



## MINUTES

### FORESTRY & PARKS COMMITTEE

Thursday, August 7, 2014  
9:00 a.m.  
Marinette County Forestry  
501 Pine Street  
Peshtigo, WI 54157

**Members Present:** Supervisors Allen Mans, Russ Bousley, Gilbert Engel and Dave Zahn

**Members Excused:** Chairperson Ken Mattison

**Others Present:** County Forest and Parks Administrator Pete Villas, Land Information Director John Lefebvre, Assistant Parks Administrator Dave Marquardt, Assistant Forest Administrator Marcus Issacson, Dan Mertz & Cole Couvillion DNR, Administrative Assistant Kellie Hartman and Peshtigo Times

#### 1. Call to Order

Vice Chair Mans called the meeting to order at 9:00 a.m.

#### 2. Agenda

**Motion** (Zahn/Engle) to approve the agenda and the addendum. Motion carried.

#### 3. Minutes

**Motion** (Engle/Zahn) to approve minutes of July 10, 2014. Motion carried.

#### 4. Public Comment

None

#### 5. Close off site in the Town of Dunbar for Environmental Field Day

**Motion** (Bousley/Zahn) to approve request by the Land Information Department to temporarily close off site, T37N R19E Sec. 24, in the Town of Dunbar for the Environmental Field Day. Motion carried.

**6. Asbestos removal at Fritzi Street, Crivitz**

**Motion** (Bousley/Zahn) to approve agreement with Asbestos Removal, Inc. for removal and abatement of asbestos at Fritzi Street, Crivitz at an approximate cost at \$4,000, pending Corporation Counsel review. Motion carried.

**7. Demolition and material hauling for work at Fritzi Street, Crivitz**

**Motion** (Zahn/Engle) to approve agreement with Richlen Excavating for demolition and material hauling work at Fritzi Street, Crivitz at an approximate cost of \$5,000, pending Corporation Counsel review. Motion carried.

**8. Adjacent owner to pave a portion of the Wausaukee Laundromat parking lot**

**Motion** (Zahn/Bousley) to approve adjacent owner to pave a portion of the Wausaukee Laundromat Parking lot, pending review of an agreement by Corporation Counsel. Motion carried.

**9. \$8,017 for office furniture for the Peshtigo remodeling project**

**Motion** (Zahn/Engle) to recommend to the Finance Committee to appropriate \$8,017 from the Forest and Parks Development fund for new office furniture and computers for remodeling updates at the Peshtigo Office. Motion carried. Attachment (a)

**10. 2015 User Fees**

**Motion** (Bousley/Zahn) to recommend County Board approve the 2015 user fees. Motion carried. Attachment (b)

**11. Donation of a new AED device (defibrillator)**

**Motion** (Zahn/Gilbert) to approve accepting a donation for a new AED device (defibrillator) by Twin Bridge Rescue for the Twin Bridge Park. Motion carried.

**12. Sell Tract #24-14 directly to interested party**

**Motion** (Bousley/Engel) to authorize the Forest & Parks Administrator to sell Tract #24-14 directly to interested party due to disease outbreak for no less than the appraised value. Motion carried.

**13. Appropriation entries**

None

**14. Report on Logging Access Permits**

None

**15. Sustainable Forestry Grant Application**

**Motion** (Zahn/Bousley) to authorize the application is submitted for the 2015 Sustainable Forestry Grant for oak regeneration on 70 acres, Contract 32-31. Motion carried. Attachment (c)

**16. Correspondence**

None

**17. Information: Monthly Park Activity Report**

Dave Marquardt presented the Park's Division Office July's 2014 Activity Report. Distributed Report. Attachment (d)

**18. Report on Forestry Division Activities field accomplishments of Forestry Crew & Foresters**

Marcus Isaacson presented the Forestry Division Office July's 2014 Activity Report. Distributed report. Attachment (e)

**19. DNR Forestry Liaison Officer Report on DNR activities on County Forest Land**

Dan Mertz reported that the state no longer requires bid bonds for state timber sales. WISFIRS held training for county foresters. The DNR's county time standards are at 6%.

**20. Discuss/Consider Schedule of Invoices**

The Committee reviewed July's schedule of invoices totaling \$292,227.04. No action.

