



MINUTES

PARKS COMMITTEE

Thursday, December 5, 2013

10:00 a.m.

Marinette County Parks Department

501 Pine Street

Peshtigo, WI 54157

Members Present: Supervisors William Walker, Russ Bousley, Laurence Nichols, Ken Mattison and Al Mans

Others Present: Forestry & Parks Administrator Pete Villas, Assistant Administrator Dave Marquardt, Becky DeWitt Tourism Alliance, Administrative Assistant Kellie Hartman and press

1. Call to order

Chairman Walker called the meeting at 10:15 a.m.

2. Approve/Amend agenda items

MOTION (Mattison/Mans) to approve the agenda. Motion Carried.

3. Approve/Amend minutes November 7, 2013

MOTION (Mans/Nichols) to approve the minutes. Motion Carried.

4. Public Comment – Limited to five minutes per person

Becky DeWitt – Tourism Alliance working together with Parks and Forestry

5. Awarding truck bids for a new ½ ton extended cab pick up

Motion (Mans/Bousley) to recommend County Board approve the purchase of a new ½ ton extended cab pick up from Witt Ford in Crivitz for a total of \$25,999.97. Motion carried.
Attachment (a)

6. Informational: update on vending policies within county parks used by other counties.

An informational packet was distributed on other counties vending policies. No action.

7. Correspondence

None

Supervisors Bousley and Mattison left at 10:30 a.m.

8. Informational: Monthly Park Activity Report

Dave Marquardt presented the Park's Division Office November's 2013 Activity Report. Distributed Report. Attachment (b)

9. Informational: Monthly Revenue Report

Parks Revenue Report for November's presented and accepted. Attachment (c)

10. Discuss/Consider Schedule of Invoices

Committee reviewed November's schedule of invoices totaling \$ 49,390.14.

11. Set date for next meeting

The next meeting date is scheduled for January 10th, 2014 at 9:00 a.m. at the Park's office in Peshtigo.

12. Adjourn

MOTION (Nichols/Mans) to adjourn at 10:57 a.m. Motion Carried

Kellie Hartman
Administrative Assistant Parks

Attachment (a)

2014 1/2 Ton 4x4 Extended Cab Pick-up Truck

Minimum Specifications

Year 2014	Complies
1/2 ton 4x4 extended cab	Complies
5.0L gas engine w/electronic fuel injection	Complies
Automatic transmission, electronically controlled with override	Complies
Electronic shift with dash/mounted controls	Complies
Heavy duty battery	Complies
125 amp alternator	Complies
Power steering	Complies
17" aluminum wheels	Complies
On/off road All-terrain tires (min 5-ply thread, 2 ply sidewalls)	Complies
Full size spare tire as listed above	Complies
AM/FM Stereo with dock	Complies
Cloth seats	Complies
Vinyl floor with front and rear rubber mats	Complies
A/C	Complies
Cruise Control	Complies
Power Windows	Complies
Power Locks	Complies
Remote Entry	Complies
Standard box size	Complies
Off-road package/skid plates	Complies
Tow package	Complies
Integrated in cab brake controller installed	Complies
Interior color	Complies
Exterior color	Complies

	Palmen Motors Kenosha WI	Frank Porth Chev Crittiz WI	Witt Ford Crittiz WI	Ewald Automotive Group Oconomoc WI	Ewald Automotive Group Oconomoc WI
Make	1500	Chevy	F150	1500	Chevy
Model	1500	Silverado Double Cab	F150	1500	Silverado
Trim Package	Tradesman	LT	XLT	Tradesman	LT
Price	\$23,300.00	\$30,795.00	\$25,999.97	\$25,437.00	\$30,466.00
Delivery	90-120 days from PO	2/28/2014	56-70 days from PO	90-120 days from PO	60-90 days from PO
Basic Warranty	3 / 36,000	3/36,000	3 / 36,000	3 / 36,000	3 / 36,000
Powertrain Warranty	5 / 100,000	5 / 100,000	5 / 60,000	5 / 100,000	5 / 100,000
Corrosion Warranty	-	-	5 / unlimited	5 / 100,000	3 / 36,000
Comments	Maint & service manuals not included	2 year maint program	Includes Title & Registration	Parts & service manual not included	Service manual included
	Diesel Gray/Black Black/Gold, Blue Streak, Silver, White, Cherry Red, Flame Red, Granite, Max Steel, Prairie Pearlcoat, True Blue, Western Brown RAM	Jet Black, Black& Ash Blue Granite, Silver Ice, Summit White, Black Deep Ruby, Victory Red, Blue Topaz, Brownstone, Tungsten Chevy	Steel Gray Vermillion Red, Oxford White, Ingot Silver, Tuxedo Black, Sterling Gray, Green Gem, Blue Jeans, Race Red, Ruby Red, Blue Flame FORD	Diesel Gray/Black Black/Gold, Blue Streak, Silver, White, Cherry Red, Flame Red, Granite, Max Steel, Prairie Pearlcoat, True Blue, Western Brown RAM	Black/Dark Ash Blue Granite, Silver Ice, Summit White, Black, Deep Ruby, Victory Red, Blue Topaz, Brownstone, Tungsten Chevy

