill and organize all cleaning supplies from camp showers and cabins
- Organize shop for winter months. Storage for Goodman Park, Twin Bridge and Camp Bird freezable supplies
- Worked on quotes for Norway #3 unit for insurance replacement cost figures
- 4 x 4 repair @ J & R. Plow function, heater and new tires
- Repair roof sewer vent on Arts & Craft Building
- Leaf Removal from shed areas

Attachment (c)

Parks Dept. Cash & Credit Card Receipts 2013

Month	TBC	Tents	MPC	LNP	MPL	GPLL	MRP	GP Cabin	Goodman group site	Morgan group site	Deposits Day Use	Deposits Camping	Annual Sticker	Monthly Totals	Monthly Grand Total
January - cash	\$3,550.00		\$390.00	\$75.00	\$75.00						\$1,859.00	\$874.00		\$3,273.00	
credit card	\$90.00		\$1,700.00	\$275.00	\$100.00									\$6,460.00	\$9,733.00
February - cash	\$2,630.00		\$900.00	\$125.00	\$75.00									\$90.00	
credit card	\$2,650.00		\$1,000.00	(\$25.00)										\$50.00	\$3,805.00
March - cash	\$1,310.00		\$1,170.00	\$125.00	\$100.00									\$4,581.51	
credit card	\$4,385.00		\$1,855.00	\$150.00	\$50.00									\$3,475.00	\$8,056.51
April - cash	\$4,630.00		\$3,550.00	\$65.00	\$50.00									\$8,960.00	
credit card	\$250.00		\$4,170.00	\$75.00	\$200.00									\$9,295.00	\$50,704.75
May - cash	\$5,805.00		\$2,140.00	\$125.00	\$50.00									\$9,575.00	
credit card	\$1,895.00		\$590.00	\$150.00	\$75.00									\$22,489.82	\$44,850.00
June - cash	\$1,300.00		\$880.00	\$125.00	\$100.00									\$3,405.00	
credit card	\$410.00		\$1,010.00	\$50.00	\$175.00									\$14,288.17	\$25,994.82
July - cash	\$2,100.00		\$85.00	\$50.00	\$100.00									\$2,065.00	
credit card	\$150.00		\$60.00	\$50.00	\$50.00									\$1,802.63	\$10,578.83
August - cash	\$2,100.00		\$85.00	\$50.00	\$100.00									\$2,615.00	
credit card	\$2,100.00		\$85.00	\$50.00	\$100.00									\$2,615.00	\$4,417.63
September - cash	\$1,300.00		\$880.00	\$125.00	\$100.00									\$3,405.00	
credit card	\$410.00		\$1,010.00	\$50.00	\$175.00									\$14,288.17	\$25,994.82
October - cash	\$1,300.00		\$880.00	\$125.00	\$100.00									\$3,405.00	
credit card	\$410.00		\$1,010.00	\$50.00	\$175.00									\$14,288.17	\$25,994.82
November - cash	\$1,300.00		\$880.00	\$125.00	\$100.00									\$3,405.00	
credit card	\$410.00		\$1,010.00	\$50.00	\$175.00									\$14,288.17	\$25,994.82
December - cash	\$1,300.00		\$880.00	\$125.00	\$100.00									\$3,405.00	
credit card	\$410.00		\$1,010.00	\$50.00	\$175.00									\$14,288.17	\$25,994.82
TOTAL	\$35,680.00	\$0.00	\$19,355.00	\$1,415.00	\$1,025.00	\$635.00	\$110.00	\$4,095.00	\$765.00	\$3,545.00	\$75,168.79	\$95,535.68	\$13,638.00	\$250,967.47	\$250,967.47

Camping Total: (incl Bank Month) \$150,570.68
 Tent Total: \$0.00
 Lodges Total: \$3,185.00
 GP Cabin Total: \$4,095.00
 Group Sites Total: \$4,310.00
 Annual Stickers & Day Use: \$88,806.79

TBC - Twin Bridges Camping
 MPC - Morgan Park Camping
 LNP - Lake Noguebay Park Lodge
 MPL - Morgan Park Lodge
 GPLL - Goodman Park Large Lodge
 MRP - Menominee River Park
 GP Cabin - Goodman Park Cabin

excel/budget/receipts