**21. Distribute Monthly Forestry Revenue Report**

Revenue for the month of July totaled \$540,160.79. Revenue is 555,274.21 more than 2013 revenue at this time. Distributed report. Attachment (f)

**22. Distribute Monthly Parks Revenue Report**

Parks Revenue Report for July presented and accepted. Attachment (g)

**23. Schedule next meeting date**

The next meeting date is scheduled for September 4<sup>th</sup>, 2014 at 9:00 a.m. at the Peshtigo shop.

**24. Adjourn**

**Motion** (Engel/Zahn) to adjourn at 11:25 am. Motion carried.

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Kellie Hartman  
Administrative Assistant Forestry

# Attachment (a)

Furniture / Computer / Phone Funding Request  
 Parks / Forestry / Highway Office Renovation  
 Last Revision Date: 7-30-14

<b>Accountant</b>			
Workstation Quote from Eaton		2,400	
<b>Accounting Clerk</b>			
Tower/Keyboard/Mouse	750		
Dual Monitors	300		
Refurbished 7961 Cisco Phone	70		
Chair	200		
Workstation Quote from Easton	2,400		
Misc Office Supplies	<u>100</u>		
		3,820	
<b>Parks &amp; Forestry LTE Station</b>			
Tower/Keyboard/Mouse	750		
Monitor	150		
Refurbished 7961 Cisco Phone	70		
Chair	200		
Misc Office Supplies	<u>100</u>		
		1,270	
<b>Marcus' Station</b>			
Workstation Quote from Easton	2,400		
Chair	<u>200</u>		
		2,600	
		<u>10,090</u>	
Highway			2,073
Parks		2,708	
Forestry		<u>5,308</u>	
Parks & Forestry Total			<u>8,017</u>
Grand Total			<u><u>10,090</u></u>

- Highway                   \* 1/3 of Accountant & Accounting Clerk
- Parks                     \* 1/3 of Accountant & Accounting Clerk + 1/2 of LTE Station
- Forestry                 \* 1/3 of Accountant & Accounting Clerk + 1/2 of LTE Station + Marcus' Station

**Marinette County 2015 User Fees**

**FORESTRY DEPARTMENT**

<i>Fee Description</i>	<i>Fee Amount</i>	<i>Fee Determination</i>	<i>Projected Revenue</i>	<i>Collection Method</i>
Penalty Payments	1.5% of Delinquent Balance per Month	County Board	\$ 5,000.00	Monthly Invoices
Timber Sales	Bids	Bids	\$ 2,138,400.00	Monthly Invoices
Firewood Permit	\$20.00	County Board	Forest & Parks Dev \$ 15,000.00	Time of Service
Fill	\$ .50 per Yard	County Board	Forest & Parks Dev \$ 1,500.00	Annual Invoices
Gravel & Sand- Mar Co Municipalities Public Works Projects within Mar Co Public Works Prits outside Mar Co	\$1.00 Min per Yard \$1.50 Min per Yard Negotiated	County Board County Board County Board	Forest & Parks Dev \$ 1,000.00 \$ 5,000.00 \$ 5,000.00	Annual Invoices Annual Invoices Annual Invoices
Access Permits- CFL Access \$100	\$50.00 Investigation \$50.00 Permit Fee	County Board	Forest & Parks Dev \$ 500.00	One Time by Landowner Name
Logger Access Permits	\$50.00	County Board	Forest & Parks Dev \$ 100.00	Time of Service
Easements	Access thru Co Owned Land-\$800 per 1/4 Mile	County Board	Forest & Parks Dev \$ 800.00	One Time to Property Title
Utility Easements	Co Owned & Co Forest Land-.10/ft by 1 Rod	County Board	Forest & Parks Dev \$ 1,000.00	One Time to Property Title

## Marinette County 2015 User Fees

### FORESTRY DEPARTMENT - Continued

<i>Fee Description</i>	<i>Fee Amount</i>	<i>Fee Determination</i>	<i>Projected Revenue</i>	<i>Collection Method</i>
Salvage Permits	\$5.00+Coniferous Boughs-\$10/Ton	County Board	Forest & Parks Dev \$ 20.00	Time of Service
Metal Detector Permit	\$5.00	County Board	Forest & Parks Dev \$ 40.00	Time of Service
Mineral Prospecting	By Agreement	County Board	\$ -	Time of Agreement
County Forest Land Camping*	2012 - \$10.00 per party \$12.00 per Party*	County Board	Forest & Parks Dev \$ 2,000.00	Time of Agreement

