

MARINETTE COUNTY GROUP HOME ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
December 14, 2016 @ 5:00pm
CROSSROADS
N2981 Schacht Rd
Peshtigo WI 54157

1. **Call Meeting to order:** President Connie Seefeldt called the meeting to order at 5:10pm. Present were Connie Seefeldt, Paul Aftanas, Bev Noffke, Scott Ries, Zak Albrecht, Russ Bauer, Joe Reines, Bonnie Latimer, Pam Losinski , and Robin West.
Excused were Kim Barlament and Kevin Vidas.
Others in Attendance: Crossroads employees; Tara Paris, Shane Adell, and Jessica Laessig West Ventures Employee Rhonda Mellinger .
2. **Approve/amend agenda items: MOTION** (Albrecht, Bauer) to approve the agenda. Motion carried. No negative vote.
3. **Approve last minutes from November 15th:** **MOTION** (Bauer, Aftanas) to approve the minutes. Motion carried. No negative vote.
4. **Public Comment:** Connie Seefeldt thanks Crossroads for hosting the meeting. Crossroads employees and West Ventures employees introduced.
5. **Approve financial:** Robin West presented the financial report for November. Board approved a change of payroll providers from Gusto to Paychex beginning January 1, 2017. **MOTION** (Aftanas, Albrecht) to give bonuses per discussion. **MOTION** (Noffke,Aftanas) to approve the financial report. Motion carried. No negative vote.
6. **Approve insurance report: MOTION** (Aftanas, Albrecht) to accept the insurance report. Motion carried. No negative vote.
7. **Manager Reports:**
 - Anthony House: Presented by Joe Reines**
 - The Occupancy Rate for November was 203 days of utilization or 56%. It was a busy month with several difficult people and it seemed more like we were at 110%.
 - We had one of our Staff leave in late November and one of the Staff from Taylor House moved over to Anthony House. Another Staff at Taylor picked up her hours.
 - The staff and residents decorated the house for the Christmas Season and they have been baking cookies, some of those are being sampled here tonight.
 - Pam, Bonnie, and I hosted a Staff Christmas Party at Pam and Ken's house this past Friday.
 - Crossroads: Presented by Bonnie Latimer**
 - Bathrooms are being redone. Putting a new bathtub upstairs because it is cracked. A new bathtub was put in the downstairs bath to replace a accessible shower that always leaked water onto the floor.
 - We currently have on resident in house.
 - Hired Justin Couillard, who is a local man studying Psychology.
 - Taylor House: Presented by Pam Losinski**
 - Garage doors installed to replace very old ones.
 - One resident had surgery and another just got out the hospital from illness today.
 - Utilizing Crossroads staff to fill in a vacant position until Crossroads has an increase in the number of kids. Otherwise, staff would be laid off.
8. **Policy Review:**
 - Drug Testing:** Pam Losinski discussed where we are in this process of developing this policy. For information only

Personnel Benefits: 401K and Health Clinic. Pam Losinski discussed that the 401K benefit would not work currently work for our organization. Working with Marinette County to possibly be able to participate in the free clinic. However, employees will need to carry insurance in order to do so. Information only

9. Growth Plan for Marinette County Group Home Assn.: Nothing to report at this time.

10. Schedule next meeting date: Doodle mid February to find a date to meet.

11. Adjournment: MOTION (Aftanas, Albrecht) to adjourn at 6:37pm. Motion carried. No negative vote.

Note: Agenda items may not be considered & acted upon in the order listed.

Board of Directors:

Connie Seefeldt, President

Bev Noffke, Vice President

Paul Aftanas, Treasurer

Kevin Vidas

Kim Barlament

Zak Albrecht

County Board Rep:

Russ Bauer

Student Rep:

Vacant

Anthony House Manager:

Joe Reines

Crossroads Manager:

Bonnie Latimer

Group Home Administrator:

Pam Losinski

Finance:

Robin West