**MONTHLY ACTIVITY REPORT
PARKS DEPARTMENT**

November 2013

PARKS ACTIVITIES

Morgan Park

- Blow Leaves
- Split Firewood
- Spread Engineered Wood Fibre Chips in play module border areas

Lake Noquebay

- Removed boat landing piers
- Lodge Rental prep and clean up
- Braced porch for snow load and install window shutters on lodge
- Spread Engineered Wood Fibre Chips in play module border areas

Twin Bridge

- Split Firewood – cut and removed dead trees from campsites
- Spread Engineered Wood Fibre Chips in play module border areas
- Purchased lumber and hardware for wood yard drive thru gate (upper portion)

Goodman Park

- Anchored Trail Boardwalks to prevent spring high water relocation
- Set base logs and purchased steel roof materials for Mens Restroom Renovation Project
- Purchased steel roof materials for
- Split Firewood
- Cabin rental assistance
- Brace interior of Main Lodge for snow load protection
- Spread Engineered Wood Fibre Chips in play module border areas

Miscellaneous Activities

- Closed designated parks for season (some parks remain open until end of November)
- Removed boat landing piers from Cox Landing and Twin Creek Landing
- Delivered maps to mapping/land info for Goodman Park Trail designation
- Spread Engineered Wood Fibre Chips in play module border areas at Veterans Memorial and Dave's Falls
- Hauled scrap metal to scrap yard for reimbursement
- Provide late season service to designated campgrounds (campers) as needed

Camp Bird

- Blew out all debris from gutters and roofs on camp buildings
- Finish anti freezing of lodge
- Refill and organize all cleaning supplies from camp showers and cabins
- Organize shop for winter months. Storage for Goodman Park, Twin Bridge and Camp Bird freezable supplies
- Worked on quotes for Norway #3 unit for insurance replacement cost figures
- 4 x 4 repair @ J & R. Plow function, heater and new tires
- Repair roof sewer vent on Arts & Craft Building
- Leaf Removal from shed areas

Parks Dept. Cash & Credit Card Receipts 2013

Month	TBC	Tents	MPC	LNP	MPL	GPLL	MRP	GP Cabin	Goodman group site	Morgan group site	Deposits Day Use	Deposits Camping	Annual Sticker	Monthly Totals	Monthly Grand Total
January - cash	\$3,550.00		\$390.00	\$75.00	\$75.00						\$1,859.00	\$674.00		\$3,273.00	\$9,733.00
February - cash	\$90.00		\$1,700.00	\$275.00	\$100.00									\$6,460.00	
March - cash	\$2,630.00		\$900.00	\$125.00	\$75.00									\$90.00	\$3,805.00
April - cash	\$2,650.00		\$1,000.00	(\$25.00)							\$1,274.56	\$2,552.95	\$654.00	\$4,581.51	\$4,610.00
May - cash	\$1,310.00		\$1,170.00	\$125.00	\$100.00						\$9,730.34	\$10,031.70	\$2,652.00	\$3,475.00	\$8,056.51
June - cash	\$4,385.00		\$1,855.00	\$150.00	\$50.00						\$10,118.61	\$16,381.11	\$4,910.00	\$7,685.00	\$30,099.04
July - cash	\$4,630.00		\$3,550.00	\$65.00	\$50.00						\$19,835.90	\$18,095.85	\$3,225.00	\$8,960.00	\$40,389.72
August - cash	\$20.00		\$4,170.00	\$75.00	\$200.00						\$13,254.92	\$20,443.08	\$1,557.00	\$47,409.75	\$50,704.75
September - cash	\$5,805.00		\$2,140.00	\$125.00	\$50.00						\$8,883.57	\$13,531.25	\$9,575.00	\$35,275.00	\$44,850.00
October - cash	\$1,895.00		\$590.00	\$150.00	\$75.00						\$6,568.43	\$7,674.74	\$22,489.82	\$14,288.17	\$25,994.82
November - cash	\$1,300.00		\$830.00	\$125.00	\$100.00								\$3,460.00	\$3,460.00	\$17,748.17
December - cash	\$410.00		\$1,010.00										\$85.00	\$2,065.00	\$2,150.00
credit card														\$0.00	\$0.00
credit card														\$0.00	\$0.00
Total to Date	\$33,580.00	\$0.00	\$19,355.00	\$1,365.00	\$925.00	\$635.00	\$110.00	\$3,965.00	\$765.00	\$3,310.00	\$71,525.33	\$89,587.68	\$12,998.00	\$238,121.01	\$238,121.01

Camping Total:	Tent	Lodges	GP Cabin	Group Sites	Annual Stickers & Day Use:
(incl. Bank North)	Total:	Total:	Total:	Total:	
\$142,522.68	\$0.00	\$3,035.00	\$3,965.00	\$4,075.00	\$84,523.33

- TBC - Twin Bridges Camping
- MPC - Morgan Park Camping
- LNP - Lake Noguebay Park Lodge
- MPL - Morgan Park Lodge
- GPLL - Goodman Park Large Lodge
- MRP - Menominee River Park
- GP Cabin - Goodman Park Cabin

excel/budget/receipts