\*Subject to Wisconsin & Marinette County Sales Tax

## Marinette County 2015 User Fees

### PARKS DEPARTMENT

<i>Fee Description</i>	<i>Fee Amount</i>	<i>Fee Determination</i>	<i>Total Revenue</i>	<i>Collection Method</i>
Day Use Entrance Fees* Annual Vehicle Sticker* Senior Annual Vehicle Sticker*	\$3.00 per Vehicle* \$12.00 per Vehicle* \$6.00 per Vehicle*	County Board County Board	\$ 68,000.00 \$ 12,000.00	Time of Service Time of Service
Day Use Violations	\$10.00 per Vehicle	County Board	\$ 1,500.00	Time of Violation
Electric Campsites* Twin Bridges Park Morgan Park Morgan Park w/showerbuilding Non-Electric Campsites*	\$20.00 per Night* \$20.00 per Night* \$20.00 per Night* \$10.00 per Night*	County Board County Board County Board	\$ 95,000.00 \$ 8,000.00	Time of Service Time of Service
Group Campsites* Goodman Morgan Parks	2012 - Goodman \$50/Nt 6-50 per Night = \$60.00* 6-50 per Night = \$75.00*	County Board	\$ 4,000.00	Time of Service
Changing a Campsite and/or Reservation	\$5.00	County Board	\$ 100.00	Time of Service
Twin Bridge Park Shower Fee*	\$.50 per 2 minutes*	County Board	\$ 4,500.00	Time of Service
Twin Bridge Park & Morgan Park Laundry Fees	Washer-\$1.25 per Load* Dryer-\$1.00 per Load*	County Board	\$ 750.00	Time of Service

\*Subject to Wisconsin & Marinette County Sales Tax

## Marinette County 2015 User Fees

### PARKS DEPARTMENT - continued

<i>Fee Description</i>	<i>Fee Amount</i>	<i>Fee Determination</i>	<i>Projected Revenue</i>	<i>Collection Method</i>
Reservation Fees*				
Camping & Cabin Reservation Fee	\$10.00 per Reservation*	County Board	\$ 4,000.00	Time of Service
Lodge Reservation Fee	\$5.00 per Reservation*	County Board	\$ 500.00	Time of Service
Lodge Reservations*				
Camp Bird Lodges	<50 People = \$70.00*	County Board	\$ 500.00	Time of Service
Dining Hall & Recreation Hall (Enclosed)	<100 People = \$95.00* <150 People = \$120.00* 150 or > People = \$145.00*	County Board	\$ 3,500.00	Time of Service
Lake Noguebay Park Goodman and Morgan Parks (Enclosed)	<50 People = \$45.00* <100 People = \$70.00* <150 People = \$95.00* 150 or > People = \$120.00*	County Board	\$	Time of Service
Lodge Reservations* - Continued Shelter Reservation-Men River (Open-sided)	<50 People = \$20.00* <100 People = \$40.00* <150 People = \$60.00* 150 or > People = \$80.00*	County Board	\$ 200.00	Time of Service

\*Subject to Wisconsin & Marinette County Sales Tax

## Marinette County 2015 User Fees

### PARKS DEPARTMENT - continued

<i>Fee Description</i>	<i>Fee Amount</i>	<i>Fee Determination</i>	<i>Projected Revenue</i>	<i>Collection Method</i>
Open-sided Tents or Shelters in Parks Picnic Areas*	<25 People = \$15.00* <50 People = \$25.00* >75 People = \$35.00* 75 or > People = \$45.00*	County Board	\$ 100.00	Time of Service
Cabin Reservations* Goodman Park Cabin Camp Bird Adult Cabins Camp Bird Youth Cabins	\$60.00 per Night* \$60.00 per Night* \$45.00 per Night*	County Board County Board County Board	\$ 4,000.00 \$ 1,000.00 \$ 500.00	Time of Service Time of Service Time of Service
Firewood*	\$5.00 per Bundle*	County Board	\$ 4,500.00	Time of Service
Dump Station - Twin Bridges, Morgan and Goodman Parks	\$5.00 Non-Registered Campers	County Board	\$ 300.00	Time of Service
Metal Detector Permit	\$5.00	County Board	\$ 300.00	Time of Service
Youth Camp Bird - Resident* Non-Resident	\$6.50/Night/\$39.00 WK* \$7.00/night/\$42.00 WK*	County Board	\$ 55,500.00	Time of Service

