



MINUTES

PARKS COMMITTEE

Thursday, December 6, 2012

10:00 a.m.

Marinette County Courthouse

1926 Hall Ave., 3rd Floor, Room C314

Marinette, WI 54143

Members Present: Supervisors William Walker, Russ Bousley, Laurence Nichols, Allen Mans, Ken Mattison

Members Excused:

Members Absent:

Others Present: County Forest and Parks Administrator John Scott, County Administrator Ellen Sorensen, Assistant Parks Administrator Erik Aleson, Administrative Assistant Kellie Hartman and press

1. Reconvene

Chairman Walker reconvened the meeting at 10:14 a.m.

2. Approve/Amend agenda items

MOTION (Nichols/Bousley) to approve the agenda. Motion Carried

3. Approve/Amend minutes of November 8 & November 29, 2012

MOTION (Mattison/Mans) to approve the minutes of November 8 & November 29, 2012. Motion Carried

4. Public Comment – Limited to five minutes per person

The Committee thanked John Scott for his valuable years of service with Marinette County and wished him well with his retirement.

Supervisor Bousley left at 10:19 a.m.

5. Correspondence: Correspondence if not specifically listed will be for information only

None

6. Informational: Update on Morgan Park Expansion Project

Erik Aleson reported that the new shower building at Morgan Park was closed after the deer season. The water lines were blown out and anti-freeze was added. The RFP for a water conditioning system to correct the iron problem should be ready to go out for bids in January of 2013. Erik said the water conditioning system should be installed in March or April of 2013 and the shower building will open up again on May 1st.

7. Informational: Monthly Park Activity Report

Parks Activity Report (copy attached) presented and accepted.

8. Informational: Monthly Revenue Report

Revenue report (copy attached) presented and accepted.

9. Discuss/Consider Schedule of Invoices

Committee reviewed November's schedule of invoices totaling \$55,179.90

10. Set date for next meeting

The next meeting date is scheduled for January 10, 2013 at 10:00 a.m.

11. Adjourn

MOTION (Nicholas/Mans) to adjourn at 11:00 a.m. Motion Carried

Kellie Hartman
Administrative Assistant Parks

**MONTHLY ACTIVITY REPORT
PARKS DEPARTMENT**

NOVEMBER 2012

PARKS AND CAMP BIRD ACTIVITIES

- Monthly Safety Training (Electrical Safety)
- Collection of Annual Shaker, Day Use, and Camping fees before counting & deposit at the bank and then Reconciled day use/camping envelopes returned from Bank North
- Serviced all fee stations (filled with day use & camping envelopes)
- Began picking up year-end Parks & Forest Camping annual sticker logs/towney from vendors
- Closed majority of parks for the 2012 season and prepped up all picnic tables for winter
- Campground maintenance through deer season: Morgan Park, Twelve Foot Falls Park, Goodman Park and Veteran's Memorial Parks
- Closed up park shops for season (mowers/valuable tools to Amberg/Camp Bird for winter)
- Removed piers for winter at Little River Boat Landing, Cox Boat Landing and Lake Noquebay Park
- Helped remove leaning oak tree away from private property on Left Foot Lake Lane
- Installed metal roof for wood yard roof addition at Twin Bridge Campground
- Replaced dusk to dawn light fixture above Lake Noquebay shop door
- Installed snow load bracing for main lodge roof at Goodman Park
- Prepared cabin for deer season rental (opening weekend & Thanksgiving) at Goodman Park
- Winterized Goodman Park cabin, Morgan Park shower building, Morgan Park shop, Goodman Park shop and Morgan Park campground
- Vacation time used up by Park Caretakers and were done for the season at end of November

CAMP BIRD ACTIVITIES

- Collected all cleaning supplies from shower buildings, lodge, nurse, staff, arts & crafts, Nature Center and cook's cabin. (Concentrate, refill and store, & ready for spring start up)
- Repaired the dock on the Toro lawnmower (patched 3 holes)
- Repaired blow vac (clean carburetor & new spark plug)
- Replaced old deck boards on Caretaker's House
- Stored equipment in Recreation Hall for winter
- Called for estimate on replacing 1000 gal. grease trap for Mess Hall Lodge (old tank leaks)
- Assisted with gravel and ridge cap for wood yard roof addition at Twin Bridge Campground
- Split and stacked firewood and filled wood shed with park staff help
- Posted youth camp boundaries with ribbons & no hunting signs before the Deer Gun Season
- Took generator to Goodman Park and reviewed cabin winterization with Park Caretaker
- Repaired recoil on Honda air compressor
- Installed plow on 4x4 GMC truck for snowplowing & cab on Toro lawnmower for snowblowing this winter
- Winterized GP cabin and brought generator back to camp

Erik Alcon
Assistant Parks Administrator

