

MARINETTE COUNTY GROUP HOME ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
Friday, February 27, 2015
Anthony House @ 12:00pm
900 Wells Street
Marinette, WI 54143

1. **Call Meeting to order:** President Connie Seefeldt called the meeting to order at 12:02pm. Present were Connie Seefeldt, Bev Noffke, Paul Aftanas, John Corry, Russ Bauer, Matt Evancheck, Kim Barlament, Joe Reines, Bonnie Latimer, Kristi Yates, Pam Losinski. Excused was Zac Albrecht.
2. **Approve/amend agenda items: MOTION** (Bauer/Aftanas) to approve the agenda. Motion carried, no negative vote.
3. **Approve last minutes from December 22, 2014: MOTION** (Bauer/Evancheck) to approve the minutes. Motion carried. No negative vote.
4. **Doug Erdmann Resignation and his recommendation for placement:** Seefeldt read Erdmann's letter of resignation. **MOTION** (Barlament/Bauer) to regretfully accept Erdmann's resignation of the Police Department Position on the Board of Directors. **MOTION** (Bauer/Barlament) to accept Lt. John Corry to fill the vacant Police Department Position on the Board of Directors.
5. **Public Comment:** Evancheck expressed concern that the Drug Court would be placing TAD participants at Anthony House who required detox. Losinski reassured him that anyone coming from the program would require medical clearance from the hospital prior to admission. In the event that someone who was medically cleared, began detox at a later time, they would be sent back to the hospital until they are medically stable to be readmitted to Anthony House. Evancheck also agreed to have the drug dogs do random visits at Anthony House to assure there were not drugs in the home.
6. **Year-end financials:** Information Only. Kristi reviewed the year-end financials with the Board.
7. **Approve financial/insurance report: MOTION** (Noffke/Bauer) to approve the financial and insurance reports. Motion carried. No negative vote.
8. **Manager Reports:** Information Only
Anthony House: Presented by Joe Reines
 - The Occupancy Rate for December 153 days of utilization or 62%.
The Occupancy Rate for January 168 days of utilization or 68%.
For February we are currently at 167 days or 75% Occupancy Rate.
 - If you did not notice the changes to the basement on your way in, please check it out when you leave today. Dennis has been doing an excellent job of finishing the basement off to create a more inviting atmosphere. We have created a Craft Area, a Work Out & Exercise Area, and a Social or TV Corner.
 - We presently have are first TAD Grant resident with us.
 - We have realized as we deal with more of the drug population we need more training. Sgt. Scott Riese from the Marinette Police Department; did a training with all staff on Drugs, helping us to be aware of signs and symptoms of drug use and identifying drugs.
 - We have a Masters in Social Work student interning with us starting March, for 20 hours per week. The nursing students from NWTC will also be starting in March.
 - Anthony House will now go to electronic charting on March 1st. This is a big step but one that will ultimately be more efficient, economical and give us the ability to send the charts to the residents case manager. Thanks to Bonnie who set this up for us.

Crossroads: Presented by Bonnie Latimer

- Bed Usage for Jan was 73% Bed Usage for Feb is at 88%
 - New staff are continuing to be an asset to the other staff and house. We now also have a volunteer, Brooke Brzycki. She has come to us through Rasmussen College and the Forward Organization. Forward helps place persons in a paid or volunteer position to help them gain work experience as well and possible employment. She has been doing a great job!
 - We have worked with MC HHSD to get our residents out in the community more. Spending more time at the YMCA and also getting Civic Center passes to be used. The long term residents recently started an art class at Main Street Electric Tattoo. They go every Monday for 7 weeks, learning different techniques and creating pictures as well as drawings on skateboards. Ryan the owner is hoping to do an art show at the end.
 - We were working diligently on the 18 to 21 year old program that requires extensive work on Independent Living Skills while the resident attends school. We currently have the one 18 year old, who may be leaving shortly and one turning 18 in March. They are very trying with their wants and needs (privileges and demands) as they reach that age. This past Wednesday, the State sent a memo out stating that the current plan is not working and they will be restructuring it into regions. Our region is the first to have it come in effect and should start in July.
 - A few trainings have been scheduled; one on Trauma and Attachment Disorder and another on Emotional Manipulation. Pam is working on getting a Verbal Judo training as well as Borderline Personality Disorder.
 - There have been lots of repairs to the house due to residents that are creating lots of damage. Maintenance is trying to do some preventative work such as putting a metal plate around the door handle areas.
 - We recently purchased Dragonspeak to allow us to speak instead of type our charting. This had immediate returns on the investment because it saved hours of charting time already.
- 9. Policy Review: none**
- 10. Growth Plan for Marinette County Group Home Assn.:** Losinski presented information on homes for sale in the area that may work well for additional housing of residents. Information was also presented in regards to the financial option of purchasing or renting a home. **MOTION** (Evancheck/Bauer) to recommend pursuing the purchase of a home, providing favorable financing and purchase price to Marinette County Group Home Board Members.
- 11. Schedule next meeting date:** Will be determined through Doodle once information on home is gathered.
- 12. Adjournment: MOTION** (Bauer/Evancheck) to adjourn at 1:30pm. Motion accepted. No negative vote.

Note: Agenda items may not be considered & acted upon in the order listed.

Board of Directors:

Connie Seefeldt, President
Bev Noffke, Vice President
Paul Aftanas, Treasurer
Matt Evancheck

County Board Rep:

Student Rep:

Anthony House Manager:

Crossroads Manager:

Group Home Administrator:

Finance:

John Cory

Kim Barlament

Zac Albrecht

Russ Bauer

Vacant

Joe Reines

Bonnie Latimer

Pam Losinski

Kristi Yates