\*Subject to Wisconsin & Marinette County Sales Tax

## Marinette County 2015 User Fees

### PARKS DEPARTMENT - continued

<i>Fee Description</i>	<i>Fee Amount</i>	<i>Fee Determination</i>	<i>Projected Revenue</i>	<i>Collection Method</i>
Camp Bird Day Use*	<25 People = \$50.00* <50 People = \$75.00* <75 People = \$100.00* 75 or > People = \$125.00*	County Board	\$ 500.00	Time of Service
Service Charge for Groups Utilizing Camp Bird	\$25.00 per Day \$150.00 per Week	County Board	\$ 2,000.00	Time of Service

\*Subject to Wisconsin & Marinette County Sales Tax

**SUSTAINABLE FORESTRY GRANT**  
**FOR SPRAYING HERBICIDE**  
**ON 70 ACRES OF RED OAK**

**Why?**

Red oak is valuable and stands of red oak are hard to regenerate. One of the primary reasons that red oak seedlings have difficulty becoming established is competition from shrubs, red maple, ironwood, blackberries and other plants. The most practical way to kill this competition is by application of herbicide. This is not being done on any significant scale in Wisconsin, so it is somewhat experimental in red oak stands. Since this is experimental, it may qualify for a Sustainable Forestry Grant from the State of Wisconsin.

**Where?**

On Brandywine Lane in the Town of Silver Cliff is a stand of red oak which received a shelterwood harvest 5 years ago (a shelterwood harvest is similar to a heavy thinning of the trees, which creates conditions where acorns can sprout and grow into red oak seedlings in partial shade). For various reasons, the attempt to red oak seedlings was a failure and the brushy competition has been growing for 5 years and now is severe enough that red oak seedlings are unlikely to become established.

**What?**

About 70 acres of the red oak stand has the proper amount of oak seed trees to be able to provide acorns in a good seed year. The most practical way to kill the competition is to spray it with a herbicide that will kill most of the green plants without remaining in the soil to interfere with acorn germination. The herbicide of choice is a glyphosate product called Accord XRT (more commonly known as Roundup). The herbicide would need to be applied by a large machine (a logging forwarder) carrying a sprayer.

**Who?**

The only contractor available to do this work is a company from Duluth. He did come to Marinette County in 2013 to spray 60 acres on the state forest for pine regeneration.

**Cost?**

The estimated cost is about \$100 per acre, or about \$7000 for the entire 70 acres. Of course, it is not known at this time if the grant will be awarded to Marinette County.

**When?**

If the grant is awarded the spraying would not occur until the summer of 2015. The deadline for applying the the grant is August 15, 2014.

**The future:** if this is successful, the Marinette County Forest could possibly get more involved by conducting spraying themselves or hiring a contractor to do the work.

closed July 09

ROUGH TIMBER SALE MAP

Edges SALE AREA

CUT ALL TREES, EXCEPT  
Those marked with orange paint!  
DO NOT CUT ANY CONIFERS

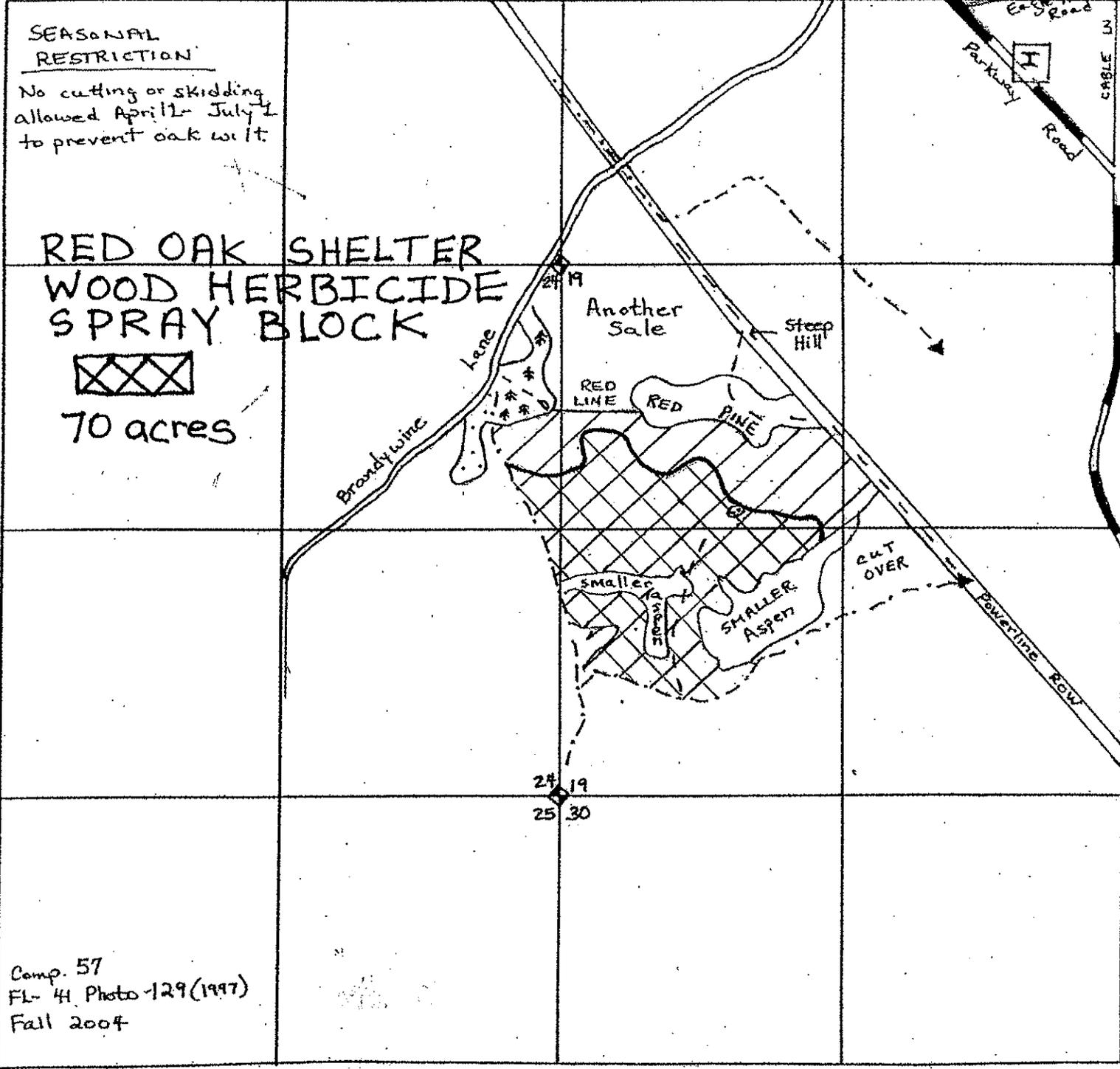
Estimated Volumes

Oak	1240 CORDS
Mx. Hardwood (20% brch)	1180 CORDS
ASPEN	160 CORDS
FUELWOOD	100 CORDS
RED OAK LOGS	36 MBF
Mx. Hwd LOGS (20% brch)	28 MBF
OTHER OAK LOGS (PIN + WHITE OAK)	20 MBF

Tract # 68-04  
 Advertised # 34  
 Contract # 3231  
 Contractor Ducane  
 Acres to Cut 114

- ATV/Snowmobile trail
- Saplings
- Small pine

Section(s) 19 T 34 N-R 18 E Desc. S 1/2 NW 1/4; SW 1/4  
24 T 34 N-R 18 E SENE; NESE



Comp. 57  
 FL- 41 Photo -129 (1997)  
 Fall 2004

**MONTHLY ACTIVITY REPORT  
PARKS DEPARTMENT**

July 2014

**PARKS ACTIVITIES**

**Morgan Park**

- Stained restrooms
- Assist with installation of Dave's Falls Monument
- Assist Goodman Park area (employee medical leave)
- Stain large entrance "M" at Morgan Park and Dave's Falls
- Repair work to outside water fountain adjacent to Shower Building
- Clear picnic and Restroom site at Long Slide Falls
- Weekly grass cutting
- Routine maintenance on mowers

**Lake Noquebay**

- Clean restrooms, lodge and beach house after holiday celebrations (July 4 ski show estimates 800+ attendance)
- Mowing and trimming all parks within LN district
- Monitor/empty fee stations
- Clean up of goose droppings
- Install 2 steel pier posts at Lake Noquebay Park
- Repair work to Michaelis Park Boardwalk
- Replace roof on electrical load center at Menominee River Park
- Wagner Fire Department Picnic follow up. Retrieve extra picnic tables provided for large crowd in attendance

**Twin Bridge**

- Routine maintenance on campground facilities for holiday time frame
- 2 loads of firewood delivered and stacked in storage shed
- Routine maintenance on Thunder Mountain Park area
- Tour of Thunder Mountain Park with Dan Wertz from DNR on future logging cut

**Goodman Park**

- Regularly scheduled mowing
- Morgan Park staff assistance due to Family Medical Leave for caretaker

## **Camp Bird**

- Hosted Lutheran Youth and Lutheran Girl Pioneers
- Repair to 2 windows in Sunset #5
- Johnston Furnace repair work to hot water heater in staff cabin
- Lead ropes course for youth groups
- Cut and mulch grass weekly
- Order propane
- Forestry delivered 1 load of firewood – split/stacked
- Haul fill/gravel/rocks to sides off entrance driveway
- 4 separate trips to recycle center
- Repair work to flat tire on Toro mower
- Topsoil, seed along sidewalk area to lodge
- Replace 4 x 4 railing in lodge entrance area
- Pulled brakes (4 tires) on work truck. Cleaned to rid of squealing noise put back on.
- Drain moisture from air compressor
- Repair work to kitchen faucet in lodge
- Finished siding work on Norway #3 with Lutheran Group
- Ordered, picked up stain for Norway #3 staining
- Replace door knob on Oak #5
- Replaced 30 window screens
- Worked on creek pump for watering. Worked on sprinkler system and heads
- Had a 4 hr power outage on July 27<sup>th</sup>
- Initial prep work for 2015 budget

## **Miscellaneous Activities**

**MONTHLY ACTIVITY REPORT**  
**FORESTRY DEPARTMENT**  
 July 2014

**FORESTRY CREW – AMBERG**

## FIELD WORK

Road Work	(1-4 employees)	8.5 Days
Haul and Screen Gravel	(1-3 employees)	3.0 Day
Grading	(1 employee)	4.0 Days
Haul Firewood to Campgrounds	(2 employees)	1.0 Day
Pemene River Project	(1-4 employees)	6.0 Days
Remove Culverts	(1 employee)	0.5 Days

## SHOP WORK

Equipment Maintenance	(1-4 employees)	2.0 Days
Office Work/Administration	(1 employee)	4.5 Days
Building Maintenance	(1-4 employees)	2.5 Days

**FORESTERS/SCALER – WAUSAUKEE**

Timber Sale Inspections	43 Routine
	15 Shows
	<u>2</u> Finals
	60 Total

Recon Updating	1,133 Acres
Timber Sales Set-up	4 Sales
Tract in Progress	7 Sales

Current Tracts on File	16 Sales
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Appraised Value for 2014 Tracts to Date	\$1,189,476.05
Acres Set up Year to Date	1638 Acres <sup>8</sup>

## SCALER

Scale Tickets	76
Total Cords	11,310.79
Total MBF	165.47

Marcus Isaacson  
 Assistant Forest Administrator

## MARINETTE COUNTY FORESTRY Timber Contract Revenue

### Year 2013

Month	Revenue	Year-to-Date
January	\$ 159,214.14	\$ 159,214.14
February	\$ 141,728.80	\$ 300,942.94
March	\$ 142,213.69	\$ 443,156.63
April	\$ 116,614.50	\$ 559,771.13
May	\$ 132,304.25	\$ 692,075.38
June	\$ 101,980.08	\$ 794,055.46
July	\$ 325,688.89	\$ 1,119,744.35
August	\$ 269,577.68	\$ 1,389,322.03
September	\$ 228,704.32	\$ 1,618,026.35
October	\$ 348,189.20	\$ 1,966,215.55
November	\$ 315,176.77	\$ 2,281,392.32
December	\$ 372,449.13	\$ 2,653,841.45

### Year 2014

Month	Revenue	Year-to-Date
January	\$ 199,060.88	\$ 199,060.88
February	\$ 137,077.01	\$ 336,137.89
March	\$ 73,223.49	\$ 409,361.38
April	\$ 168,809.31	\$ 578,170.69
May	\$ 181,439.33	\$ 759,610.02
June	\$ 375,247.75	\$ 1,134,857.77
July	\$ 540,160.79	\$ 1,675,018.56
August		\$ 1,675,018.56
September		\$ 1,675,018.56
October		\$ 1,675,018.56
November		\$ 1,675,018.56
December		\$ 1,675,018.56

Current Status: \$ 555,274.21  
more than last year

## MARINETTE COUNTY PARKS

## Camping Fees, Day Use, &amp; Violation Revenue

Year 2014							
Month	Camping Fees		Day Use		Violations	Total Revenue	Year-to-Date
January	\$ 6,604.73	\$	18.00	\$	-	\$ 6,622.73	\$ 6,622.73
February	\$ 6,732.99	\$	48.00	\$	-	\$ 6,780.99	\$ 13,403.72
March	\$ 22,551.65	\$	202.81	\$	10.00	\$ 22,764.46	\$ 36,168.18
April	\$ 7,327.02	\$	2,794.14	\$	-	\$ 10,121.16	\$ 46,289.34
May	\$ 5,995.26	\$	1,141.10	\$	90.00	\$ 7,226.36	\$ 53,515.70
June	\$ 12,615.16	\$	4,059.43	\$	280.00	\$ 16,954.59	\$ 70,470.29
July	\$ 14,544.68	\$	19,850.60	\$	870.00	\$ 35,265.28	\$ 105,735.57
August						\$ -	\$ 105,735.57
September						\$ -	\$ 105,735.57
October						\$ -	\$ 105,735.57
November						\$ -	\$ 105,735.57
December						\$ -	\$ 105,735.57
	\$ 76,371.49	\$	28,114.08	\$	1,250.00		
<i>Trnsfr to Park's Dev Fund</i>							

Year 2013							
Month	Camping Fees		Day Use		Violations	Total Revenue	Year-to-Date
January	\$ 7,496.68	\$	1,762.09	\$	-	\$ 9,258.77	\$ 9,258.77
February	\$ 3,663.51	\$	-	\$	-	\$ 3,663.51	\$ 12,922.28
March	\$ 4,283.41	\$	-	\$	-	\$ 4,283.41	\$ 17,205.69
April	\$ 4,408.57	\$	619.90	\$	10.00	\$ 5,038.47	\$ 22,244.16
May	\$ 6,562.70	\$	3,359.52	\$	190.00	\$ 10,112.22	\$ 32,356.38
June	\$ 9,503.20	\$	889.23	\$	410.00	\$ 10,802.43	\$ 43,158.81
July	\$ 29,041.50	\$	15,513.11	\$	1,040.00	\$ 45,594.61	\$ 88,753.42
August	\$ 40,176.48	\$	37,313.93	\$	470.00	\$ 77,960.41	\$ 166,713.83
September	\$ 15,226.66	\$	10,878.29	\$	260.00	\$ 26,364.95	\$ 193,078.78
October	\$ 5,355.21	\$	3,856.49	\$	340.00	\$ 9,551.70	\$ 202,630.48
November	\$ 4,413.07	\$	758.19	\$	40.00	\$ 5,211.26	\$ 207,841.74
December	\$ 17,658.78	\$	2,389.82	\$	-	\$ 20,048.60	\$ 227,890.34
	\$ 147,789.77	\$	77,340.57	\$	2,760.00		
<i>Trnsfr to Park's Dev Fund</i>							
		\$	38,670.29				

<b>Revenue status</b>	
<b>through July</b>	<b>\$ 16,982.15 more than last year</b>